

**Raytown Parks & Recreation
Buildings & Grounds Committee Agenda
December 16, 2019
Colman Park Office 5912 Lane Ave, Raytown**

- I. 6:00 p.m. Call to Order,**

- II. Reports of Officers:**
President – Mike Hanna

- III. New Business**
 - 1. Review Parks security needs for 2020

Addendum:

IV. Other Business

Announcements:

Security Curfew Violations Breakdown

	73%	27%
	Non-Res	Resident
Kenagy Park		
Sept 13, 11:16PM	KCMO	
Sept 20, 12:02AM	KCMO	
Sept 27, 12:52AM	KCMO	
Minor Smith Park		
Sept 14, 10:41 PM	KCMO	
Colman Park		
Sept 16, 12:29AM		X
Sept 20, 10:49PM	KCMO	
Sept 22, 12:07AM	KCMO	
Oct 2, 11:48 PM		X
Oct 15, 2:51AM	KCMO	
Southwood Park		
Sept 14, 10:56PM		X
Sept 29, 1:08 AM	KCMO	

**AGENDA
RAYTOWN PARKS & RECREATION BOARD**

**Monday, December 16, 2019
Colman Park Office 5912 Lane Ave, Raytown
7:00 PM**

I. Call to Order

II. Public Participation

Approval of Minutes –November 19, 2019 Meeting

III. Reports of Officers

President – Chris Rathbone

Vice President – Dave Thurman

IV. Reports of Standing & Special Committees

Personnel – Robbie Tubbs

Finance – Terry Copeland

Program – Loretha Hayden

Buildings & Grounds – Mike Hanna

Rice-Tremonti – Brian Morris

BMX- George Mitchell

V. Staff Reports

Director – Dave Turner

Superintendent of Parks - Ron Fowler

Recreation- Mike Conrad

VI. New Business

1. Security discussion 2020
2. Personnel Review process
3. Arts in the Parks opportunities
4. Other Business

VII. Adjourn

VIII. Announcements

- Next Meeting: Monday, January 13, 2019 7 PM Parks Office

**Raytown Park Board
Minutes
November 18, 2019**

Attendance:

Park Board: Chris Rathbone, Terry Copeland, Brent Hugh, Dave Thurman, Robbie Tubbs, Loretha Hayden, Brian Morris and George Mitchell.

Staff: Dave Turner, Ron Fowler, Mike Conrad and Mary Ann McCormick.

Guests: Tony Jacob and Missy Wilson

A quorum was declared present and the meeting was called to order at 7:00 pm.

Public Participation:

Tony Jacob thanked us for posting agenda on website.

Terry Copeland made a motion to approve the minutes of October 21, 2019 as written. Robbie Tubbs seconded and the motion passed.

Reports of Officers:

President: The sales tax passed. Chris thanked everyone who helped with this.

Vice President – Dave went to Fall Soup & Crafts Festival at Rice Tremonti.

Reports of Standing & Special Committees:

Personnel – Committee will meet November 20th at 6:30 pm at City Hall.

Finance – kudos for help on the sales tax

Program – see agenda item #2

Building & Grounds – no report

Rice Tremonti – they are looking at two different kinds of roofs

BMX – no report

Staff Reports:

Director – a written report was distributed.

Superintendent of Parks – a written report was distributed. Lights for Kenagy fountain are back and report said drivers have been repaired. Will have to wait until next spring to test them out.

Recreation - a written report was distributed.

New Business:

1. Roger Brough & Brian Deaver from Homeland Security gave a synopsis of monitoring our parks in September and October. Dave asked about gates-they said gates will keep the honest people out and the dishonest will farm your turf to get in; also limits ability for security personnel to respond to any incidents. Their recommendation would be NO barriers. The best thing we can have is good lighting. They could do a comprehensive light assessment for all our parks. Robbie Tubbs make a motion to get bids for security in the parks starting in April or May of 2020 thru October. Loretha Hayden seconded. George Mitchell made a motion to amend to give Dave the authority to get more information to evaluate the bids better. Brian Morris seconded. Robbie Tubbs made a motion to withdraw her motion. Terry Copeland seconded and the motion passed. The amended motion was not voted upon. George Mitchell made a motion to have the Buildings and Grounds Committee, the police department and Homeland Security meet to establish what needs to be accomplished. Brian Morris seconded and the motion passed.

