

AGENDA
RAYTOWN PARKS & RECREATION BOARD
Monday, October 21, 2024 7:00 PM

Hosted in person at the Raytown Parks Office:
5912 Lane Ave, Raytown MO 64133

Or via Zoom Link:

<https://us06web.zoom.us/j/85386514865>

Meeting ID: 853 8651 4865

I. Call to Order

II. Public Participation

Approval of Minutes –September 16th, 2024

III. Reports of Officers

President – Robbie Tubbs

Vice President – Evan Gorrell

IV. Reports of Standing & Special Committees

Personnel – Evan Gorrell

Finance – Melina Alford

Program – Brian Morris

Buildings & Grounds – Dave Thurman

Main Street- Robbie Tubbs

V. Staff Reports

Director – Dave Turner

Superintendent of Parks – Tony Mesa

Recreation- Marcus Germain

VI. New Business

1. Jackson County MOU for health services
2. Fees & Charges for FY24-25

VII. Other Business

VIII. Announcements

IX. Adjourn

- Next regular Meeting: Monday, November 11, 2024, 7 PM at Raytown Parks office

**Raytown Park Board
Minutes
September 16, 2024**

Attendance:

Park Board: Robbie Tubbs, Melina Alford, Evan Gorrell, Dae Thurman, Brian Morris, Jourdan Price. Zoom: Rhonda Herring, Brent Hugh, Jules Sneddon

Staff: Dave Turner and Mary Ann McCormick, Alan Bancroft

A quorum was declared present and the meeting was called to order at 7 pm. Brian Morris made a motion to approve the August 19, 2024 minutes. Evan Gorrell seconded and the motion passed.

Reports of Officers:

President: Robbie thanked all the staff for a job well done at all the Raytown Live concerts and the Festival of Trails. 30+ vendors and approx. 3000 visitors to the Festival of Trails.

Vice President – no report

Reports of Standing & Special Committees:

Personnel – no report

Finance - no report

Program - no report

Buildings & Grounds - no report

Main Street – a written report was distributed

Staff Reports:

Director - a written report was distributed

Superintendent of Parks - a written report was distributed. Alan stated playground mulch should be distributed to playgrounds by end of September.

Recreation - a written report was distributed

New Business:

1. Evan Gorrell made a motion to table this item until October 21st meeting. Brian Morris seconded and the motion passed. We need more information on lead time, insurance coverage, security, etc. Dave Turner will contact Jackson County Health services and get more information.
2. Evan Gorrell made a motion to reject the proposal from Spire for an easement on the Raytown Park 75th St property. Brent Hugh seconded and the motion passed.
3. Dave Thurman made a motion to accept the TRIM grant FY24-25. Brian Morris seconded and the motion passed.
4. The November park board meeting will be moved to November 11, 2024 due to conflict of personnel vacations.
5. Dave Thurman made a motion to adjourn at 8:01 pm. Brian Morris seconded and the motion passed.



