

**AGENDA**  
**RAYTOWN PARKS & RECREATION BOARD**  
**Monday, October 16, 2023 7:00 PM**

Hosted in person at the Raytown Parks Office:  
5912 Lane Ave, Raytown MO 64133

Or via Zoom Link:

<https://us06web.zoom.us/j/85386514865>

**Meeting ID: 853 8651 4865**

**I. Call to Order**

**II. Public Participation**

**Approval of Minutes** –September 18, 2023

**III. Reports of Officers**

President – Robbie Tubbs

Vice President – Evan Gorrell

**IV. Reports of Standing & Special Committees**

Personnel – Evan Gorrell

Finance – Michael Anderson

Program – Brian Morris

Buildings & Grounds – Dave Thurman

Main Street- Robbie Tubbs

Rice-Tremonti – Brian Morris

**V. Staff Reports**

Director – Dave Turner

Superintendent of Parks – Tony Mesa

Recreation- Gage Colton

**VI. New Business**

1. BMX report
2. Rental House update
3. November 28 Sales Tax work session BOA?
4. Program Committee Fees & Charges updates

**VII. Other Business**

**VIII. Announcements**

**IX. Adjourn**

- Next Meeting: Monday, November 20, 2023, 7 PM at Raytown Parks office

**Raytown Parks & Recreation  
Program Committee Agenda  
October 16, 2023**

**I. 6:30 p.m. Call to Order**

**II. Reports of Officers:**

Chair person – Brian Morris

David Thurman, Evan Gorrell, Jackie Blunt, Robbie Tubbs

**III. New Business**

1. Review Fee Schedule

2. Sculpture on the Move program.

**Addendum:**

**IV. Other Business**

Announcements:



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 201 - PARKS &amp; RECREATION</b>							
<b>Revenue</b>							
<u>201-00-00-100-41205</u>	Parks/Storm Water Capital Sales Ta	327,000.00	327,000.00	0.00	332,929.40	5,929.40	101.81 %
<u>201-00-00-100-46102</u>	Investment Income	400.00	400.00	0.00	14,272.75	13,872.75	3,568.19 %
<u>201-00-00-100-46401</u>	Miscellaneous Revenue	300.00	300.00	0.00	0.00	-300.00	100.00 %
<u>201-92-00-000-42122</u>	Credit Card Processing Fee	0.00	0.00	37.93	743.23	743.23	0.00 %
<u>201-92-00-100-41101</u>	Real Estate Tax	455,000.00	455,000.00	95.98	464,925.62	9,925.62	102.18 %
<u>201-92-00-100-41102</u>	Personal Property Tax	90,000.00	90,000.00	344.47	118,961.63	28,961.63	132.18 %
<u>201-92-00-100-41104</u>	Delinquent Real Estate Taxes	13,000.00	13,000.00	35.39	10,694.55	-2,305.45	17.73 %
<u>201-92-00-100-41105</u>	Penalties	10,000.00	10,000.00	105.29	8,603.89	-1,396.11	13.96 %
<u>201-92-00-100-41106</u>	EXCESS PROCEEDS	0.00	0.00	0.00	1,016.63	1,016.63	0.00 %
<u>201-92-00-100-41107</u>	Railroad & Utilities Tax	19,000.00	19,000.00	0.00	20,639.59	1,639.59	108.63 %
<u>201-92-00-100-41108</u>	Replacement Tax	28,000.00	28,000.00	0.00	29,382.59	1,382.59	104.94 %
<u>201-92-00-100-41110</u>	Circuit Breaker Refund	-1,000.00	-1,000.00	0.00	-794.14	205.86	79.41 %
<u>201-92-00-100-41111</u>	Delinquent Property Tax Revenue	8,000.00	8,000.00	95.36	9,307.70	1,307.70	116.35 %
<u>201-92-00-100-43101</u>	SuperSplash Grant	335,000.00	335,000.00	0.00	0.00	-335,000.00	100.00 %
<u>201-92-00-100-46101</u>	Interest Earnings	2,000.00	2,000.00	0.00	41,773.13	39,773.13	2,088.66 %
<u>201-92-00-100-46303</u>	Gain on sale of Fixed Asset	4,500.00	4,500.00	0.00	10,890.00	6,390.00	242.00 %
<u>201-92-00-100-47101</u>	Ballfield Lights Fees	3,000.00	3,000.00	0.00	805.00	-2,195.00	73.17 %
<u>201-92-00-100-47105</u>	Shelter House Rental Fees	22,000.00	22,000.00	510.00	26,508.68	4,508.68	120.49 %
<u>201-92-00-100-47110</u>	Sports Field Rental Fees	12,000.00	12,000.00	0.00	2,320.00	-9,680.00	80.67 %
<u>201-92-00-100-47116</u>	Vending Machine-Kenagy	1,100.00	1,100.00	0.00	946.70	-153.30	13.94 %
<u>201-92-00-100-47204</u>	Team Sports League	18,000.00	18,000.00	6,261.52	17,605.09	-394.91	2.19 %
<u>201-92-00-100-47220</u>	Donations	12,000.00	12,000.00	0.00	13,555.00	1,555.00	112.96 %
<u>201-92-00-100-47425</u>	Other Income	1,000.00	1,000.00	2,500.00	23,894.98	22,894.98	2,389.50 %
	<b>Revenue Total:</b>	<b>1,360,300.00</b>	<b>1,360,300.00</b>	<b>9,985.94</b>	<b>1,148,982.02</b>	<b>-211,317.98</b>	<b>15.53 %</b>
<b>Expense</b>							
<u>201-00-00-000-59941</u>	CASH LONG & SHORT	0.00	0.00	0.00	1.00	-1.00	0.00 %
<u>201-00-00-100-58000</u>	BMX Appropriation	35,000.00	35,000.00	0.00	35,000.00	0.00	0.00 %
<u>201-00-00-100-59950</u>	Operating Transfer - TIF EAT's	33,600.00	33,600.00	2,925.87	34,343.94	-743.94	-2.21 %
<u>201-92-00-100-51102</u>	Civilian Employees	435,393.60	435,393.60	19,006.38	438,921.52	-3,527.92	-0.81 %
<u>201-92-00-100-51106</u>	Part Time Employees	32,500.00	32,500.00	1,533.27	22,466.03	10,033.97	30.87 %
<u>201-92-00-100-51111</u>	Civilian Employees Overtime	5,112.86	5,112.86	86.33	3,819.27	1,293.59	25.30 %
<u>201-92-00-100-51206</u>	Life Ins	1,086.00	1,086.00	0.00	1,133.22	-47.22	-4.35 %
<u>201-92-00-100-51212</u>	Deferred Compensation - 401 A	2,500.23	2,500.23	149.71	3,543.12	-1,042.89	-41.71 %
<u>201-92-00-100-51214</u>	Civilian Pension - LAGERS	68,084.75	68,084.75	2,538.85	62,215.62	5,869.13	8.62 %
<u>201-92-00-100-51215</u>	Health Insurance	58,328.90	58,328.90	2,813.16	70,458.68	-12,129.78	-20.80 %
<u>201-92-00-100-51218</u>	Med Exp - HSA contribution	6,000.00	6,000.00	0.00	5,000.00	1,000.00	16.67 %
<u>201-92-00-100-51220</u>	Dental	5,271.00	5,271.00	185.64	4,188.03	1,082.97	20.55 %
<u>201-92-00-100-51221</u>	Vision	996.00	996.00	40.52	912.00	84.00	8.43 %
<u>201-92-00-100-51225</u>	FICA	36,565.96	36,565.96	1,435.48	33,650.81	2,915.15	7.97 %
<u>201-92-00-100-51231</u>	Auto Allowance	4,980.00	4,980.00	0.00	4,660.00	320.00	6.43 %
<u>201-92-00-100-51236</u>	Ins Opt Out Incentive	1,992.00	1,992.00	0.00	830.00	1,162.00	58.33 %
<u>201-92-00-100-51238</u>	Phone Allowance	3,360.00	3,360.00	0.00	3,080.00	280.00	8.33 %
<u>201-92-00-100-51240</u>	Workers Compensation Insurance	17,627.05	17,627.05	0.00	17,029.57	597.48	3.39 %
<u>201-92-00-100-52101</u>	Office Supplies	600.00	600.00	0.00	60.19	539.81	89.97 %
<u>201-92-00-100-52200</u>	Operating Supplies	3,450.00	3,450.00	45.00	1,967.74	1,482.26	42.96 %
<u>201-92-00-100-52233</u>	Uniforms	3,300.00	3,300.00	0.00	584.87	2,715.13	82.28 %
<u>201-92-00-100-52250</u>	Professional Services	1,400.00	1,400.00	0.00	289.73	1,110.27	79.31 %
<u>201-92-00-100-52300</u>	Repair & Maintenance Supplies	73,200.00	73,200.00	1,877.42	34,946.85	38,253.15	52.26 %
<u>201-92-00-100-52301</u>	Fuel	15,000.00	15,000.00	0.00	7,701.18	7,298.82	48.66 %
<u>201-92-00-100-53101</u>	Postage	500.00	500.00	0.00	244.17	255.83	51.17 %