2. Terry Copeland made a motion to approve the 2019-20 Fee Schedule as approved in the Program Committee meeting earlier. Dave Thurman seconded and the motion passed. Added \$5 to basketball and junior and adult tennis lessons, changed Arts & Music Festival to Special Event/Festival, updated wording on Concession permits.
3. Terry Copeland made a motion to approve Infinity Building as our mowing contractor for 2019-20. Dave Thurman seconded and the motion passed.
4. Brian Morris made a motion to adjourn at 8:05 pm. Dave Thurman seconded and the motion passed.

**Raytown Park Board
Buildings & Grounds Committee
November 18, 2019**

Attendance:

Committee Members: Loretha Hayden-Chairman, Chris Rathbone, Terry Copeland, Dave Thurman and Brian Morris

Staff: Dave Turner, Mike Conrad and Mary Ann McCormick

New Business:

1. Discussion on Fee Schedule for FY2019-20. Staff recommends the following:
 - Adding \$5 to registration fees for youth basketball and junior and adult tennis lessons.
 - Adding Raytown Live to Community Special Events
 - Delete Arts & Music Festival. Committee changed Arts & Music to Special Event/Festival.
 - Update wording on Concession Sales Permit

Terry Copeland made a motion to approve the above changes. Brian Morris seconded and the motion passed.

2. Dave will meet with the Rotary Club, Kiwanis, Main Street Association and Chamber of Commerce to come with some ideas for a Special Event/Festival to replace the Arts & Music Festival and then get back with Program Committee. Some suggestions - music festival (Dixieland Jazz), a beer festival and a car show.
3. Terry Copeland made a motion to adjourn. Chris Rathbone seconded and the motion passed.