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 201 - PARKS & RECREATION							
Revenue							
201-00-00-100-41205	Parks/Storm Water Capital Sales Ta	370,000.00	370,000.00	30,348.95	365,725.86	-4,274.14	1.16 %
201-00-00-100-46102	Investment Income	17,000.00	17,000.00	0.00	38,368.90	21,368.90	225.70 %
201-00-00-100-46401	Miscellaneous Revenue	0.00	0.00	0.00	78.00	78.00	0.00 %
201-92-00-000-42122	Credit Card Processing Fee	968.00	968.00	79.98	1,183.63	215.63	122.28 %
201-92-00-100-41101	Real Estate Tax	559,998.00	559,998.00	672.07	499,148.29	-60,849.71	10.87 %
201-92-00-100-41102	Personal Property Tax	107,184.00	107,184.00	579.61	88,277.79	-18,906.21	17.64 %
201-92-00-100-41104	Delinquent Real Estate Taxes	12,000.00	12,000.00	65.81	10,671.47	-1,328.53	11.07 %
201-92-00-100-41105	Penalties	9,900.00	9,900.00	352.93	10,015.59	115.59	101.17 %
201-92-00-100-41106	EXCESS PROCEEDS	0.00	0.00	0.00	439.02	439.02	0.00 %
201-92-00-100-41107	Railroad & Utilities Tax	19,700.00	19,700.00	0.00	18,500.32	-1,199.68	6.09 %
201-92-00-100-41108	Replacement Tax	28,500.00	28,500.00	0.00	32,740.70	4,240.70	114.88 %
201-92-00-100-41110	Circuit Breaker Refund	-680.00	-680.00	-24.14	-556.20	123.80	81.79 %
201-92-00-100-41111	Delinquent Property Tax Revenue	9,700.00	9,700.00	337.04	13,887.03	4,187.03	143.17 %
201-92-00-100-41112	Contra Land Trust Account	0.00	0.00	0.00	-468.35	-468.35	0.00 %
201-92-00-100-43101	TRIM Grant	31,500.00	31,500.00	0.00	19,300.00	-12,200.00	38.73 %
201-92-00-100-46101	Interest Earnings	30,000.00	30,000.00	2,391.47	30,352.42	352.42	101.17 %
201-92-00-100-46303	Gain on sale of Fixed Asset	15,000.00	15,000.00	60.77	4,810.77	-10,189.23	67.93 %
201-92-00-100-47101	Ballfield Lights Fees	1,500.00	1,500.00	0.00	180.00	-1,320.00	88.00 %
201-92-00-100-47105	Shelter House Rental Fees	25,000.00	25,000.00	345.00	27,840.86	2,840.86	111.36 %
201-92-00-100-47110	Sports Field Rental Fees	1,500.00	1,500.00	1,731.10	19,262.39	17,762.39	1,284.16 %
201-92-00-100-47116	Vending Machine-Kenagy	1,200.00	1,200.00	0.00	637.96	-562.04	46.84 %
201-92-00-100-47204	Team Sports League	24,000.00	24,000.00	5,898.18	13,970.01	-10,029.99	41.79 %
201-92-00-100-47220	Donations	11,000.00	11,000.00	0.00	9,350.00	-1,650.00	15.00 %
201-92-00-100-47425	Other Income	0.00	0.00	53.95	13,242.69	13,242.69	0.00 %
201-92-00-753-43000	State Grant - LWCF	456,000.00	456,000.00	0.00	1,437.50	-454,562.50	99.68 %
201-92-00-754-43101	Federal Grant - Omnibus (SuperSpl	100,000.00	100,000.00	0.00	0.00	-100,000.00	100.00 %
201-92-00-755-43101	Federal Grant - Omnibus (Kenagy)	1,000,000.00	1,000,000.00	0.00	0.00	-1,000,000.00	100.00 %
	Revenue Total:	2,830,970.00	2,830,970.00	42,892.72	1,218,396.65	-1,612,573.35	56.96%
Expense							
201-00-00-100-58000	BMX Appropriation	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 %
201-00-00-100-59950	Operating Transfer - TIF EAT's	33,600.00	33,600.00	0.00	31,616.84	1,983.16	5.90 %
201-92-00-100-51102	Civilian Employees	489,668.00	489,668.00	18,094.16	476,050.96	13,617.04	2.78 %
201-92-00-100-51106	Part Time Employees	26,250.00	26,250.00	120.75	3,434.20	22,815.80	86.92 %
201-92-00-100-51111	Civilian Employees Overtime	7,075.00	7,075.00	172.30	3,218.30	3,856.70	54.51 %
201-92-00-100-51206	Life Ins	1,086.00	1,086.00	0.00	1,146.41	-60.41	-5.56 %
201-92-00-100-51212	Deferred Compensation - 401 A	2,963.00	2,963.00	152.64	3,829.31	-866.31	-29.24 %
201-92-00-100-51214	Civilian Pension - LAGERS	69,533.00	69,533.00	2,404.35	64,261.92	5,271.08	7.58 %
201-92-00-100-51215	Health Insurance	76,849.00	76,849.00	3,105.16	70,357.20	6,491.80	8.45 %