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 10/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>201-92-00-100-53341</u>	Printing & Promotions	1,500.00	1,500.00	0.00	58.50	1,441.50	96.10 %
<u>201-92-00-100-53301</u>	Dues & Memberships	2,900.00	2,900.00	0.00	846.10	2,053.90	70.82 %
<u>201-92-00-100-53401</u>	Electricity	38,000.00	38,000.00	0.00	28,977.42	9,022.58	23.74 %
<u>201-92-00-100-53411</u>	Gas	3,300.00	3,300.00	0.00	3,851.30	-551.30	-16.71 %
<u>201-92-00-100-53421</u>	Water	7,700.00	7,700.00	0.00	6,193.33	1,506.67	19.57 %
<u>201-92-00-100-53431</u>	Telephone	7,200.00	7,200.00	0.00	4,843.52	2,356.48	32.73 %
<u>201-92-00-100-53500</u>	Equipment Expense	1,700.00	1,700.00	0.00	113.66	1,586.34	93.31 %
<u>201-92-00-100-53600</u>	Repair & Maintenance Services	1,500.00	1,500.00	0.00	750.00	750.00	50.00 %
<u>201-92-00-100-53644</u>	Computer Services	7,500.00	7,500.00	0.00	4,122.40	3,377.60	45.03 %
<u>201-92-00-100-53701</u>	Education and Training	3,400.00	3,400.00	0.00	924.19	2,475.81	72.82 %
<u>201-92-00-100-53711</u>	Meals & Travel	1,350.00	1,350.00	0.00	242.79	1,107.21	82.02 %
<u>201-92-00-100-53913</u>	General Liability Insurance	43,765.00	43,765.00	0.00	41,310.37	2,454.63	5.61 %
<u>201-92-00-100-53961</u>	Bank Charges	4,300.00	4,300.00	0.00	3,826.15	473.85	11.02 %
<u>201-92-00-100-53999</u>	Miscellaneous Contractual	132,300.00	112,300.00	4,780.50	77,164.59	35,135.41	31.29 %
<u>201-92-00-100-54500</u>	Recreational Programming	51,800.00	51,800.00	193.37	24,114.89	27,685.11	53.45 %
<u>201-92-00-100-55000</u>	Vehicle Expense	9,800.00	9,800.00	116.26	4,521.93	5,278.07	53.86 %
<u>201-92-00-100-57000</u>	Capital Expenditures	677,000.00	27,000.00	0.00	21,248.65	5,751.35	21.30 %
<u>201-92-00-753-57000</u>	Capital Expenditures - LWCF	0.00	650,000.00	0.00	2,035.00	647,965.00	99.69 %
<u>201-92-00-754-57000</u>	Capital Expenditures - Omnibus (Su	0.00	43,753.00	0.00	0.00	43,753.00	100.00 %
<u>201-92-00-755-57000</u>	Capital Expenditures - Omnibus (Ke	0.00	51,114.00	0.00	0.00	51,114.00	100.00 %
	<b>Expense Total:</b>	<b>1,840,863.35</b>	<b>1,915,730.35</b>	<b>37,727.76</b>	<b>1,012,192.33</b>	<b>903,538.02</b>	<b>47.16%</b>
	<b>Fund: 201 - PARKS &amp; RECREATION Surplus (Deficit):</b>	<b>-480,563.35</b>	<b>-555,430.35</b>	<b>-27,741.82</b>	<b>136,789.69</b>	<b>692,220.04</b>	<b>124.63%</b>
	<b>Report Surplus (Deficit):</b>	<b>-480,563.35</b>	<b>-555,430.35</b>	<b>-27,741.82</b>	<b>136,789.69</b>	<b>692,220.04</b>	<b>124.63%</b>

