

**AGENDA**  
**RAYTOWN PARKS & RECREATION BOARD**  
**Monday, June 20, 2022 7:00 PM**

Hosted in person at the Raytown Parks Office:  
5912 Lane Ave, Raytown MO 64133

Or via Zoom Link: <https://zoom.us/j/93413307323?pwd=WIArNnNCTVp0eG9Ga3RSd0hxaU9yUT09>  
Meeting ID: 934 1330 7323  
Password: 026865

**I. Call to Order**

**II. Public Participation**

**Approval of Minutes** –May 16<sup>th</sup> meeting.

**III. Reports of Officers**

President – Dave Thurman  
Vice President – Robbie Tubbs

**IV. Reports of Standing & Special Committees**

Personnel – Jenny Perkins  
Finance – Robbie Tubbs  
Program – Evan Gorrell  
Buildings & Grounds – Brent Hugh  
Rice-Tremonti – Brian Morris  
BMX- George Mitchell

**V. Staff Reports**

Director – Dave Turner  
Superintendent of Parks – Tony Mesa  
Recreation- Andrew Buxton

**VI. New Business**

1. 22-23 Budget update
2. BMX Transfer of Funds
3. Kenagy security and parking lot
4. June election of officers
5. Closed Session

CLOSED SESSION

Notice is hereby given that the Park Board may conduct a closed session, pursuant to the following statutory provisions:

610.021(2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration

**VII. Other Business**

**VIII. Announcements**

**IX. Adjourn**

- Next Meeting: Monday, July 18, 2022, 7 PM

**Raytown Park Board  
Minutes  
May 16, 2022**

**Attendance:**

**Park Board:** Dave Thurman, Evan Gorrell, Jenny Perkins, Michael Anderson, Brian Morris, Robbie Tubbs

**Staff:** Dave Turner, Tony Mesa and Mary Ann McCormick

**Guests:** Alderman Loretha Hayden

A quorum was declared present and the meeting was called to order at 7:00 pm. Robbie Tubbs made a motion to correct April 18<sup>th</sup> minutes to Buildings & Ground report to delete unanimously, Evan voted no. Brian Morris seconded the motion to correct and passed. Brian Morris made a motion to approve the corrected minutes. Evan Gorrell seconded and motion passed.

**Reports of Officers:**

**President** – Dave Thurman stated he went to Raytown Live concert on May 14<sup>th</sup> and there were around 150 people for first concert. Thanked staff for their help in making this a great event.

**Vice President** – no report

**Reports of Standing & Special Committees:**

Personnel – no report

Finance – no report, will meet in late May or early June

Program – no report

Buildings & Grounds – no report

Rice Tremonti – no report

BMX – no report

**Reports of Staff:**

Director – a written report was distributed. McConnell & Associates started painting the tennis courts today at Kenagy. We have talked to BMX about the transition from city to their own board. Dave will need to send a certified letter, etc. to the BMX board stating the instructions for the July 1<sup>st</sup> deadline.

Superintendent of Parks – a written report was distributed.

Recreation - a written report was distributed.

**New Business:**

1. Evan Gorrell made a motion to sell the 2011 Ford Ranger. Michael Anderson seconded and the motion passed.
2. Dave Turner presented a budget with some increases to line items of 10% to 15%. The city has done a salary study so our salaries will most likely increase. This could be a challenging upcoming year for the budget. Michael Anderson also presented a worksheet showing the tax levy and sales tax rates from 1979-1980 to present and gave us real time numbers for 2022 buying power.
3. Friends of Raytown Parks – Michael Anderson would like more information on this and will report back to the board.
4. Brian Morris made a motion to adjourn. Michael Anderson seconded and the motion passed.

**Other Business:**

1. An email was sent out to all Park Board members on 5/19/22 requesting to name the Kenagy Tennis Courts the "R. Fowler Tennis Facility". Robbie Tubbs, Brent Hugh, Brian Morris, George Mitchell, Jennifer Perkins, Michael Anderson and Dave Thurman all answered they agreed to the name change. A sign will be ordered for the June dedication.

**Raytown Parks & Recreation Department**  
**Director's Report**  
**June 20, 2022**

**Kenagy Tennis Court project-** McConnell & Associates have completed their portion of the project work. Parks staff have seeded the back fill dirt along the new trail and tennis courts. We will install the tennis storage box, benches and other amenities. The ribbon cutting and final inspection with the state is scheduled for July 15<sup>th</sup> at 11:00AM. We did receive our first reimbursement funds on May 4<sup>th</sup> of \$53,346.25. I will submit for the final reporting and reimbursement by July 31<sup>st</sup>.