201-92-00-100-51218	Med Exp - HSA contribution	6,000.00	6,000.00	0.00	4,478.64	1,521.36	25.36 %
201-92-00-100-51220	Dental	5,271.00	5,271.00	185.64	4,423.20	847.80	16.08 %
201-92-00-100-51221	Vision	996.00	996.00	40.52	965.72	30.28	3.04 %
201-92-00-100-51225	FICA	40,390.00	40,390.00	1,338.93	35,367.20	5,022.80	12.44 %
201-92-00-100-51231	Auto Allowance	4,980.00	4,980.00	0.00	4,355.00	625.00	12.55 %
201-92-00-100-51238	Phone Allowance	3,360.00	3,360.00	0.00	3,000.00	360.00	10.71 %
201-92-00-100-51240	Workers Compensation Insurance	18,583.00	26,834.93	0.00	27,608.44	-773.51	-2.88 %
201-92-00-100-52101	Office Supplies	600.00	600.00	0.00	36.29	563.71	93.95 %
201-92-00-100-52122	Credit Card Processing Charge	3,500.00	3,500.00	0.00	1,844.36	1,655.64	47.30 %
201-92-00-100-52200	Operating Supplies	3,450.00	3,450.00	320.06	2,699.67	750.33	21.75 %
201-92-00-100-52233	Uniforms	3,300.00	3,300.00	0.00	173.95	3,126.05	94.73 %
201-92-00-100-52250	Professional Services	1,100.00	1,100.00	85.55	271.56	828.44	75.31 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 10/31/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>201-92-00-100-52300</u> Repair & Maintenance Supplies	94,700.00	94,700.00	679.00	60,749.90	33,950.10	35.85 %
<u>201-92-00-100-52301</u> Fuel	15,000.00	15,000.00	0.00	8,174.56	6,825.44	45.50 %
<u>201-92-00-100-52302</u> Postage	500.00	500.00	0.00	3.70	496.30	99.26 %
<u>201-92-00-100-52303</u> Printing & Promotions	1,500.00	1,500.00	0.00	453.18	1,046.82	69.79 %
<u>201-92-00-100-52304</u> Dues & Memberships	2,900.00	2,900.00	0.00	890.00	2,010.00	69.31 %
<u>201-92-00-100-52305</u> Electricity	38,000.00	38,000.00	0.00	28,634.34	9,365.66	24.65 %
<u>201-92-00-100-52306</u> Gas	3,300.00	3,300.00	0.00	3,832.37	-532.37	-16.13 %
<u>201-92-00-100-52307</u> Water	7,700.00	7,700.00	0.00	5,826.89	1,873.11	24.33 %
<u>201-92-00-100-52308</u> Telephone	7,200.00	7,200.00	0.00	4,648.39	2,551.61	35.44 %
<u>201-92-00-100-52309</u> Equipment Expense	1,700.00	1,700.00	0.00	111.71	1,588.29	93.43 %
<u>201-92-00-100-52310</u> Repair & Maintenance Services	1,500.00	1,500.00	75.00	750.00	750.00	50.00 %
<u>201-92-00-100-52311</u> Computer Services	9,000.00	9,000.00	216.70	3,282.68	5,717.32	63.53 %
<u>201-92-00-100-52312</u> Education and Training	3,400.00	3,400.00	0.00	880.00	2,520.00	74.12 %
<u>201-92-00-100-52313</u> Meals & Travel	1,350.00	1,350.00	0.00	1,040.68	309.32	22.91 %
<u>201-92-00-100-52314</u> General Liability Insurance	44,000.00	44,000.00	0.00	43,459.87	540.13	1.23 %
<u>201-92-00-100-52315</u> Bank Charges	4,300.00	4,300.00	121.53	2,168.01	2,131.99	49.58 %
<u>201-92-00-100-52316</u> Miscellaneous Contractual	136,800.00	136,800.00	8,488.70	87,433.42	49,366.58	36.09 %
<u>201-92-00-100-52317</u> Recreational Programming	51,800.00	51,800.00	201.89	21,000.10	30,799.90	59.46 %
<u>201-92-00-100-52318</u> Vehicle Expense	9,800.00	9,800.00	116.26	4,100.57	5,699.43	58.16 %
<u>201-92-00-100-52319</u> Capital Expenditures	29,000.00	29,000.00	0.00	0.00	29,000.00	100.00 %
<u>201-92-00-753-57000</u> Capital Expenditures - LWCF	912,000.00	912,000.00	0.00	128,830.72	783,169.28	85.87 %
<u>201-92-00-754-57000</u> Capital Expenditures - Omnibus (Su	100,000.00	100,000.00	0.00	10,618.28	89,381.72	89.38 %
<u>201-92-00-755-57000</u> Capital Expenditures - Omnibus (Ke	1,000,000.00	1,000,000.00	0.00	9,602.50	990,397.50	99.04 %
Expense Total:	3,299,004.00	3,307,255.93	35,919.14	1,190,631.04	2,116,624.89	64.00%
Fund: 201 - PARKS & RECREATION Surplus (Deficit):	-468,034.00	-476,285.93	6,973.58	27,765.61	504,051.54	105.83%
Report Surplus (Deficit):	-468,034.00	-476,285.93	6,973.58	27,765.61	504,051.54	105.83%