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 10/31/2023

**Group Summary**

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 201 - PARKS &amp; RECREATION</b>						
Revenue	1,360,300.00	1,360,300.00	9,985.94	1,148,982.02	-211,317.98	15.53%
Expense	1,840,863.35	1,915,730.35	37,727.76	1,012,192.33	903,538.02	47.16%
<b>Fund: 201 - PARKS &amp; RECREATION Surplus (Deficit):</b>	<b>-480,563.35</b>	<b>-555,430.35</b>	<b>-27,741.82</b>	<b>136,789.69</b>	<b>692,220.04</b>	<b>124.63%</b>
<b>Report Surplus (Deficit):</b>	<b>-480,563.35</b>	<b>-555,430.35</b>	<b>-27,741.82</b>	<b>136,789.69</b>	<b>692,220.04</b>	<b>124.63%</b>

**Budget Report**

For Fiscal: 2022-2023 Period Ending: 10/31/2023

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
201 - PARKS & RECREATION	-480,563.35	-555,430.35	-27,741.82	136,789.69	692,220.04
<b>Report Surplus (Deficit):</b>	<b>-480,563.35</b>	<b>-555,430.35</b>	<b>-27,741.82</b>	<b>136,789.69</b>	<b>692,220.04</b>

# Fund Balance Report

As Of 10/12/2023



City of Raytown, MO

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Revenues</b>	<b>Total Expenses</b>	<b>Ending Balance</b>
201 - PARKS & RECREATION	972,299.41	1,148,982.02	982,253.89	1,139,027.54
<b>Report Total:</b>	<b>972,299.41</b>	<b>1,148,982.02</b>	<b>982,253.89</b>	<b>1,139,027.54</b>

**Raytown Park Board  
Minutes  
September 18, 2023**

**Attendance:**

**Park Board:** Robbie Tubbs, Dave Thurman, Brian Morris, Rhonda Herring, Evan Gorrell. Zoom: Michael Anderson & Brent Hugh

**Staff:** Dave Turner, Gage Colton, and Mary Ann McCormick

A quorum was declared present and the meeting was called to order at 7:03 pm. Brian Morris made a motion to approve the minutes from August 21, 2023. Evan Gorrell seconded and the motion passed.

**Reports of Officers:**

President – Great job and well attended at the Festival of Trails

Vice President – no report

**Reports of Standing & Special Committees**

Personnel – no report

Finance – no report

Program – no report

Buildings & Grounds – no report

Main Street – working on schedule for Christmas decorations

Rice Tremonti – Boy Scout Troops 469 and 283 helped out at Festival of Trails and updated signs. Charlotte Belger donated \$5000.

**Reports of Staff:**

Director – a written report was distributed.

Superintendent of Parks - a written report was distributed.

Recreation Report - a written report was distributed.

**New Business:**

1. After reviewing property lines, we will keep 8805 E. 66<sup>th</sup> St. house deeded to the City until a point in time when this house is torn down. It will be added to Rice Tremonti 8801 E. 66<sup>th</sup> lot.
2. Evan Gorrell made a motion to pursue a mowing contract for FY23/24. Brian Morris seconded and the motion passed.
3. Program Committee will meet October 16, 2023 at 6:30 pm.
4. Michael Anderson will email Dave with some questions about Rice Tremonti.
5. Rhonda Herring made a motion to adjourn at 7:50 pm. Brian Morris seconded and the motion passed.

**Raytown Parks & Recreation Department**  
**Director's Report**  
**October 16, 2023**

**BOA-** We have an agenda item for acceptance of the TRIM Grant through the MDC at the October 17<sup>th</sup> meeting.

**53<sup>rd</sup> ST property LWCF-** We are still waiting on our first reimbursement that we were approved for the \$34,109.41. We have sent our bidding documents for review to MODNR, and their suggested changes are being worked on by the GBA engineers. It may be some time before we get approval to start the project, as we need acknowledgement from HUD before we start this project. Public Works will try to update some sewer lines that run across the existing parking lot while we are in the demolition phase of the project.

