

**Raytown Parks & Recreation
Finance Committee Agenda
June 19, 2023
6:15 PM
Park Administrative Office
5912 Lane Ave, Raytown MO 64133**

I. 6:15 p.m. Call to Order,

II. Public comments.

III. Reports of Officers:

President – Michael Anderson

Evan Gorrell, George Mitchell, Brian Morris, Jennifer Perkins

IV. New Business

1. Review Parks budget goals for 2024

2. Discussion of CIP for 2024 from Buildings & Grounds 5-year schedule

Addendum:

V. Other Business

Announcements:

Expense Category

FY24 Budget

Personnel Services

734,484

201-92-00-100-51102	Civilian Employees		489,668
	Annual Salary	479,542	
	COLA/Merit Increase	10,126	
201-92-00-100-51106	Part Time Employees		26,250
	Annual Salary	26,250	
	COLA/Merit Increase		
201-92-00-100-51111	Civilian Employees Overtime		7,075
	Overtime	7,075	
201-92-00-100-51115	Special Emergency Preparedness		1,086
201-92-00-100-51206	Life Insurance		2,963
201-92-00-100-51212	Civilian Pension- 401A Match		69,533
201-92-00-100-51214	Deferred Compensation- LAGERS		58,329
201-92-00-100-51215	Health Insurance		6,000
201-92-00-100-51218	Med Exp - HSA Contribution		5,271
201-92-00-100-51220	Dental		996
201-92-00-100-51221	Vision		40,390
201-92-00-100-51225	FICA		4,980
201-92-00-100-51231	Auto Allowance		-
201-92-00-100-51236	Ins Opt Out Incentive		3,360
201-92-00-100-51238	Phone Allowance		18,583
201-92-00-100-51240	Workers Compensation Insurance		

Expense Category

22/23 Budget

Personnel Services

201-92-00-100-51102	Civilian Employees	-
	Annual Salary	
	COLA/Merit Increase	
201-92-00-100-51106	Part Time Employees	-
	Annual Salary	
	COLA/Merit Increase	
201-92-00-100-51111	Civilian Employees Overtime	-
	Overtime	
201-92-00-100-51115	Special Emergency Preparedness	
201-92-00-100-51206	Life Insurance	
201-92-00-100-51212	Civilian Pension- 401A Match	
201-92-00-100-51214	Deferred Compensation- LAGERS	
201-92-00-100-51215	Health Insurance	
201-92-00-100-51218	Med Exp - HSA Contribution	
201-92-00-100-51220	Dental	
201-92-00-100-51221	Vision	
201-92-00-100-51225	FICA	
201-92-00-100-51231	Auto Allowance	
201-92-00-100-51236	Ins Opt Out Incentive	
201-92-00-100-51238	Phone Allowance	
201-92-00-100-51240	Workers Compensation Insurance	
	Supplies, Services, and Charges	294,765
201-92-00-100-52101	Office Supplies	600
201-92-00-200-52101	Office Supplies BMW	
201-92-00-100-52200	Operating Supplies	3,450
	Janitorial Supplies for parks	1,800
	First Aid/Safety Gear	900
	Supplies -General Inventory	750
201-92-00-200-52200	Operating Supplies BMW	35,000
201-92-00-100-52233	Uniforms	3,300

201-92-00-100-52250	Professional Services		1,400
	New Hires		
201-92-00-200-52250	Professional Services	BMX	-
	BMX Rider Insurance/ Fees		
201-92-00-100-53101	Postage		500
201-92-00-100-53241	Printing & Promotions		1,500
201-92-00-200-53241	Printing & Promotions	BMX	
201-92-00-100-53301	Dues & Membership		2,900
	Missouri Parks , National Parks		
	Chamber, KCMRPDA, CEU, Sam's		
201-92-00-100-53500	Equipment		1,700
	Data Max copier lease		1,000
	office furniture		700
201-92-00-100-53644	Computer Services		7,500
	Itek computer services		
201-92-00-100-53701	Education and Training		3,400
	MPPRA/NPPA/WWA		2,400
	Arborist Training and Cont Ed.		1,000
201-92-00-100-53711	Meals & Travel		1,350
201-92-00-100-53913	General Liability Insurance		43,765
201-92-00-100-53961	Bank Charges		4,300
201-92-00-100-53999	Contractual Services		132,300
	Trash Hauling		6,500
	Port-a-potties		7,500
	Legal Services		5,000
	Asset Management		16,000
	Security Contractor		26,000
	Alarm Service		3,800
	Creative Communities Alliance		4,000
	Camera contract		2,500
	Architect and Engineering fees		20,000
	Mowing		41,000
201-92-00-200-53999	Contractual Services	BMX	
201-92-00-100-54500	Rec Programs		51,800

Repairs & Maintenance**99,500****201-92-00-100-52300 Repair & Maintenance Supplies****73,200**

Landscaping	12,000
Ballfield Improvements	2,000
Maintenance - park structures	12,700
Maintenance - athletic fields and electrical	14,000
Maintenance - Mowers, power equip.	9,000
Maintenance Equipment- Small Tools	10,000
TRIM- Tree work	13,500

201-92-00-200-52300 Repair & Maintenance Supplies BMX**201-92-00-100-52301 Fuel** **15,000****201-92-00-200-52301 Fuel BMX****201-92-00-100-53600 Repair & Maintenance Services** **1,500****201-92-00-100-55000 Vehicle Expense** **9,800**