Budget Report

For Fiscal: 2023-2024 Period Ending: 10/31/2024

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 201 - PARKS & RECREATION						
Revenue	2,830,970.00	2,830,970.00	42,892.72	1,218,396.65	-1,612,573.35	56.96%
Expense	3,299,004.00	3,307,255.93	35,919.14	1,190,631.04	2,116,624.89	64.00%
Fund: 201 - PARKS & RECREATION Surplus (Deficit):	-468,034.00	-476,285.93	6,973.58	27,765.61	504,051.54	105.83%
Report Surplus (Deficit):	-468,034.00	-476,285.93	6,973.58	27,765.61	504,051.54	105.83%

Budget Report

For Fiscal: 2023-2024 Period Ending: 10/31/2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
201 - PARKS & RECREATION	-468,034.00	-476,285.93	6,973.58	27,765.61	504,051.54
Report Surplus (Deficit):	-468,034.00	-476,285.93	6,973.58	27,765.61	504,051.54



Fund Balance Report

As Of 10/17/2024

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
201 - PARKS & RECREATION	1,074,511.00	1,218,396.65	1,190,631.04	1,102,276.61
Report Total:	1,074,511.00	1,218,396.65	1,190,631.04	1,102,276.61

Raytown Parks & Recreation Department
Director's Report
October 21, 2024

BOA – The Parks TRIM Grant was approved October 1st. We will need to go to the Alderman when our mowing bids are in and approved by the Park Board.

53rd ST property LWCF – The contractors started demolition on the property on July 29th and have been making great progress. The crew has moved practically all of the concrete surfaces and sub surfaces on the property, and they keep finding more footings and substructures that no one knew were there. I have contacted our archeologist for the required oversight when grading deeper than 4' of the current surface. He will begin his part of the project sometime in early November.

OMNIBUS - I have publicized information related to the project stating that we have completed our Environmental Review and intend to move forward with the project. I am still working on the DRGR reporting site to enter our information for the draw down of funds related to the projects.

George Butler & Associates - We are still working and continue to coordinate with Public Works to update their sanitary sewer line project which is taking place concurrently with our demolition project.

FY 24/25 Budget - We have submitted the budget work for FY24/25. Our possible projects will be new flooring in the Parks office, replacing of a 2011 Ford Ranger, and August 2025 Election expenses.

Mama's Family Christmas- There have been a couple of snafu's while trying to plan this event. The organizer Gravel Roads Entertainment does not have a good reputation and have not been easy to communicate with.

Security Issues- We have had incidents of people sleeping overnight at Colman and Kenagy that we have been addressing. Our security company Metro Public Safety has been successful in contacting some of these offenders, and we are now in a better place regarding homeless in the parks. I do still want to put this security contract back out for bid in winter of 2024-2025.

Little Blue Trace- We have a flag football group that is reserving the LBT soccer fields for flag football July-December. The league is the Dynasty Youth Sports Club, Dan Caruth-Woodard is our contact. They moved to our softball fields #2 and #3 so that they can use the sports lighting for their practices.

Mowing- Our current contractor has done a great job but got the 2024 bid at an extremely low price point. We have the 2025 mowing contract out to bid now and will be up for Park Board review at the November 11th Park Board meeting.

FIFA World Cup- I have been attending the 2026 FIFA World Cup planning meetings hosted at the Chamber of Commerce. Quite a big part of the conversations have been about how to handle illegal parking, tent camping, short-term rentals, and pop up businesses. Security concerns, traffic, and increased trash concerns are also being discussed.

Sales Tax Revenue- October Sales Tax is \$30,348.95, with the yearly total being \$365,725.86.