**OMNIBUS-** The last training session scheduled for September 27<sup>th</sup> was cancelled and I have not heard from HUD on when it is to be rescheduled. I have submitted our Project Narrative and project budget documents and have received part of our environmental documents from GBA. I am waiting on the environmental study for the Kenagy property so that I can submit them for a 30-day HUD Environmental Review. Once that review has been accepted, we should be cleared for starting the bidding for the demo work. HUD grant personnel have been very difficult to get feedback from since the week of Sept 25<sup>th</sup>.

**Budget-** The 23/24 FY budget was approved on October 3<sup>rd</sup>.

Staff are monitoring our expenditures and trying to stay under budget to close out the 22/23 FY budget. We will have depleted our mowing budget down to \$600 after October 13<sup>th</sup>.

**Tree City/TRIM-** The amount of the grant request went up to \$32,000 after we took a few quotes on tree work, and we have updated the budget. This is a higher expense than usual for this grant but will be 90%+ reimbursable. Once the grant is accepted and signed, we can start our work after November 1<sup>st</sup>. Thank you, Tony, for your work on submitting this grant.

**Homeless-** There was a group of homeless that showed up in several of our park properties on the week of September 25<sup>th</sup>. I contacted the Raytown Police and our security contractors, as well as Matt Cushman who offers resources to these individuals. The persons at Kritser, Southwood and Colman have mostly moved on. We believe that a homeless "tent city" nearby was pushed to move out of the location that they were in, and our parks were then a short term stop for them.

**Volunteer Groups-** The groups that we worked with in 2023 were, Raytown BMX, Friends of Rice-Tremonti, Raytown Little League, CERT Team, Scout Troop 469 and 283, Three Trails Kiwanis, Raytown Rotary, Connection Point, Graceway Baptist, Spring Valley Baptist, The River Church, the Raytown Chamber, and several other individual citizens.

**Historic Three Trails meeting-** I attended a meeting on Friday, September 29<sup>th</sup> with the National Parks Service hosted at MARC to discuss connecting a trail from Independence to Santa Fe, NM. The presentation was from Carrol Wendler from the NPS Santa Fe office. Their hope is to have a trail that connects Independence to Santa Fe. Representatives from KC, Independence, Raytown, Leawood, Overland Park, Gardener, USGS, and the Santa Fe Trail Association were in attendance.

**Sales Tax Revenue-** October Sales Tax for the Parks was XXXX.

## 2023 Security Curfew Violations Breakdown

	1 Non-Res	1 Resident	70 Unknown	72 Total
<b>Kenagy Park</b>				
4-18-23 12:30AM		1	1	
5/8/2023 1:26			2	
5/8/2023 1:42			30	
5/15/2023 1:19			1	
5/17/2023 1:18			1	
5/23/2023 1:54			v	
6/14/2023 1:15			2	
<b>Colman Park</b>				
4/23/2023 1:20			2	
4/23/2023 1:26			2	
5/19/2023 1:18			1	
5/20/2023 11:55			2	
5/25/2023 2:48			v	
5/26/2023 1:24			v	
6/26/2023 11:12			2	
6/27/2023 3:29			2	
7/4/2023 3:53			2	
7/4/2023 3:53			2	
7/9/2023 12:10			2	
<b>Kritser Park</b>				
00 AM 4/18/2023	1			
5/14/2023			V	
5/16/2023			V	
6/14/2023 12:29			1	
6/29/2023 4:13			1	
7/9/2023			2	
8/16/2023 4:07			v	
8/31/2023 11:36			V	



nor-Smith Park

5/21/2023 1:09	2
6/27/2023 12:07	2
9/14/2023	2

outhwood Park

6/14/2023 11:57	2
6/18/2023 11:59	v
6/26/2023 11:51	2
7/26/2023 11:38	2



## October 2023

# PARK MAINTENANCE REPORT



### Horticulture / Right of Way

We have begun removing annuals from the flower beds and will be making soil amendments next week or so. Our tulip order is expected to be in and available for pick up soon. We have had several trees throughout the system that have required trimming for safety over the last couple weeks.

We will be working to complete fall trimming and prep for winter throughout the next few weeks.