Budget Report

Account Summary

For Fiscal: 2019-2020 Period Ending: 12/31/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 201 - PARKS & RECREATION							
Revenue							
201-00-00-001-41206	TIF - EATS	-31,200.00	-31,200.00	-2,614.04	-5,296.12	25,903.88	16.97 %
201-00-00-100-41205	Parks/Storm Water Capital Sales Ta	310,000.00	310,000.00	28,991.38	52,584.73	-257,415.27	83.04 %
201-00-00-100-46102	Investment Income	10,700.00	10,700.00	0.00	423.11	-10,276.89	96.05 %
201-92-00-000-42122	Credit Card Processing Fee	0.00	0.00	2.75	5.38	5.38	0.00 %
201-92-00-100-41101	Real Estate Tax	476,123.00	476,123.00	0.00	1,065.55	-475,057.45	99.78 %
201-92-00-100-41102	Personal Property Tax	100,000.00	100,000.00	0.00	523.03	-99,476.97	99.48 %
201-92-00-100-41104	Delinquent Real Estate Taxes	13,500.00	13,500.00	0.00	426.81	-13,073.19	96.84 %
201-92-00-100-41105	Penalties	9,000.00	9,000.00	0.00	497.10	-8,502.90	94.48 %
201-92-00-100-41107	Railroad & Utilities Tax	21,000.00	21,000.00	0.00	0.00	-21,000.00	100.00 %
201-92-00-100-41108	Replacement Tax	21,000.00	21,000.00	0.00	0.00	-21,000.00	100.00 %
201-92-00-100-41110	Circuit Breaker Refund	-2,000.00	-2,000.00	0.00	-34.00	1,966.00	1.70 %
201-92-00-100-41111	Delinquent Property Tax Revenue	10,000.00	10,000.00	0.00	1,146.72	-8,853.28	88.53 %
201-92-00-100-46101	Interest Earnings	12,300.00	12,300.00	0.00	1,027.62	-11,272.38	91.65 %
201-92-00-100-47101	Ballfield Lights Fees	5,000.00	5,000.00	0.00	192.50	-4,807.50	96.15 %
201-92-00-100-47105	Shelter House Rental Fees	16,000.00	16,000.00	0.00	0.00	-16,000.00	100.00 %
201-92-00-100-47110	Sports Field Rental Fees	1,300.00	1,300.00	421.25	281.25	-1,018.75	78.37 %
201-92-00-100-47116	Vending Machine-Kenagy	1,000.00	1,000.00	10.00	35.00	-965.00	96.50 %
201-92-00-100-47204	Team Sports League	44,000.00	44,000.00	210.00	2,165.00	-41,835.00	95.08 %
201-92-00-100-47220	Donations	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
201-92-00-100-47425	Other Income	500.00	500.00	0.00	371.00	-129.00	25.80 %
201-92-00-200-47401	Participant Fees - BMX	20,000.00	20,000.00	0.00	1,078.77	-18,921.23	94.61 %
201-92-00-200-47405	Concession Sales - BMX	7,000.00	7,000.00	0.00	120.00	-6,880.00	98.29 %
201-92-00-200-47415	ABA Memberships - BMX	6,000.00	6,000.00	0.00	62.00	-5,938.00	98.97 %
201-92-00-718-43101	Federal Grants - Parks	124,000.00	124,000.00	0.00	0.00	-124,000.00	100.00 %
	Revenue Total:	1,195,223.00	1,195,223.00	27,021.34	56,675.45	-1,138,547.55	95.26 %
Expense							
201-92-00-100-51102	Civilian Employees	418,564.00	418,564.00	14,344.65	56,648.14	361,915.86	86.47 %
201-92-00-100-51106	Part Time Employees	18,800.00	18,800.00	0.00	0.00	18,800.00	100.00 %
201-92-00-100-51111	Civilian Employees Overtime	8,521.00	8,521.00	18.69	244.78	8,276.22	97.13 %
201-92-00-100-51206	Life Ins	1,217.00	1,217.00	0.00	95.44	1,121.56	92.16 %
201-92-00-100-51212	Deferred Compensation - 401 A	7,139.00	7,139.00	216.06	857.90	6,281.10	87.98 %
201-92-00-100-51214	Civilian Pension - LAGERS	54,461.00	54,461.00	1,917.74	7,692.71	46,768.29	85.87 %
201-92-00-100-51215	Health Insurance	51,582.00	51,582.00	1,910.79	5,732.37	45,849.63	88.89 %
201-92-00-100-51218	Med Exp - HSA contribution	7,500.00	7,500.00	0.00	125.00	7,375.00	98.33 %
201-92-00-100-51220	Dental	3,786.00	3,786.00	155.46	466.38	3,319.62	87.68 %
201-92-00-100-51221	Vision	830.00	830.00	33.13	99.39	730.61	88.03 %
201-92-00-100-51225	FICA	34,566.00	34,566.00	1,045.68	4,166.26	30,399.74	87.95 %
201-92-00-100-51231	Auto Allowance	5,952.00	5,952.00	0.00	453.00	5,499.00	92.39 %
201-92-00-100-51236	Ins Opt Out Incentive	9,000.00	9,000.00	375.00	1,125.00	7,875.00	87.50 %
201-92-00-100-51238	Phone Allowance	4,320.00	4,320.00	0.00	240.00	4,080.00	94.44 %
201-92-00-100-51240	Workers Compensation Insurance	17,563.00	17,563.00	0.00	1,330.41	16,232.59	92.42 %
201-92-00-100-52101	Office Supplies	550.00	550.00	0.00	0.00	550.00	100.00 %