October 2024

PARK MAINTENANCE REPORT



Horticulture / Right of Way

We have completed part of the work for the 2024/2025 Trim grant by planting fifteen new trees. We are nearing the end of the growing season for our flowers so we will be removing them in the next couple weeks and planting tulip bulbs for next spring. We are in a pretty harsh drought that requires lots of watering. We will have some additional tree damage from this drought.

Park Maintenance

The repurposed shade structure has been installed at Kenagy tennis courts. We are nearly complete with routine caulking maintenance at Colman and Kenagy tennis courts. We have received the metal roofing for shelter number two at Kritser.

We have stopped the contract mower for the year, and we are now mowing with our folks. Mowing while infrequent also is the start of leaf management for the fall.

We will begin the annual process of installing Christmas lights downtown the week of October 31, 2024

The committee discussed the items that were identified in wrap up 2023.

- 1) Parking the hayride trucks in front of the back doors of the Water Company so no one else does.
- 2) 2) Students not being heard. We need a better sound system.
- 3) 3) No popcorn.
- 4) River Church Men's Ministry to help Steve Gunther on the bridge.

Fox's parking lot has been confirmed. Nancy will turn lights on that day.

Three choirs have confirmed, RHS, RSHS, Elementary choir

The Snowflakes lights have been confirmed and deposit mailed \$250.00

Santa bags - we have plenty

Cider in place

Mayor Mike to order 350 cookies excluding oatmeal and peanut butter

We need bags for cookies. Have spoken to Crystal and she will order.

Community Band confirmed.

Fire Department confirmed, but not Dr Knox speaking

The city is working to get the union to bring bucket trucks and do streetscape lights, closing street down from Blue Ridge to Bridge.

Jeff Bridges will talk to Zac Sweets Wednesday about Evergy donating LED lights. It is unknown if it can happen this year or next or at all.

Jason is going to work on the sound system, trying to make sure parents can hear their children.

Next meeting is November 6 Wednesday, at Raytown Water.



*Memorandum of
Understanding (MOU)
Open Point of Dispensing (POD)*

*This Memorandum of Understanding is entered into this ____ day of _____,
20____ by and between Raytown Parks and Recreation and Jackson County Public Health
(JCPH), operated by Truman Medical Center, Incorporated (UH or University Health).*

Background / Recitals –

WHEREAS, the Center for Disease Control and Prevention (CDC) has established the Strategic National Stockpile (SNS), which includes medical countermeasures and supplies; and

WHEREAS, the CDC will provide SNS assets to JCPH in the event of a public health emergency through the Missouri Department of Health and Senior Services (DHSS); and

WHEREAS, JCPH approves the allocation of a pre-determined quantity of prophylactic medication and/or supplies to Raytown Parks and Recreation; and

WHEREAS, JCPH wishes to collaborate with Raytown Parks and Recreation to enhance its ability to respond to a public health emergency; and

NOW THEREFORE, in consideration of the foregoing, the parties hereto agree as follows:

I. Purpose

The purpose of the Memorandum of Understanding (MOU) is to define the relationship between the Jackson County Health Department (JCPH) and Raytown Parks and Recreation during a public health emergency.

II. Definitions

- A. *Public Health Emergency* - refers to any event, natural or manmade, that requires immediate public health intervention.
- B. *Mass Prophylaxis* - refers to the administration of health interventions including, but not limited to, antibiotics, vaccines, and antidotes to large numbers of persons to provide protection against disease and/or to prevent the spread of disease in the community.
- C. *SNS* - a strategic stockpile of medications and supplies controlled by the federal government that would be rapidly deployed to an area affected by a public health emergency.
- D. *Open POD* - a location where SNS materials and medication will be dispensed to the public and operated by the JCPH.