Office Janitorial	1,500
General	8,000
GPS	1,800

Utilities**56,200****201-92-00-100-53421 Water** **7,700****201-92-00-200-53421 Water BMX****201-92-00-100-53401 Electricity** **38,000****201-92-00-200-53401 Electricity BMX****201-92-00-100-53411 Gas** **3,300****201-92-00-100-53431 Telephone (hard lines) and WIFI** **7,200****201-92-00-200-53431 Telephone (hard lines) BMX****Capital Expenditures** **682,000****201-92-00-100-57000 Capital Expenditures** **682,000****Super Splash redevelopment - LWCF** **650,000**

- Kritser/Kenagy playground replacement
- Pond wall Engineering fees
- Truck replacement with upfitting
- Kritser' Trail overseal
- Park Improvements

27,000

Computer equipment 5,000

201-92-00-718-57000 Capital Expenditures

Debt Service

Operating Transfer

201-00-00-100-59950 Operating Transfer - TIF EAT's

Total Park Fund Request

1,132,465

		2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Budget
FUND: Parks					
<u>Property Taxes</u>					
Real Estate (Property) Tax	201-92-00-100-41101	\$ 443,620	\$ 441,000		\$ 455,000
Personal Property Tax	201-92-00-100-41102	94,397	88,500		90,000
Delinquent Real Estate Taxes	201-92-00-100-41104	13,369	11,400		13,000
Penalties	201-92-00-100-41105	11,326	7,000		10,000
Railroad & Utilities Tax	201-92-00-100-41107	19,250	20,000		19,000
(Real Estate) Replacement Tax	201-92-00-100-41108	25,993	26,000		28,000
Circuit Breaker Refund	201-92-00-100-41110	(875)	(1,200)		(1,000)
Delinquent Property Tax Revenue	201-92-00-100-41111	10,558	7,500		8,000
Total Property Tax		617,637	600,200	-	622,000
<u>General Sales Tax</u>					
Parks/Storm Water Capital Sales Tax	201-00-00-100-41205	336,623	320,000		327,000
TIF - EATS	201-92-00-001-41206	-	-		(33,600)
Total General Sales Tax		336,623	320,000	-	293,400
<u>Grants</u>					
Grants	201-92-00-XXX-43101	-	225,000	-	290,000
Total Grants		-	225,000	-	325,000
<u>Service Charges</u>					
Ballfield Lights Fees	201-92-00-100-47101	4,127	1,800		3,000
Shelter House Rental Fees	201-92-00-100-47105	27,975	19,000		22,000
Sports Field Rental Fees	201-92-00-100-47110	14,506	7,000		12,000
Team Sports League	201-92-00-100-47204	18,006	34,000		18,000
Participant Fees	201-92-00-200-47401	46,833	20,000		
Concession Sales	201-92-00-200-47405	10,824	6,500		
ABA Memberships	201-92-00-200-47415	120	5,000		
Credit Card Processing Fees	201-92-00-000-42122	738	900		
Total Service Charges		123,128	94,200	-	55,000
<u>Miscellaneous</u>					
Interest Earnings	201-92-00-100-46101	2,043	2,300		2,000
Investment Income	201-00-00-100-46102	425	4,000		400

Gain on Sale of Fixed Assets	201-92-00-100-46303	16,411	15,000	4,500
Miscellaneous Revenue	201-00-00-100-46401	-	600	300
Vending Machine-Kenagy	201-92-00-100-47116	1,456	1,100	1,100
Donations	201-92-00-100-47220	11,180	13,000	12,000
Other Income	201-92-00-100-47425	1,405	1,000	1,000
Total Miscellaneous		32,920	37,000	21,300
<u>One Time Revenues</u>				
Total One Time Revenues		-	-	-
<u>Transfer From Other Funds</u>				
Operating Transfer in from General	201-00-00-100-49951	-	-	-
Total Transfers From Other Funds		-	-	-
<u>Fund Balance Appropriated</u>		-	-	-
<u>TOTAL PARKS REVENUE</u>		\$ 1,110,308	\$ 1,276,400	\$ 1,316,700

5 year maintenance schedule

Building & Grounds Committee Project Ranking Oct 2022 updates

Tier 1 projects

1-A* Super Splash
\$1,000,000 +

1-B Colman Shelter & Playground
\$350,000

1-C Kenagy Pond wall
\$480,000

1-D Kenagy brick restroom
\$280,000

1-E Koop Property
\$250,000

Tier 2 projects

2-A Minor Smith Tennis courts
\$210,000

2-B Kritser Playgrounds
\$110,000

2-C Kenagy tennis retaining wall
\$210,000

2-D Southwood Tennis & m-p court
\$130,000 possible pickle ball

Skate Park Phase
\$260,000

Tier 3 projects

3-B Colman Basketball court
\$29,000

3-B Solar LED lighting
\$25,000

3-C Minor Smith multi-puopse co
\$60,000

3-E Bridge surface Minor Smith
\$35,000

Colman Ballfield fencing
\$45,000

Minor Shelter house
\$30,000

Southwood parking lot
\$25,000

\$2,360,000 Total Tier 1

\$920,000 Total Tier 2

\$3,604,000

Total project budgetary expenses for Tier 1, 2 & 3

* Bike and mtn bike trails
\$10,000 to \$15,000

Other projects

Office carpet
Office roof & gutters

\$324,000 Total Tier 3

Furture projects

Dog Park
Splash Pad
Zipline/Nature Park
Land acquisition and development
Right of way projects
Vehicle & equipment replacement

1-A* May not start this project first, but should take priority when we do have the means to address the issue. This will be a multi-year project, both in seeking funds, approvals and in developing plans, actual construction and labor.