**Kenagy Park Playground-**The new playground is fully installed and now has mulch in place. This project had been delayed almost 3 weeks in May due to rain and wet conditions.

**BOA-** I gave a presentation of the Parks yearly review with the Board of Alderman on June 7<sup>th</sup> that was well received. We did also get approval to apply for the TRIM grant.

**2023 Omnibus Spending Application-** Our application for funding was one of the top 15 selected by Congressman Cleaver and has moved on to the House of Representatives. We submitted our application to include the Super Splash phase II work, and the Kenagy pond dredging, for a total request of \$3.78 million in funds.

**BMX-** We had a meeting with the City Attorney, the Finance Dept., and Damon to discuss the independence of the BMX Association, and also talked about the Facility Use contract agreement that will allow them to operate the track property. We will be ready to start on July 1<sup>st</sup> with the new system of operation.

**City Works-** We are training staff on using the asset management program this week, Monday-Thursday.

**22-23 Budget-** I have been putting numbers together for the 22-23 budget. We will once again be in deficit spending before including capital improvement projects. We intend to submit the budget as if we have been awarded the 2022 LWCF project for the 53<sup>rd</sup> ST redevelopment project.

**Events-** June 4<sup>th</sup> was the 45<sup>th</sup> Annual Fishing derby at Kenagy Park. Kiwanis is our sponsor for this event. Kid's Day at Kenagy was the best one we have ever put on. The Fire Dept., petting zoo, and Connection Point volunteers were all excellent. Raytown Live on June 11<sup>th</sup> was cancelled due to threatening weather forecast which never came to be.

**Homeland Security-** We have started seeing an increase in activity in the Parks and the security contractors have been reporting on these instances of curfew violations. Kenagy Park has had a lot of after curfew traffic that has been reported by the security contractors.

**Volunteer Projects-** Graceway Church is setting up a Serve Day for June 25<sup>th</sup> at several Parks where they will pick up litter, sticks, and paint some of our shelter houses in need of attention. Caleb Pettington has an Eagle Scout project at the Minor-Smith butterfly garden on Saturday June 18<sup>th</sup> and 25<sup>th</sup>.

**Sales Tax Revenue-** June sales tax to the Parks Department was \$31,247.31.

## 2022 Security Curfew Violations Breakdown

	4	2	58	64
	Non-Res	Resident	Unknown	Total
<b>Kenagy Park</b>				
3-30-22 11:29PM			2	
4/16/2022 11:04			1	
4-27-2022 1:37AM			4	
4-29-2022 1:57AM			V	
5/8/2022 2:49			3	
5/8/2022 11:17			V	
5/19/2022 11:58			V	
5/19/2022 3:50			1	
5-19-2022 1:00PM				
5/24/2022 3:34			2	
5/30/2022 4:38			V	
5/30/2022 11:46			2	
5/31/2022 4:02			2	
5/31/2022 11:21			V	
6/1/2022 11:19			4	
6/5/2022 11:49			V	
6/6/2022 11:49			2	
6/9/2022 1:15				
6/10/2022 3:26			V	
6/11/2022 12:15			V	
6/12/2022 12:13			2	
6/13/2022 12:54			V	
6/13/2022 11:07			v	
<b>Colman Park</b>				
4/7/2022 16:45				
4-9-2022 11:24PM	2			
4-23-2022 11:07PM	1			
4-29-2022 1:14AM			V	
12:56AM 5-1-2022			1	
5/5/2022 11:55			B	
5/5/2022 12:06			2	
5/12/2022 2:38			2	
5/16/2022 11:10			V	
5/17/2022 11:47			V	

5/19/2022 3:09	1
6/8/2022 11:47	1
6/13/2022 3:08	2

**Kritser Park**

	1
12:41:00 AM 4/6/2022	2
2:27 4/6/2022 12:27:00 AM	V
2:09 4/15/2022 2:09:00 AM	V
4/19/2022	V
2:23AM 4-30-2022	V
11:36PM 4-30-2022	1
5/20/2022 11:56	V
6/1/2022 11:59	v
6/4/2022 4:45	v
6/13/2022 11:27	2
6/14/2022 11:01	V
6/15/2022 11:47	3

