

**AGENDA
RAYTOWN PARKS & RECREATION BOARD**

**Monday, May 21, 2018
Colman Park Office 5912 Lane Ave, Raytown
7:00 PM**

I. Call to Order

II. Public Participation

Approval of Minutes – April 16, 2018 Meeting

III. Reports of Officers

President – Terry Copeland

Vice President – Chris Rathbone

IV. Reports of Standing & Special Committees

Personnel – Robbie Tubbs

Finance – Chris Rathbone

Program – Robbie Tubbs

Buildings & Grounds – Mike Hanna

Rice-Tremonti – Dave Thurman

V. Staff Reports

Interim Director & Recreation – Dave Turner

Superintendent of Parks - Ron Fowler

VI. New Business

1. Raytown Baseball Association John Thompson
2. Sales Tax
3. Amend By-laws, Personnel Committee to do annual performance reviews of director
4. Election of Officers
5. Closed Session business
6. Other Business

VII. Adjourn

VIII. Announcements

- Next Meeting: Monday, June 18, 2018 7 PM Parks Office
CLOSED SESSION

Notice is hereby given that the Park Board may conduct a closed session, pursuant to the following statutory provisions:

610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;

610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or

610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

**Raytown Park Board
Minutes
April 16, 2018**

Attendance:

Park Board: Terry Copeland, Mike Hanna, Robbie Tubbs, George Mitchell, Dave Thurman and Janette Guenther

Staff: Dave Turner, Ron Fowler and Mary Ann McCormick

The meeting was held at the Rice-Tremonti House. A quorum was declared present and the meeting was called to order. Robbie Tubbs made a motion to approve minutes from March 19, 2018 meeting. Motion was seconded and passed.

Reports of Officers:

President – we will have park board elections at the May meeting.

Vice President – no report

Reports of Standing & Special Committees:

Personnel – we received approximately 45- 50 resumes for Park Director. We will be interviewing 5 candidates and then narrow down to two and then present them to park board.

Finance – no report

Program - no report

Buildings & Grounds – no report

Rice-Tremonti – they have had several rentals in March. They have received a \$5000 grant from Steve Noel. Dave Thurman thanked Barb Schlapia for all her work on the rentals.

Staff Reports:

Interim Director – a written report was distributed

Superintendent of Parks – a written report was distributed

New Business:

1. Leigh Elmore and Barb Schlapia from Rice-Tremonti gave us an update on the house with painting and window renovations.
2. Mike Hanna made a motion to purchase a 2019 Ford F-350 1-ton 4 x 4 through the Missouri Department of Transportation Bid Co-op #RFB 3-17015TV for a cost not to exceed \$50,000 to be purchased from Shawnee Mission Ford and the dump body and related equipment purchased through Knapheide Truck Equipment. George Mitchell seconded and the motion passed. We will liquidate the old truck for best value.
3. Mike Hanna made a motion to hire a temporary Secretary up to 25 hours per week thru Stivers for April – June.. Dave Thurman seconded and the motion passed.
4. Southwood Park Trail scheduled to begin work on September 11, 2018. Will hire Hoy Excavating to do dirt work for project. Easement for Homer & Katie Radford

at 9601 E. 82nd Terr, Raytown, MO property has been signed by Radfords and Mayor. BOA approval needed 4/17/18.

5. Sales Tax Election update – need to get a committee together starting in May to start working on the sales tax whether we go with ¼ cent or 3/8 cent, etc.
6. Notice is hereby given that the Park Board may conduct a closed session, pursuant to the following statutory provisions: 610.021(2) Leasing, purchase or sale of real estate by public government body, etc. and 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded. Robbie Tubbs made a motion to go into closed session. Janette Guenther seconded and by a show of hands, all in attendance the motion passed.
7. Mike Hanna made a motion to adjourn closed session. George Mitchell seconded and by a show of hands, all in attendance the motion passed.
8. Robbie Tubbs made a motion to adjourn. Dave Thurman seconded and motion passed.

Raytown Parks & Recreation Department
Director's Report
May 21, 2018

Safety / Signs at Colman Park There was a shooting at Colman Park April 29, no one was injured. I have met with Capt Beitling, Patrol Commander for the Raytown Police. We are working on solutions to the issues happening specifically at Colman Park that are harassing our neighbors. I am getting bids on signs to place in the Colman #1 Shelter house. Capt Beitling was of the opinion that cameras in the park would be the most effective deterrent. Working with Greg Walters to donate the sign, and getting bids from Rok-It.