201-92-00-100-52200	Operating Supplies	3,300.00	3,300.00	0.00	92.03	3,207.97	97.21 %
201-92-00-100-52233	Uniforms	3,100.00	3,100.00	76.12	76.12	3,023.88	97.54 %
201-92-00-100-52250	Professional Services	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
201-92-00-100-52300	Repair & Maintenance Supplies	58,350.00	58,350.00	0.00	213.50	58,136.50	99.63 %
201-92-00-100-52301	Fuel	7,500.00	7,500.00	0.00	1,054.26	6,445.74	85.94 %
201-92-00-100-53101	Postage	700.00	700.00	0.00	0.00	700.00	100.00 %
201-92-00-100-53241	Printing & Promotions	1,200.00	1,200.00	0.00	16.95	1,183.05	98.59 %
201-92-00-100-53301	Dues & Memberships	2,200.00	2,200.00	0.00	0.00	2,200.00	100.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 12/31/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
201-92-00-100-52401	Electricity	42,200.00	42,200.00	0.00	2,406.12	39,793.88 94.30 %
201-92-00-100-52411	Gas	3,200.00	3,200.00	0.00	171.79	3,028.21 94.63 %
201-92-00-100-53421	Water	8,550.00	8,550.00	0.00	559.78	7,990.22 93.45 %
201-92-00-100-53431	Telephone	5,000.00	5,000.00	0.00	587.32	4,412.68 88.25 %
201-92-00-100-53500	Equipment Expense	1,700.00	1,700.00	0.00	33.08	1,666.92 98.05 %
201-92-00-100-53600	Repair & Maintenance Services	1,500.00	1,500.00	0.00	0.00	1,500.00 100.00 %
201-92-00-100-53644	Computer Services	10,500.00	10,500.00	0.00	0.00	10,500.00 100.00 %
201-92-00-100-53701	Education and Training	2,450.00	2,450.00	0.00	0.00	2,450.00 100.00 %
201-92-00-100-53711	Meals & Travel	1,350.00	1,350.00	0.00	0.00	1,350.00 100.00 %
201-92-00-100-53913	General Liability Insurance	39,180.00	39,180.00	0.00	3,241.04	35,938.96 91.73 %
201-92-00-100-53961	Bank Charges	2,300.00	2,300.00	0.00	174.98	2,125.02 92.39 %
201-92-00-100-53999	Miscellaneous Contractual	57,600.00	57,600.00	473.27	3,223.47	54,376.53 94.40 %
201-92-00-100-54500	Recreational Programming	57,990.00	57,990.00	0.00	2,638.90	55,351.10 95.45 %
201-92-00-100-55000	Vehicle Expense	4,900.00	4,900.00	0.00	0.00	4,900.00 100.00 %
201-92-00-100-57000	Capital Expenditures	402,900.00	402,900.00	0.00	0.00	402,900.00 100.00 %
201-92-00-200-52101	Office Supplies - BMX	500.00	500.00	0.00	0.00	500.00 100.00 %
201-92-00-200-52200	Operating Supplies - BMX	17,850.00	17,850.00	0.00	48.00	17,802.00 99.73 %
201-92-00-200-52250	Professional Services - BMX	10,000.00	10,000.00	0.00	0.00	10,000.00 100.00 %
201-92-00-200-52300	Repair & Maintenance Supplies - B	8,100.00	8,100.00	0.00	29.07	8,070.93 99.64 %
201-92-00-200-52301	Fuel - BMX	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
201-92-00-200-53241	Printing & Promotions - BMX	1,300.00	1,300.00	0.00	0.00	1,300.00 100.00 %
201-92-00-200-53401	Electricity - BMX	3,000.00	3,000.00	0.00	147.79	2,852.21 95.07 %
201-92-00-200-53421	Water - BMX	700.00	700.00	0.00	0.00	700.00 100.00 %
201-92-00-200-53431	Telephone - BMX	900.00	900.00	0.00	0.00	900.00 100.00 %
201-92-00-200-53999	Miscellaneous Contractual - BMX	7,120.00	7,120.00	0.00	140.00	6,980.00 98.03 %
	Expense Total:	1,420,491.00	1,420,491.00	20,566.59	94,130.98	1,326,360.02 93.37 %
	Fund: 201 - PARKS & RECREATION Surplus (Deficit):	-225,268.00	-225,268.00	6,454.75	-37,455.53	187,812.47 83.37 %
	Report Surplus (Deficit):	-225,268.00	-225,268.00	6,454.75	-37,455.53	187,812.47 83.37 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 201 - PARKS & RECREATION						
Revenue	1,195,223.00	1,195,223.00	27,021.34	56,675.45	-1,138,547.55	95.26 %
Expense	1,420,491.00	1,420,491.00	20,566.59	94,130.98	1,326,360.02	93.37 %
Fund: 201 - PARKS & RECREATION Surplus (Deficit):	-225,268.00	-225,268.00	6,454.75	-37,455.53	187,812.47	83.37 %
Report Surplus (Deficit):	-225,268.00	-225,268.00	6,454.75	-37,455.53	187,812.47	83.37 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
201 - PARKS & RECREATION	-225,268.00	-225,268.00	6,454.75	-37,455.53	187,812.47
Report Surplus (Deficit):	-225,268.00	-225,268.00	6,454.75	-37,455.53	187,812.47