We have been working on spraying fence lines and ball fields to finish out the season. The ball fields at Little Blue Trace have been worked one last time and then treated to keep them in good shape for the winter.

### Park Maintenance

The metal roof for the tennis court waiting shelter at Minor Smith has been installed. We will begin the installation of the shelter house roof at Southwood Park in the next week or so.

We are working on sealing joints in the tennis courts at Colman Park as a preservation project. We will also be working on the cracks at Minor Smith Park as continued maintenance that will be ongoing until the tennis courts are replaced.

Our mowing is slowing down some, that is subject to change with the weather. We will be moving all mowing in-house for the remainder of the growing season after the week of October 9, 2023. We will resume our normal practices in the spring.

All parts have been ordered for the restroom and drinking fountain winterization process which should begin the week before Halloween.

We sent all maintenance and Hort staff to free chainsaw safety training last week.



## Park Board Report

Gage Colton

October 2023



### 50+ Softball League

The 50+ softball leagues have a few more weeks left in their season and their last game has been scheduled for October 25<sup>th</sup>. Trophies have been updated with new plates on the front of them since they only played on Wednesdays this year.

### Adult Tennis League

The Tuesday night tennis league has wrapped up their fall season and they have been handed out their tee-shirts.

### Youth Basketball League

We have finished up sign-ups and are currently trying to find a couple more coaches for the league. The teams have been filled up with players. The coaches training was held at The Wellness Center where the coaches have been handed their rosters and picked their practice times along with signing their coaches code of conduct. Unfortunately, we did not have enough sixth graders sign up to make a full roster so all those parents of those sixth graders are being refunded their money.

## **Agenda item 2**

**REAL ESTATE LEASE AGREEMENT**

**THIS REAL ESTATE LEASE AGREEMENT** (“Agreement”), made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between City of Raytown Park Department, and City of Raytown, Missouri, (“Lessors”), Missouri municipal corporations, and the Friends of Rice-Tremonti Home Association (“Lessee”), a Missouri nonprofit corporation. The Lessors and Lessee may hereinafter also be referred to individually as the “Party” and collectively as the “Parties”.

**WHEREAS**, City of Raytown Park Department owns real property in the City of Raytown, Missouri generally located at 8801 E. 66<sup>th</sup> Street (Rice-Tremonti home site) and the City of Raytown, Missouri owns real property generally located at 8805 E. 66<sup>th</sup> Street (lot that abuts the Rice-Tremonti home on the east side) (the “Properties”); and

**WHEREAS**, it is anticipated that the property generally located at 8805 E. 66<sup>th</sup> Street will be subdivided in the future and a portion of the 8805 E. 66<sup>th</sup> Street property will be combined with the 8801 E. 66<sup>th</sup> Street property; and

**WHEREAS**, Lessee desires to lease said Properties of Lessors; and

**WHEREAS**, Lessors are agreeable to leasing said Properties to Lessee.

**NOW, THEREFORE**, in consideration of the foregoing and of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the Parties hereby covenant and agree as follows:

1. **Property.** The properties being leased, hereinafter referred to as the “Properties”, is land situated in Jackson County, in the State of Missouri, and legally described as follows:

**[INSERT LEGAL DESCRIPTION]**

2. **Agreement to Lease.** Lessors agree to lease to Lessee and Lessee agrees to lease from Lessors, according to the terms and conditions set forth herein, the Properties.
3. **Term.** The initial term of this Agreement shall commence as of the date of date first written above (“Commencement Date”) and shall continue for ten (10) years (the “Term”) or until terminated by either of the Parties pursuant to Section 7 of this Agreement.
4. **Rent.** Lessee shall pay Lessors one dollar (\$1.00) per annum.
5. **Care of Property.** Lessee shall have the responsibility to maintain the Properties and any structures and appurtenances located on the Properties in good repair at all times and perform all repairs necessary in a timely manner. Lessee agrees to report any damage or faulty