Vandalism at Little Blue Trace There was an issue of vandalism at Little Blue where someone disassembled bleachers on field #4. The hardware was removed, and the planks only had one or two bolts in them. They were unsteady for common use. John Sharp put new hardware in the bleachers to secure them.

Fountain Dedication The installation and dedication of the Kenagy fountain has been completed, as well as a Arbor Day tree planting of a Sugar Maple on May 15. The fountain is a beautiful feature, and we have had a lot of comments, pictures and videos on Face Book. It looks good in the day, but at night it is spectacular.

Truck Purchase Board of Alderman passed the Park Board initiative to purchase an F-350 heavy duty truck and snow plow on May 1st. The 2008 truck will be put up for sale in September with the snow plow and dump bed in hopes of recovering \$20,000. The new truck is to be purchased in June.

Raytown Live The first event of the series went well and was attended by 160+ people. AnnaLee and the Lucky So & So's were a good band to start off with, and the crowd of all ages seemed to enjoy the event. Next event will be June 9th 6-8pm with Marty Wall as the performer, and the Main Street Assoc serving food for the spectators.

Sales Tax Revenue April Sales tax revenue was \$25,636.

Recreation Report

Tennis- We hosted the league at Colman instead of Kenagy this week due to conditions of the courts at Kenagy Park. We will also be hosting adult and youth lessons here as well.

Softball- The leagues at Colman are running smoothly and the field reservations are on par with other years at Kenagy and Kritser Parks.

Arts Funding- I have been making working to find new donors and sponsors of the Raytown Arts & Music Festival, and the mayor will be helping since Raytown Live is fully funded.

Parks events- Upcoming events: June 2nd Raytown Fishing Derby 9-11am. June 8th Movie in the Park "Despicable Me 3". June 9th Raytown Live 6-8pm at Green Space. June 14th 10am-1pm Kids Day at Kenagy with Connection Point and the Raytown Library.

Park Maintenance Report

May - 2018

Horticulture / Right of Way

Most if not all of the spring flowering bulbs have now been removed from the flower beds. Eric has begun the transitional planting to summer annuals. So far things are going well. The real challenge will now be to keep them watered throughout the growing season.

On May 15th we held our annual Arbor Day Celebration. This year it was held at Kenagy Park. The Raytown Rotary Club purchased the tree for this year's event and we are very appreciative for their donation. A Flash Fire Sugar Maple was planted South of the ball field.

On May 9th a near F1 tornado skirted the South side of Raytown. If you were in its path, you likely suffered tree damage. Staff spent a good 2 days cleaning up the tree damage. Damage was contained to Minor Smith and Southwood park. Southwood park had 3 trees completely blown down with one of them being a fairly large walnut tree. In addition, both parks suffered limb damage. We are almost 90% complete with the cleanup.

Park Maintenance -

The Contract Mowing has started. For the most part it has gone pretty well. The vendor has had some equipment and staffing issues and their staff is still in the learning curve for our parks. I would hope in another week or two things will be routine.

The replacement for our current Ford F350 has now received Board of Alderman approval. As you recall our Board approved it at the last meeting. It is my hope that the order can be placed in the next week or two.

All bathroom and drinking fountains are now operational. In addition, shelter house reservations are now in full swing.

The Kenagy pond has received several treatments to control vegetative growth. The new fountain will provide aeration for the water, but will provide little to no help in vegetative control.

For now the Tuesday night adult recreational tennis league has relocated to the Colman tennis courts because of current court conditions at Kenagy.