City of Raytown, MO

Fund Balance Report

As Of 10/31/2019

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
201 - PARKS & RECREATION	890,885.07	1,063,308.39	903,157.46	1,051,036.00
Report Total:	890,885.07	1,063,308.39	903,157.46	1,051,036.00

Fund Balance Report

As Of 11/01/2019



City of Raytown, MO

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
201 - PARKS & RECREATION	1,051,036.00	864.86	18,657.78	1,033,243.08
Report Total:	1,051,036.00	864.86	18,657.78	1,033,243.08

Fund Balance Report

As Of 12/01/2019



City of Raytown, MO

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
201 - PARKS & RECREATION	1,051,036.00	29,654.11	73,564.39	1,007,125.72
Report Total:	1,051,036.00	29,654.11	73,564.39	1,007,125.72

Raytown Parks & Recreation Department
Director's Report
December 16, 2019

Kritser Sink Hole Parks staff discovered a sink hole near the east ball field at Kritser in November. The concrete storm sewer pipe became disconnected and eroded a 3' hole in that location. Staff made the repairs on Monday November 25th, using a tin patch and concrete.

LWCF Plans I still have not heard much new information from Nathan Nickolaus, but I will start the Kenagy grant process in mid-December, which is the MODNR estimate on when the grant will be open. Due date is still mid-February. I have filled out the Finance Dept. information form to begin the grant process.

Youth Baseball I met with baseball groups on November 12th at Little Blue Trace to answer questions on the RFP for the fields. RBI had the strongest organizational plan, and I have been in discussions with Ron Stevenson to hammer out details for a youth baseball contract for the upcoming season.

WIFI Comcast installed cat-6 WIFI cable at Kenagy Park December 11th we did pay \$430 for a 450' boring job at Kenagy. Parks staff had the conduit installed and interior locations ready for the WIFI hardware. This installation was stalled from the week before due to the contractor trying to bore in the wrong location.

Lighting Project John Sharp fabricated adapters to fit the solar lights and hardware to the 5" poles. We installed the first pole at Kritser west side shelter house December 12th.

Metal Siding Ron is taking bids on getting metal siding on Parks Office building. We hope to have bids in before the end of January.

Shop Heating/Air conditioner The heating and air conditioning unit in the shop has not been working well. Ron took bids for a replacement, and we will spend \$4,834 on the Mitsubishi Hyper Heat replacement unit.

Mowing Contract The mowing contract approved by the Park Board with Infinity Builder Inc. is on the schedule to go before the Board of Alderman on January 7th

Pocket Park Parks staff did spend some time decorating for the Mayor's Christmas tree lighting, and in putting up the new artificial tree. The lighting ceremony came off well.

Skate Park We closed the skate park on Thursday December 5th due to vandalism, and opened it back up Thursday December 12th.

KCMPRDA The KC Metro Park & Rec Directors Assoc. is becoming involved with an Art on the Move program that has been active in the St. Louis metro area. The Park Dept.s who participate would host a sculpture for two years, at a cost of \$2,140, and then either trade that piece out for another two year period, or step back from the program.

Theater Parks Program April Heim is putting together a kid's theater troop for Raytown, and would like support of the Raytown Parks. This would be volunteer run program, with Parks supplying insurance.

Sales Tax Revenue December Sales Tax has been posted. \$28,991.38.

Raytown Parks & Recreation

Park Board Recreation Report

Submitted by: Mike Conrad

Dec. 2019

- A. Youth Basketball
 - a. Games have begun and have gone well thus far
 - b. Only had one school cancel a week of practices
 - c. Minimal jersey issues
 - d. Christmas break begins week of the 23rd
 - i. Games resume 1/11
 - ii. Practices resume 1/6
- B. Looking ahead
 - a. Dates for 2020
 - b. Meeting scheduled with Carmen Kraus
 - i. Discuss Kid's Day
 - c. 1/8 Raytown Live meeting
- C. Program Guide

Horticulture / Right of Way-

Jessie Poire our new ROW/Maintenance Technician has had a real string of bad luck. He has had two illnesses, vehicle issues, and his daughter has had her appendix removed. Thus, his on the job presence has been greatly limited. Hopefully, this attendance problem will soon pass. I have been pleased with his effort to date. We just need the “rain cloud” to leave him.

