

**Raytown Park Board  
Minutes  
August 21, 2017**

**Attendance:**

**Park Board:** Terry Copeland, Chris Rathbone, Dave Thurman, George Mitchell, Mike Hanna, Janette Guenther, Robbie Tubbs, Danielle Miles and Alderman Eric Teeman.

**Staff:** Kevin Boji, Ron Fowler, Dave Turner and Mary Ann McCormick

A quorum was declared present and the meeting was called to order.

Robbie Tubbs made a motion to approve the minutes from July 17, 2017. George Mitchell seconded and the motion passed.

**Reports of Officers:**

**President** – Terry reported he went to the Little Blue Valley Park Master Plan update for park on Noland Road. Master Plan has not been finalized. A group was there that was upset that the new park had taken out the Adaptive Baseball Field that was on the plan and put in a paddock for horses. Kevin was asked to contact KC Parks & Recreation about the group that was there and get in contact with them.

**Vice President** – Chris reported that Parks/Storm Water committee has met and agreed that the following question should be put on April 2018, or if more cost effective, August 2018 ballot. "Shall the current 1/8 cent Park/Storm Water sales tax be increase to 3/8 cent with 3/4 of the revenue going to Parks and 1/4 going to Storm Water with a 20 year sunset." Parks would pay 3/4 of cost to put on ballot and city would pay 1/4. This will now be sent to Board of Alderman for approval. Chris Rathbone made a motion that the Park Board approved of the question and to get BOA approval. Dave Thurman seconded and the motion passed.

**Reports of Standing & Special Committees:**

**Personnel** – no report

**Finance** – committee met to go over budget. City Hall needs to fill in a couple of line items (Unemployment & General Liability). Committee recommends budget as shown, as long as the numbers we are waiting on does not increase deficit by more than \$15,000. If it does increase, will need to have another finance committee meeting.

**Program** – no report

**Buildings & Grounds** - no report

**Rice Tremonti** – no report

**Staff Reports:**

**Director** – a written report was distributed. BOA meeting on 8/15, the chip and seal program was approved for Minor Smith Park at a cost of \$15,774. Park Board will need to get approval from BOA to transfer \$40,000 from Capital Expenditures (Sales Tax XE2037) to Park Improvements (XE2036) to bring this account to \$90,000. BOA will need to approve purchasing Fountain for Kenagy Park for \$16,000 and also residing Park Shop Maintenance for \$50,000.

**Superintendent of Parks** – a written report was distributed

**Recreation Report** – a written report was distributed. Arts & Music Fest, Saturday, August 26. Terry asked for volunteers at the information booth on Saturday.

**New Business:**

1. Scott Briedwell from The Wilson Group and John Grider from National Joint Powers Alliance were in attendance. We received a bid from The Wilson Group who is a part of the National Joint Powers Alliance (ie Missouri Government Purchasing Agreement) for the

park shop siding for \$49,760. The scope of work includes leaving the existing siding in place and installing new 29 gage metal vertical over the existing, removal and reinstalling HVAC equipment and the line sets, lights, gas piping, gas pumps, electrical, gutters and downspouts, trim, break metal, and scaffolding. All work to be prevailing wage during normal business hours. This work excludes door, garage door, and window replacements, framing repairs, soffits and fascia replacement. Mike Hanna made a motion to approve the contract and get approval the Board of Alderman for siding park shop building. Chris Rathbone seconded and the motion passed.

2. Chris Rathbone made a motion to approve the budget for FY17-18 as presented, with the caveat that we are waiting on a few line items from City Hall (Unemployment & General Liability). When we receive those numbers, if it increases our deficit by \$15,000 we will need to have another Finance Committee meeting and Park Board meeting for approval. Mike Hanna seconded and the meeting passed.
3. Mike Hanna made a motion not to collect security deposits for shelter houses but look into increasing fees for next year. Chris Rathbone seconded and the motion passed. Program Committee will meet September 12<sup>th</sup> at 5:30 pm to discuss increase in shelter fees.
4. A solar light has been installed at Krister Park by the Public Works Department.
5. Chris Rathbone would like to have a meeting with Chief Lynch in regards to policing the parks in Raytown and what they can or will do in regards to the Parks Department City Ordinances. Mike Hanna would like to get pricing on putting cameras in the park to help with vandalism and/or trashing of the shelter houses. Need to find out if we get pictures and/or videos, will police back us up?
6. Robbie Tubbs made a motion to adjourn. Chris Rathbone seconded and the motion passed.