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Raytown Parks & Recreation Board Members

5/16/18

<u>Park Board Members</u>			<u>Term Expires</u>	<u>Committees</u>
1. Terry Copeland (Kay) 10308 E. 81 st 64138 terry_copeland@sbcglobal.net	Hm Cell	356-7945 820-7847	President 6/1/20	Buildings & Grounds, Finance Program, Personnel
2. Janette Guenther (Steve) 11705 E. 71 st Ct. 64133 janguen@gmail.com	Day Eve Cell	556-1142 356-2369 365-2662	6/1/20	Personnel, Program
3. Michael Hanna (Debbie) 8604 Ridgeway Ct. 64138 mike@hannalegal.com	Day Eve Cell	358-5655 353-2713 678-5655	6/1/18	Buildings & Grounds – Chair, Finance
4. George Mitchell (Etta) 7621 Harvard 64138 gmitchell4@sbcglobal.net	Hm Cell	353-2830 536-1939	6/1/20	Finance, Buildings & Grounds
5. Kimberly MontsDeOca 11401 E. 67 th Terr. 64133 deocakim@gmail.com	Cell	853-8768	6/1/18	Personnel, Program
6. Chris Rathbone (Erica) 9313 E. 69 th Terr. 64133 crathbone78@yahoo.com	Cell	786-6349	6/1/18	Finance - Chair Program
7. David Thurman (Daneen) 10500 E. 80 th St. 64138 David.h.thurman@comcast.net	Cell	305-3732	6/1/19	Buildings & Grounds Personnel
8. Robbie Tubbs 7405 Willow 64138 RobbieT317@hotmail.com	Cell	392-2459	6/1/19	Personnel & Program - Chair, Finance
9. Loretha Hayden (Tony) 7001 Lakeshore Dr. 64133 lvhayden@sbcglobal.net	Cell	510-5243	6/1/19	Program, Buildings & Grounds

Department Administrative Staff

Ext.	Name		Phone #	Title
101	Dave Turner (Erin) davet@raytownparks.com	Cell	588-5826	Director
103	Mary Ann McCormick (Bill) maryann@raytownparks.com	Cell	519-2149	Administrative Services Coordinator
104	Ron Fowler ronf@raytownparks.com	Cell	225-0973	Superintendent of Parks
102		Cell		Sports & Special Events Supervisor

Raytown Parks And Recreation Board

By-laws



Approved 4-16-12
Amended 6-18-18

RAYTOWN PARKS AND RECREATION BOARD
BY-LAWS
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ARTICLE I

NAME AND PURPOSE

SECTION 1. ORDINANCE ESTABLISHING PARK BOARD

The "RAYTOWN PARKS AND RECREATION BOARD", established by Ordinance No. 109, Section XXIV, on July 28, 1964, to superintend, manage, and administer the city parks and park system in the public interest of Raytown, shall, as its principal purpose, strive to improve the quality of life for all residents by providing them both the knowledge and skills, as well as opportunities for creative, meaningful recreation experiences.

SECTION 2. POLICIES AND PRACTICES

The Board may from time to time make and designate the policies and practices under which the Parks and Recreation Department shall be operated. These directives shall be kept in suitable public records by the Secretary to the Board.

ARTICLE II

DUTIES AND RESPONSIBILITIES

SECTION 1. DIVERSITY STATEMENT

The Raytown Parks Board believes that the membership and leadership should be reflective of the diverse population within Raytown. Every effort should be made to ensure representation of under-represented groups.

SECTION 2. NON-DISCRIMINATION STATEMENT

The Board shall not discriminate in any manner against any person or group by reason of race, age, gender, national origin, ability and sexual orientation religious or political affiliation.

SECTION 3. FUNCTIONS AND BOARD POLICY

The Board shall be responsible for carrying out the mission goals and objectives of the Parks and Recreation Board and for the delivery of the needed services and the preservation of natural resources within Raytown, Missouri. Park Board annual goals will be established and reviewed during the Park Board's budget process and meetings.

The Board shall promote the advancement of parks and recreation through collective involvement at the local state and national levels as appropriate.

Goals

1. To promote public awareness and support of park and recreation services and environmental and natural resource management
2. To develop promote and advocate for the public policy for parks and recreation
3. To enhance citizen, professional and volunteer development
4. To promote the development and dissemination of the body of knowledge
5. To represent park and recreation development in all areas of Raytown

ARTICLE III

MEMBERSHIP

SECTION 1. NUMBER:

The Park Board shall consist of nine members appointed by the Mayor and approved by the Board of Alderman.

SECTION 2. APPOINTMENT, TERMS AND VACANCIES:

Members shall be appointed by the Mayor for a three-year term and reappointed at the discretion of the Mayor. Appointments require Board of Alderman approval. Initial appointments shall be arranged so that approximately one-third of the terms expire each year except for the representative for the governing body (Board of Alderman liaison) of the unit who shall serve on the Board concurring with his/her term of office on the governing body. The governing body representative serves on the board as an ex-officio. Vacancies on the board shall be appointed by the Mayor.