Jessie will be attending a training event on pesticide application for Right-of-Ways in January. When that is completed he will be able to test for this license.

Three of us will be attending the Kansas Shade Tree Conference in Topeka in mid-January. This is a 2 day event and always has useful information on trees and their care.

By the end of this month, I will be submitting documentation for recertification as a Tree City, USA. If successful, this will be our 17th year. Four qualifications must be met. The most challenge is for a municipality to spend \$2/capita on Tree related expenses.

Park Maintenance -

The carport for our truck and snow plow has now been installed. This will allow us to keep the ice and snow off the truck and ready for immediate use when needed. Overnight use of the carport will only be used when needed. I am hopeful that it will be a nice asset this winter.

Staff assisted with the installation and anchoring of the new Christmas tree located in the Pocket Park. This tree is 12’ tall and pre-lit with lights!

The storm water pipe at Kritser Park has been repaired. It went smoothly and cost for the cement was less that \$80. This pipe had been wrapped with linoleum at the joint in question, thus it was never installed properly.

One light pole for the solar lights has been installed at the Kritser Park playground located near Woodson. The light has not been attached as of yet. This project has been a bit trying. John Sharp had to fabricate an adapter for all the poles so that the lights could be attached to them. He did an excellent job! The light fixture will be installed when the concrete has cured some and weather permits.

Alan has attended a playground technician training event sponsored by Midwest Public Risk our insurance company. It was a two day event and he successfully completed the course.

Staff have completed our portion of the Wi-Fi work. Kritser Park is operational and Kenagy should be soon.

Best wishes for a Joyous and Blessed Holiday Season!!!

City of Raytown

Process for Evaluation of City Administrator

1. Distribute the Evaluation Form to the full Board of Alderman.
2. Return completed forms (in a sealed envelope) to Teresa Henry. Teresa will calculate the scores and summarize any comments under each section for Mayor's review and further compilation.
3. In "Closed Session", Board of Alderman will discuss the evaluation forms and collect any additional comments for the purpose of determining the consensus of the Board regarding the City Administrator's past performance and future performance
4. Mayor, along with the Mayor Pro Tem, will deliver the final performance evaluation to the City Administrator, which will represent the consensus of the Board

The Raytown Parks Department's By-laws state no specific method for giving an evaluation to the Parks Director at this time.

- a) Does the Park Board want to update the Park Board By-Laws to use the City's review model?
- b) Does the Park Board want to follow the process as implemented by the City for the Park Directors review process, but not update Parks By-laws?
- c) Does the Park Board want to leave the process up to the Chair of the Personnel Committee with no change?

Working together, to grow **COMMUNITY ARTS**

More and more communities are developing art councils and art programs in our region. As these groups continue to grow, they need a variety of support systems to be successful. The Creative Community Alliance was created by these organizations to provide a supportive network of sharing, learning, and arts promotion. We assist both artists and cities/organizations in each stage of artistic collaboration, especially those new to municipal arts partnerships.

For communities that are just starting or do not have a strong presence in the arts, the CCA helps them develop processes for working with artists and the arts in their communities.

The CCA also equips individual artists and arts groups with the knowledge and tools needed to work at the municipal and organizational level.

We believe arts are a vital component of our community development and are committed to supporting an ever-growing network of artists and arts professionals in order to strengthen and promote arts across the region.



Sculpture on the Move!

The first project initiated by the CCA is the Sculpture on the Move! (SotM!) program, which launched in fall of 2017. The cities were looking for a program that would promote the arts, connect artists with communities, and provide a basic understanding of developing an arts project from beginning to end. The cities decided to create a multi-city sculpture loan program, where each city would select an artwork to display for two years, then it would return to the selection pot, to potentially be chosen by another city and moved around the region.