12. **Successors and Assigns.** This Agreement shall inure to the benefit of and be binding upon the Parties and their permitted successors and assigns.
13. **Governing Law.** The terms of this Agreement and the rights and obligations of the Parties hereto shall be governed by and construed in accordance with the laws of the State of Missouri.
14. **Binding Effect.** The covenants and conditions contained in this Agreement shall apply to and bind the Parties and the heirs, legal representatives, successors and permitted assigns of the Parties.
15. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties with regard to the subject matter hereof and supersedes all prior understandings or agreements of any kind between the Parties preceding the date of this Agreement. There are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement.
16. **Severability.** If any provision of this Agreement shall be held to be invalid, illegal or unenforceable in whole or in part, the remaining provisions shall not be affected and shall continue to be valid, legal and enforceable as though the invalid, illegal or unenforceable part had not been included in this Agreement.
17. **Joint Drafting.** The Parties hereto agree that this Agreement has been jointly drafted and each Party has read the terms and provisions of this Agreement, has had an opportunity to seek legal review of the terms of this Agreement, and have agreed to abide by the terms and provisions herein.
18. **Authority.** The undersigned represent that they each have the authority and capacity from the respective Parties to execute this Agreement.

**[The remainder of this page intentionally left blank]**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Commencement Date, which is indicated above.

**LESSOR:**

**CITY OF RAYTOWN, MISSOURI**

By:

\_\_\_\_\_  
Damon Hodges, City Administrator

ATTEST:

\_\_\_\_\_  
Teresa Henry, City Clerk

STATE OF MISSOURI    )  
                                  ) ss.  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 2023, before me, a Notary Public in and for the County and State aforesaid, came Damon Hodges and Teresa Henry, who being by me duly sworn did say that they are the City Administrator and City Clerk, respectively, of **the City of Raytown, Missouri** a Missouri Municipal organization duly authorized and existing under and by virtue of the constitution and laws of the State of Missouri, and that the seal affixed to the foregoing instrument is the seal of said body, and that the instrument was signed and sealed in behalf of the City by authority of the governing body and Damon Hodges and Teresa Henry acknowledged said instrument to be the free act and deed of the City.

\_\_\_\_\_  
Notary Public

My commission expires:

\_\_\_\_\_



LESSOR:

CITY OF RAYTOWN PARK BOARD

By:

\_\_\_\_\_  
Dave Turner, Director of Parks & Recreation

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_

STATE OF MISSOURI    )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 2023, before me, a Notary Public in and for the County and State aforesaid, came Dave Turner and \_\_\_\_\_, who being by me duly sworn did say that they are the Director of Parks and Recreation and \_\_\_\_\_, respectively, of **the City of Raytown Park Board** authorized and existing under and by virtue of the constitution and laws of the State of Missouri, and that the seal affixed to the foregoing instrument is the seal of said body, and that the instrument was signed and sealed in behalf of the Park Board by authority of the Park Board and Dave Turner and \_\_\_\_\_ acknowledged said instrument to be the free act and deed of the Park Board.

\_\_\_\_\_  
Notary Public

My commission expires:

\_\_\_\_\_



## **Agenda item 3**

5 year maintenance schedule

Building & Grounds Committee Project Ranking Oct 2022 updates

**Tier 1 projects**

1-A\* Super Splash  
\$506,000 +

1-B Colman Shelter & Playground  
\$850,000

1-C Kenagy Pond wall  
\$580,000

1-D Kenagy brick restroom  
\$280,000

1-E Koop Property  
\$250,000

**Tier 2 projects**

2-A Minor Smith Tennis courts  
\$240,000

2-B Kritser Playgrounds  
\$190,000

2-C Kenagy tennis retaining wall  
\$210,000

2-D Southwood Tennis & m-p court  
\$190,000 possible pickle ball

Skate Park Phase  
\$260,000

**Tier 3 projects**

3-B Colman Basketball court  
\$34,000

3-B Solar LED lighting  
\$25,000

3-C Minor Smith multi-puropse co  
\$60,000

3-E Bridge surface Minor Smith  
\$55,000

Colman Ballfield fencing  
\$45,000

Minor Shelter house  
\$30,000

Southwood parking lot  
\$25,000

**\$2,466,000** Total Tier 1

**\$1,090,000** Total Tier 2

**\$339,000** Total Tier 3

**\$3,895,000**

**Total project budgetary expenses for Tier 1, 2 & 3**

**Other projects**

Office carpet  
Office roof & gutters

**Furture projects**

Bike & Hike trails maintenance, and new  
Minor-Smith, Colman, Kritser  
Zipline/Nature Park  
Land acquisition and development  
Right of way projects  
Vehicle & equipment replacement  
Salaries