SECTION 3. QUALIFICATIONS:

Park Board members must reside in the city limits of Raytown at the time of their appointment. If a Board member moves out of the community, the member shall resign from the Board.

SECTION 4. CODE OF CONDUCT:

By accepting appointment to the Board, each member agrees to comply with the Park Board Code of Conduct. The Park Board Code of Conduct is provided to members following their appointment.

SECTION 5. ETHICS-CONFLICT OF INTEREST:

By accepting appointment to the Board, each member agrees to comply with the City of Raytown's Ethics and Conflict of Interest Policy. Park Board members are required by state law to file an annual Missouri Ethics Commission Personal Financial Disclosure statement. To encourage transparency, Park Board members shall disclose to the Park Board any conflicts of interest and abstain from voting on any and all matters in which they have a financial or other interest.

The minutes of meetings at which such votes are taken shall record such disclosure, abstention, and rationale for approval.

ARTICLE IV

MEETINGS

SECTION 1. MEETINGS, LOCATION:

The regular monthly meeting shall be held on the third Monday of each month, unless otherwise ordered by the Board, at 7:00 PM in the Conference Room at Raytown Park Office, 5912 Lane or a place designated by the President.

SECTION 2. MEETING NOTICE:

Notice of all regular meetings shall be mailed or electronically mailed to each member of the Board by the Administrative Services Coordinator at least five (5) days prior to each meeting.

In compliance with Section 610.020.2 of the Missouri Sunshine Law, meetings require at least 24 hours notice (excluding weekends and holidays) before the meeting unless such notice is impossible.

In compliance with Section 610.011 of the Missouri Sunshine Law, notification, stating the time, place and purpose of all regular and special meetings, at least two days in advance, shall be made to the following entities:

Raytown Parks and Recreation Department Website: www.raytownparks.com

Any person may, upon request, obtain reasonable notification of all meetings. Provisions for advance notification may include, but are not limited to, mailing notices only if self addressed stamped envelopes are provided by the person requesting such notification.

SECTION 3. SPECIAL OR EMERGENCY MEETINGS:

Special or Emergency meetings may be called at any time by the President, or in his/her absence the Vice-President or Director of Parks and Recreation or by any two members of the Board, giving each member a 24-hour notice.

If a special or emergency meeting of the Park Board is required before a regularly scheduled Park Board meeting, the Park Board is hereby authorized to take immediate action via phone conference or email response.

SECTION 4: QUORUM:

It shall require sixty percent (60%) of the appointed Board and at no time less than five (5) members to constitute a Quorum at any meeting, a majority of whom may transact any business before the Board.

SECTION 5. PARLIAMENTARY AUTHORITY:

General parliamentary rules, as given in Newly Revised version of Robert's Rules of Order, as modified by policies of the Board shall be observed in conducting of meetings of the Board. The President shall appoint from the members a parliamentarian to advise the Board on matters relative to the proper conduct of Board meetings.

SECTION 6. PUBLIC COMMENT:

Public comment during meetings shall be limited to five (5) minutes per individual, unless otherwise extended or omitted by the Park Board at its sole and absolute discretion.

SECTION 7. RECORDS OF THE BOARD:

An accurate and permanent public record of the proceedings of the Board and minutes of its meetings, regular and special, shall be kept and entered in a book to be known as the "Minutes of the Board". The records of each meeting in the "Minutes of the Board" shall be and constitute the only evidence of the approved acts of the Board and will be signed at the end of the record by the President and Secretary thereof. The Administrative Services Coordinator shall be the official custodian of all records of the Board and shall certify or attest to any action of the Board.

SECTION 8. COMPENSATION:

Members shall receive no compensation. Members may be reimbursed for business-related travel and subsistence to professional meetings, conferences and workshops with such reimbursements being made in compliance with general policies of the governing unit. Board members shall receive per diem as determined by the Raytown Finance Department policies.

SECTION 9. PROXY VOTING:

Proxy voting will not be allowed or recognized at any meeting.

SECTION 10. VOTING:

Voting members shall consist of the President, Vice-President and Members present and representing the duly established work of the Board. In the event of a tie vote, the motion fails.