In our inaugural year, twelve communities and organizations participated, extending our 2018 loan from Jefferson City to Poplar Bluff, Missouri.

The CCA created the call for art, organized the entries, created the sculpture draft process, and assisted the communities through the contract, artwork delivery, and installation processes. This year has been a tremendous success and we look forward to launching the 2019 Call for Art this fall.

To participate, each city is required to agree to the SotM! Memorandum of Agreement, pour a 4ft x 4ft concrete slab, pay a \$50 participation fee, purchase a small \$45 plaque, and agree to pay a yearly loan amount of \$500 per sculpture.



Interested in learning more about the Creative Communities Alliance? Visit us online or contact a CCA Board Member.

Kat Douglas, City of Manchester
Rachelle L'Ecuyer, City of Maplewood
Sukanya Mani, City of Chesterfield
Dan Tierney, Creve Coeur Arts Committee

creativecommunitiesalliance.com
f Creative Communities Alliance



Current Members

City of Ballwin
City of Chesterfield
City of Creve Coeur
City of Ellisville
City of Eureka
City of Jefferson
Kirkwood Arts Commission
City of Manchester
City of Maplewood
City of Maryland Heights
City of Poplar Bluff
City of Sunset Hills
City of Town & Country
Webster Arts

The Creative Communities Alliance (CCA) is a coalition of municipal and nonprofit organizations dedicated to the development of community arts in the St. Louis and surrounding regions.

RECREATION PROGRAM PROPOSAL

Contact Person April Heim
Bachelors of Science in Technical Theater from Kansas State University. 2 years, City of Manhattan, KS overseeing approximately 100 children 6th-12th grades in their summer youth theater program. Currently a substitute teacher in the Center School District, Kansas City, MO.

Company Name (if any) Cave Spring Players
(501(c)3 pending)
EIN: 84-3835117

Address 7021 Kentucky Ave., Raytown, MO 64133

Phone 913-515-2641

E-mail Address cavespringplayers@outlook.com

Program Description Program for area youth to participate in theater and park activities.

Age Range Middle School (6-8) High School (9-12)

Size 100 students max

Show The show will be chosen based on enrollment - the genre will be classic musical theater.

Request Liability insurance, marketing
No direct funding requested

Location Cave Spring Park
Cave Spring Association has agreed to allow use of their location for the summer program which is planned for June 2020. In return, Cave Spring Players will oversee the production of a "Haunted Forest" event. Meeting room and bathrooms are available for our use, as well as a picnic shelter and the grounds.

Dates Currently scheduled:
Rehearsals -
Weekdays June 1 - 26, 2020 From 9:00 AM - 4:00 PM
Performances -
June 26: 7:00 PM, June 27: 2:00 PM, & 7:00 PM
Strike -
June 28: 9:00 AM - 4:00 PM
Additional time may be needed for set building and striking
October 2020: Haunted Forest Event -
TBD
Will coincide with Pumpkins on Parade, additional time

needed for set up and strike.

Additional dates: TBD

Funding

This program will be self funding. With the location donated and insurance provided by Raytown Parks and Rec, there will be very little overhead. Allowing this program will provide a full theater experience for area youth without the high camp costs charged by other KC area programs. Average cost of 2 week summer camp in KC is \$206/week (see Appendix A). This will be a full 4 week program at half the price (\$100/week.) Performance tickets will be \$3/person. Children under 10 free.

Use of funds

Funds collected will be used to pay for costumes, sets, lighting, sound equipment, tenting, staff and script.

Thank you for your Consideration,

April Heim, Program Director
Cave Spring Players

Appendix A

Local youth theater camp fees

Drama KC	Overland Park	\$200/week
Theater for Young America	Jo Co or North KC	\$240 1hr/week school year
Kansas City Young Audiences	Downtown KC	\$260/week
Jo Co Theater in the Park	North Jo Co	\$220/week
Broadway Bound	Crown Center	\$350/2weeks
Camelot Academy	Basehor, KS	\$1,000/5 weeks
Coterie (invite only)	Crown Center	\$450/2 weeks
Shakespeare	UMKC	\$440/3 weeks
Starlight/Zoo	Swope Park	\$400/2 weeks
	Average Weekly cost	\$206/week