III. Responsibilities of JCPH

JCPH will:

1. Run all POD operations including set-up, provide staffing, and clean-up.
2. Provide a point-of-contact, including an alternate and backup, to answer questions or concerns about these arrangements.
3. Notify Organization and request the use of its facilities, grounds, and equipment upon the request for the SNS assets. JCPH will give Raytown Parks and recreation as much notice as possible. JCPH will inform the Raytown Parks and Recreation of the time period (if known) their facility is needed for the purpose of mass dispensing for disease prevention and control activities.
4. In the event that Raytown Parks and Recreation accrues any actual specific costs directly attributable to serving as an open POD that are above and beyond normal or anticipated expenses during a Public Health Emergency, JCPH agrees to assist in securing reimbursement from any applicable governmental entity if requested for said actual costs if supported by proper documentation as determined by the reimbursing entity.
5. Operate POD locations with a scaled response that will meet the needs of the situation and one that will provide services only as long as individual events demand. JCPH cannot foresee in advance how long a POD will be open and when it will close.

JCPH will not:

6. Except insofar as the parties agree in writing otherwise, JCPH will not subscript or require Parks employees to work any JCPH events or call upon them to volunteer in the event of an emergency.

IV. Responsibilities of Raytown Parks and Recreation

Raytown Parks and Recreation will:

1. Serve as an Open POD site to the Strategic National Stockpile (SNS).
2. Provide a facility/building or location open to the general public that may be used by JCPH as a publicly available POD site in the event of a public health emergency and if deemed necessary by JCPH. In the event of an emergency, JCPH may choose not to activate the POD location based on need, circumstances and severity of emergency.
3. Allow use of its facilities, grounds, and equipment after it is determined that there is a public health emergency that requires deployment of the SNS assets.
4. Designate points-of-contact in case of an emergency :
 - a. An administrative point-of-contact will serve as the primary point-of-contact. This person should have the authority and ability to open the facility/building at any time.
 - b. List primary point-of-contacts and notify JCPH of changes in this contact information.

- c. In the event that the designated POC is no longer with Raytown Parks and Recreation, it will be the responsibility of Raytown Parks and Recreation to inform JCPH of changes. MOU updates and signatures will be required.
5. Facilities will be visited by JCPH personnel for a general site assessment. Appointment will be scheduled after obtaining approval from the Administrative Point of Contact or designee.
6. The facility/building will be listed in a confidential JCPH Public Health Emergency Response Plan. A copy of the plan will be kept on file at JCPH, 3651 NE Ralph Powell Rd, Lee's Summit, MO 64064.
7. Maintain general liability insurance, which may be in whole or in part through a program of self-insurance. Organization shall provide a certificate of insurance evidencing such coverage to JCPH or TMC if requested. JCPH will cover events under their insurance and hold Raytown Parks/City of Raytown harmless to the extent of JCPH's negligence or misconduct for the response activities related to activation of this MOU.
8. Participate in JAOCHD facility activation drill on a yearly basis.

V. Mutual Indemnification

To the extent permitted by law, JCPH and Raytown Parks and Recreation shall indemnify and save the other Party and its directors, employees and representatives from and against all claims, demands, loss, liability, damage or expense (including attorneys' fees) arising out of any acts, omissions or circumstances of the other Party and its directors, employees and representatives.

VI. Duration of the Agreement

This MOU will remain in place for five (5) years. This MOU will automatically renew each year after that for consecutive terms of one (1) year. This MOU may be terminated at any time, with sixty (60) days advanced written notification, by either party.

VII. Amendments

This MOU may be amended by written agreement of both parties or by their respective designee. Any alterations to the MOU will need to be signed by both parties before going into effect.

VIII. Points of Contact (POC)

A. JCPH -

Name: Steven Lammers
Title: Emergency Preparedness Manager
Phone: 816-404-6530 (O), 816-500-8791 (C)
Email: Steven.Lammers@uhck.org

Name: Zachary Thorp
Title: Emergency Response Planner
Phone: 816-404-6537 (O), 314-974-2164 (C)
Email: Zachary.Thorp@uhkc.org

Name: John Ezell
Title: Emergency Response Planner
Phone: 816-404-6539 (O), 816-730-8373 (C)
Email: John.Ezell@uhkc.org

B. Raytown Parks and Recreation -

Name:
Title:
Phone:
Cell Phone:
Email:

Name:
Title:
Phone:
Cell Phone:
Email:

Name:
Title:
Phone:
Cell Phone:
Email:

Name:
Title:
Phone:
Cell Phone:
Email:

C. *In the event that the designated POC is no longer with Raytown Parks and Recreation, it will be the responsibility of the Raytown Parks and Recreation to inform JCPH of the changes. MOU updates and signatures will be required.*

IX. Authority to Enter into Agreement

The persons executing this MOU, on behalf of their respective entities, hereby represent and warrant that they have the right, power, legal capacity, and appropriate authority to enter into this MOU on behalf of the entity for which they sign.