SECTION 11. ORDER OF BUSINESS:

It shall be the responsibility of the Director of Parks and Recreation, with input from the Board members, to establish the agenda for each regular meeting of the Board. The President shall conduct the meeting according to the following order of business:

- 1. Call to Order
- 2. Reports of Officers
- 3. Approval of Minutes
- 4. Public Participation
- 5. Reports of Standing & Special Committees
- 6. Staff Reports
- 7. New Business
- 8. Other Business
- 9. Adjourn to Closed Session
- 10. Adjourn

ARTICLE V

OFFICERS

SECTION 1. ELECTION OF OFFICERS:

At the regular monthly meeting in June, the Board shall elect the following officers to serve for one (1) year from the month of election or until their respective successors have been duly elected:

- A President
- A Vice-President

Only those members who have served at least one (1) year on the Board are eligible to hold office. If a majority of the Board votes in favor of a motion, the Park Board may elect to waive this requirement to nominate a member to serve in their capacity as President or Vice-President.

SECTION 2. TERM LIMITS:

No Park Board member shall serve more than two full consecutive terms of office as Park Board President or Vice-President. A full term is defined as the term running from June to June each year. Subject to the later provisions of this policy, a partial term shall not be counted as a full term. Officer elections shall be held each June. Subject to the term limitation in this policy, after the offices of Park Board President and Vice-President shall rotate between Park Board members. These limitations on the number of terms of office shall apply only to terms of office that began on or after July 1, 2012. These limitations on the number of terms of office shall not apply to any unexpired term to which a person is elected or appointed if the remainder of the term is less than one-half of the full term of office.

SECTION 3. SPECIAL ELECTIONS:

In the event of a failure for any reason to elect any of the said officers, or in case a vacancy shall occur in any of the said officers for any reason, then an election may be held at any regular or special meeting, a notice of such election having been given in the notice of the call of the meeting.

SECTION 4. SPECIAL OFFICERS AND AGENTS:

The Board shall employ a Director of Parks and Recreation who shall be the chief executive officer of the Department, but who shall not be a member of the Board. He/She shall be entitled to attend all regular meetings of the Board, and to participate in discussions, but shall not be entitled to a vote. The treasurer of the City of Raytown shall be the ex officio Treasurer of the Board.

The Administrative Services Coordinator of the Department shall serve as Secretary to the Board. The Secretary shall keep a full and true record of all meetings of the Board and of such special meetings as shall be requested of him/her. The Secretary shall be the custodian of all documents committed to his/her care. The Secretary shall issue notice of regular meetings of the Board and calls for special meetings as herein before provided.

SECTION 5. ABSENTEE MEMBERS:

Park Board members are encouraged to attend regularly scheduled monthly meetings. Members are encouraged to contact the Park Office if you are unable to attend the regularly scheduled monthly meeting. The Park Board President has the option to request that the Mayor appoint a new board member to fill a member's position or request that the board member resign from the Park Board within 30 days if members are absent for more than three (3) consecutive meetings without just cause.

SECTION 6. DUTIES OF THE PRESIDENT:

The President shall preside at the meetings of the Board. He/she shall present a written and oral annual report of the work and condition of the Parks during the month of June to the Mayor and Board of Alderman. He/she shall appoint members to standing committees and special or advisory committees as needed. He/she is allowed to introduce business and is eligible to vote.

SECTION 7. DUTIES OF THE VICE-PRESIDENT:

The Vice-President of the Board, in the absence of the President, shall perform all the duties of the President of the Board. In the absence of the President and the Vice-President, the Board shall elect a President Pro Tem who shall perform the duties of the President of the Board.

ARTICLE VI

COMMITTEES

SECTION 1. STANDING COMMITTEES:

There shall be four (4) standing committees of the Board:

1. Committee on Finance
2. Committee on Buildings and Grounds
3. Committee on Program
4. Committee on Personnel

SECTION 2. APPOINTMENT OF COMMITTEES:

The standing committees and their chairmen shall be appointed by the President of the Board at the July regular meeting of the Board and serve until their successors are appointed. Each committee shall consist of not less than two (2) members of the Board, together with the President and Director of Parks and Recreation acting as ex officio members.