## **Agenda item 4**

<b>RAYTOWN PARKS &amp; RECREATION DEPARTMENT</b>		
<b>FY22-23 SCHEDULE OF FEES AND CHARGES</b>		
Proposed: October 16, 2023 Supersedes all other Schedules of Charges		
<b>TYPE OF FEE</b>	<b>CURRENT FEE</b>	<b>Proposed</b>
<b>RECREATION PROGRAM SERVICES</b>		<b>Fees 2024</b>
<b>Adult &amp; Youth Sports</b>		
<b>Coed Youth Basketball League-Winter</b>		
Grades K-3	\$62/participant	\$66
Grades 4-6	\$72/participant	\$76
<b>Tennis Lessons</b>		
Adult - Beginner - 6 classes	\$55/participant	
Youth - 6 classes	\$45/participant	
<b>Adult Team Tennis League - 10 weeks</b>	\$45/participant	
<b>Adult Coed Kickball - 6 weeks</b>	\$170/team	
<b>Men's Softball League</b>		
Summer & Fall - 14 game league (Double Header)	\$550/team	
Fall - 7 weeks	\$350/team	
<b>50+ Softball League</b>		
10 Week League	\$425/team	\$445
7 Week League (Double Header)	\$550/team	
<b>Coed Softball League</b>		
Summer - 10 week League	\$425/team	
Fall - 7 game league	\$350/team	
<b>COMMUNITY SPECIAL EVENTS</b>		
Annual Fishing Derby	Free	
Movies In the Park	Free	
Raytown Live	Free	
Special Event/Festival-Vendor Booth Fee	\$25/vendor	
Special Event/Festival-Food Vendor Fee	\$50/vendor	
<b>FACILITY RENTALS, PERMITS &amp; SERVICES</b>		
<b>Athletic Fields and Courts-minimum rental 2 hours</b>		
Softball field (1 field) - tournaments	\$20/hr, \$160/day max.	
Softball field (1 field) - practice fees	\$20/hr, \$135/day max.	
Softball Complex (4 fields) - tournaments	\$50/hr, \$400/day max.	
Softball Complex (4 fields) - practice fees	\$40/hr, \$320/day max.	
Athletic Field Lights	\$30/hr per field	
Soccer/Football field (1 field) - tournaments	\$30/hr, \$180/day max.	
Soccer/Football field (1 field) - practice fees	\$25/hr, \$150/day max.	
Soccer/Football field (2 Fields) - tournaments	\$50/hr, \$300/day max.	
Soccer/Football field (2 Fields) - practice fees	\$40/hr, \$240/day max.	

Tennis Court (1 court) practice fees	\$15/hr, \$150/day max.	
Key Security Deposit (if key lost or stolen)	\$125 per key	
Special Event Permit (per day)	\$300	
Special Event Refundable Security Deposit (per event)	\$500	
<b>Concession Sales Permit</b>		
Daily/weekly/season fee	\$25/day, \$150/week, or \$500/season-whichever is less	
Seasonal - utilities billed at actual hourly cost to permit holder		
<b>Payment and Refund Policy:</b>		
Payment is due at time of registration for leagues, etc. Payment for shelter houses are due at time reservation is made. No refunds once payment has been made due to event cancellation, inclement weather, or situations beyond Raytown Parks and Recreation Department's control.		
<b>Park Shelter Rentals</b>	<b>Resident/Non Resident</b>	
<b>Colman #1 and #2 and Kenagy Park #1</b>		
Full Day (7 am - 11 pm)	\$155-R / \$190-NR	
Half Day (7 am - 3 pm or 3 pm - 11 pm)	\$110-R / \$135-NR	
Holidays Memorial Day Weekend - May 25-26-27; July 4-5-6-7, Labor Day Weekend - Aug. 31, Sept. 1-2	\$135-1/2 day R \$190-Full day R \$165-1/2 day NR \$230-Full Day NR	
<b>Kritser Park #1 &amp; Kenagy #5</b>		
Full Day (7 am - 11 pm)	\$75-R / \$95 NR	
Half Day (7 am -3 pm) or (3 pm - 11 pm)	\$55-R / \$70 NR	