X. POD Address(s) :

XI. Signatures

EFFECTIVE DATE

EXPIRATION DATE

JCPH -

NAME

NAME

TITLE

TITLE

DATE

DATE

SIGNATURE

SIGNATURE

Raytown Parks and Recreation -

NAME

NAME

TITLE

TITLE

DATE

DATE

SIGNATURE

SIGNATURE

RAYTOWN PARKS & RECREATION DEPARTMENT

FY23-24 SCHEDULE OF FEES AND CHARGES

Proposed: October 21, 2024 Supersedes all other Schedules of Charges

TYPE OF FEE	CURRENT FEE
RECREATION PROGRAM SERVICES	
Adult & Youth Sports	
Coed Youth Basketball League-Winter (9 games)	
Grades K-3	\$70/participant
Grades 4-6	\$80/participant
Tennis Lessons	
Adult - Beginner - 5 classes	\$55/participant
Youth - 5 classes	\$45/participant
Adult Team Tennis League - 10 weeks	
	\$45/participant
Adult Coed Kickball - 6 weeks	
	\$170/team
Men's Softball League	
Summer & Fall - 14 game league (Double Header)	\$550/team
Fall - 7 weeks	\$350/team
50+ Softball League	
10 Week League	\$445/team
7 Week League (Double Header)	\$550/team
Coed Softball League	
Summer - 10 week League	\$425/team
Fall - 7 game league	\$350/team
COMMUNITY SPECIAL EVENTS	
Annual Fishing Derby	Free
Movies In the Park	Free
Raytown Live	Free
Special Event/Festival-Vendor Booth Fee	\$45/vendor
Special Event/Festival-Food Vendor Fee	\$60/vendor
FACILITY RENTALS, PERMITS & SERVICES	
Athletic Fields and Courts-minimum rental 2 hours	
Softball field (1 field) - tournaments	\$20/hr, \$160/day max.
Softball field (1 field) - practice fees	\$20/hr, \$135/day max.
Softball Complex (4 fields) - tournaments	\$50/hr, \$400/day max.
Softball Complex (4 fields) - practice fees	\$40/hr, \$320/day max.
Athletic Field Lights	\$30/hr per field

Soccer/Football field (1 field) - tournaments	\$30/hr, \$180/day max.
Soccer/Football field (1 field) - practice fees	\$25/hr, \$150/day max.
Soccer/Football field (2 Fields) - tournaments	\$50/hr, \$300/day max.
Soccer/Football field (2 Fields) - practice fees	\$40/hr, \$240/day max.
Tennis Court (1 court) practice fees	\$15/hr, \$150/day max.
Key Security Deposit (if key lost or stolen)	\$125 per key
Special Event Permit (per day)	\$300
Special Event Refundable Security Deposit (per event)	\$500
Concession Sales Permit	
Daily/weekly/season fee	\$25/day, \$150/week, or \$500/season-whichever is less
Seasonal - utilities billed at actual hourly cost to permit holder	
Payment and Refund Policy:	
Payment is due at time of registration for individual sports, leagues, etc.	
Payment for shelter houses are due at time reservation is made. No refunds once payment has been made due to event cancellation, inclement weather, or situations beyond Raytown Parks and Recreation Department's control.	
Park Shelter Rentals	
	Resident/Non Resident
Colman #1 and #2 and Kenagy Park #1	
Full Day (7 am - 11 pm)	\$155-R / \$190-NR
Half Day (7 am - 3 pm or 3 pm - 11 pm)	\$110-R / \$135-NR
Holidays Memorial Day Weekend - May 25-26-27; July 4-5-6-7, Labor Day Weekend - Aug. 31, Sept. 1-2	\$135-1/2 day R \$190-Full day R \$165-1/2 day NR \$230-Full Day NR
Kritser Park #1 & Kenagy #5	
Full Day (7 am - 11 pm)	\$75-R / \$95 NR
Half Day (7 am -3 pm) or (3 pm - 11 pm)	\$55-R / \$70 NR