SECTION 3. FINANCE COMMITTEE:

The committee on Finance, in cooperation with the Director and the ex officio Treasurer of the Board, shall make a careful study of the anticipated income and expenditures of the Department and recommend a budget for each fiscal year. The committee shall have supervision over the accounting and financial records of the Department. The budget, when approved by the Board, in accordance with the policies and

practices of the Board, shall be the authority for incurring expenses for the various divisions included therein. It shall be the duty of the Director of Parks and Recreation and the ex officio Treasurer to make a distribution of such budget appropriations as are desired by authorizing expenditures within the limits of such appropriations, subject to approved procedural policies. There shall be an annual audit of the books and records of the Department which shall be performed by the same accounting firm as employed by the City of Raytown to perform their annual audit. The audit shall be presented to the Board by the Director of Parks and Recreation for their approval.

SECTION 4. BUILDING AND GROUNDS COMMITTEE:

The committee on Buildings and Grounds shall exercise supervision over the care and control of all buildings and grounds and equipment of the Department. It shall be the duty of the committee to see that the buildings and property of the Department are adequately insured. The committee shall investigate and determine the need for new facilities or renovation of existing buildings and for the expansion, improvement, and beautifying of the park system. It shall consider the reports and recommendations of the administration and make its recommendations of plans and specifications for new buildings or improvements to the Board for approval; it shall call for approval of the contractor or contractors who, in its opinion, should be awarded the contract.

SECTION 5. PROGRAM COMMITTEE:

It shall be the duty of this committee to consider and make recommendations relating to our total park and recreation program, to include: (1) policies and rules or regulations pertaining to and governing the use of all park grounds and facilities; (2) policies and/or guidelines relative to recreation programs and services provided by the department; (3) policies and/or guidelines relative to services rendered by the department which are intended to assist self- supported groups or other recreation agencies in planning and/or conducting recreation programs or themselves or the general public. The committee shall report its actions or any recommendations at any meeting of the Board. The committee shall recommend a Schedule of Fees and Charges for approval by the full Board in January of each year.

SECTION 6. PERSONNEL COMMITTEE:

It shall be the duty of this committee to consider and make recommendations related to full-time personnel and all problems, including grievances, need for additional staff, job descriptions, and department organization, etc., and other matters as may be referred to the committee by the Board or administration. The committee will conduct an annual performance review of the Director. The committee shall report its actions or any recommendations at any meeting of the Board.

SECTION 7. ADVISORY COMMITTEE:

The President may from time to time appoint advisory committees on Department welfare and other subjects pertaining to the park system. The personnel of such committees may be composed of members of the community, consultants, and representatives of civic clubs or other.

ARTICLE VII

CUSTODY AND DISBURSEMENT OF FUNDS

SECTION 1. PLACE OF DEPOSIT:

The place of deposit for all funds, savings and checking, must be approved annually by the Board. All disbursement of funds shall be by the ex officio Treasurer by authorized vouchers signed on behalf of the Board by the Director of Parks and Recreation.

SECTION 2. SAFEKEEPING OF FUNDS:

The Park Board has a fiduciary responsibility to carefully manage and ensure that department funds are deposited in an FDIC insured bank account. Funds shall be maintained at the same bank as the City of Raytown to ensure seamless transactions.

SECTION 3. INVESTMENT POLICY:

Safety of principal is the foremost objective of the investment programs. All operating funds shall be invested in properly managed accounts and funds. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk. The investment portfolio shall remain sufficiently liquid to meet all operating requirements that maybe be reasonably anticipated. The investment portfolio shall be designed with the objectives of attaining a market rate of return, taking into account the investment risk constraints and liquidity needs.

ARTICLE VIII

AMENDMENT OF BYLAWS

SECTION 1. PROCEDURE TO AMEND BY-LAWS:

The members of the Board, by an affirmative vote of a two-thirds (2/3) majority of the Board, may amend these By-Laws at any meeting provided that all members have been given ten (10) days' notice of the intended changes.

ARTICLE IX

ADOPTION OF BYLAWS

SECTION 1. ADOPTION OF BYLAWS

The above By-Laws were adopted by the Raytown Parks and Recreation Board on the third day of September, 1964, and amended on November 5, 1964; March 8, 1966; May 10, 1966; September 9, 1970; November 10, 1977; and May 11, 1978; April 16, 2012 and June 18, 2018.

As Adopted 16 April 2012

END.