**Minor-Smith Park**

	3
4/18/2022 11:50	2
5-4-2022- 11:02PM	2
5/20/2022 4:26	4
6/4/2022 4:23	v
6/5/2022 12:07	V
6/8/2022 11:08	

**Southwood Park**

4-27-2022 1:20AM	V
5-3-2022 2:01AM	1
5/10/2022 3:21	V
6/6/2022 12:05	2
6/7/2022 2:37	1
6/16/2022 1:51	3



**June 2022**

## **PARK MAINTENANCE REPORT**



### **Horticulture / Right of Way**

We have been busy watering and maintaining flower beds. Tom and Ron have been busy trimming shrubs and evergreens and taking care of weed control in the Right of Way and islands. With the wet spring and early heat wave we will be busy keeping up with very robust growth of all things green. We have treated the pond at Kenagy a second time for algae and the fountain has been installed. We have completed our annual treatment for EAB (Emerald Ash Borer).

We have also transitioned seemingly overnight from constant rain and cold temps to heat and dry weather. With the sudden change to summer, we have activated our irrigation for most of the islands and flower beds but as many of you know we still have much of our beds that require manual watering. We will be dedicating staff time to this as needed until the end of the growing season.

With the Kenagy tennis court project completed Tom and Ron have seeded the areas disturbed by the project.

### **Park Maintenance**

The maintenance staff has completed the power washing of shelter houses for the season. We will be working with Graceway church for a volunteer day to be held on June 25<sup>th</sup>. The volunteers will be painting the three small shelter houses on the east end of Kenagy, Minor Smith shelter house, and Southwood shelter house. Our staff will be replacing old, weathered boards as needed as well as replacing some of the siding/plywood damaged by wildlife ahead of this project.

We had a break in at the former super splash property on June 11<sup>th</sup>. The offenders caused considerable damage to appliances in the concession area. The ice machines and refrigerators are a total loss. Alan and I performed repairs to the concession window overhead doors to prevent further break ins and repaired the fence.

We had graffiti painted on the walls of the men's room of the Kenagy old restrooms and the men's room at Kritser, both have been cleaned and returned to service.

# Raytown Parks & Recreation

## Park Board Recreation Report

Submitted by: Andrew Buxton

June 2022

### A. Softball League

A couple weeks of games were rained out so, there were some scheduling changes from Mike Peel. We finally got a full week in after the rain on June 6<sup>th</sup> – 8<sup>th</sup>. Ian McVey was trained on June 7<sup>th</sup> for Tuesday night's moving forward.

### B. Raytown Baseball

I have talked with Dave Patterson at Raytown South about how I can help build the little league program. He mentioned some camps/clinics they have coming up and it seems like there is definite interest out there. We need to figure out little blue trace park and how we can use that to build the little league program.

### C. Tennis Lessons

I talked with Katie on how things were going with the lessons, and she has had some kids out there after her high school practice. She mentioned some equipment she needs to successfully train the younger kids and I have been working on getting it for her.

### D. Tennis League

I met with the tennis league group on Tuesday June 7<sup>th</sup> and they were having a great time. No issues were brought up to me.

### E. Fishing Derby

Dave and I got everything set up for the Annual Fishing Derby on Saturday June 4<sup>th</sup>. We had a couple volunteers helping, as well. There was a good amount of people out there for the derby but I think we were hoping for a few more, especially in the kids' divisions. There was only one kid who turned in fish for the 0-7 age division and a few kids turned in fish for the 8-15 age division. The 16+ age division had a fair number of fish turned in with several 20+ inch fish turned in. Overall, I think people had a great time and hopefully we can build a bigger crowd for next year. We had a couple prizes leftover that we will recycle for other events.

### F. Kids Day

I had to leave before the official start of Kids Day but after talking to Dave, the event was a hit. We had Connection Pointe Church out there with a bunch of volunteers. They brought games, bubbles, chalk, etc. Paramount Pony brought a petting zoo with goats, ducks, sheep, a pony, chickens, and bunnies. The fire department brought a truck and an ambulance and the kids loved it. Great turnout for this event.

### G. Future Events

I am working on future events. We have a lot of opportunities as a department to provide quality events for the Raytown Community. I made a survey and posted it to Facebook to see what events the citizens of Raytown would be interested in. I am still waiting on responses for this but I think this will be a great way to figure out what the people want to participate in.





# Budget Report

## Account Summary

For Fiscal: 2021-2022 Period Ending: 06/30/2022

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 201 - PARKS &amp; RECREATION</b>						
<b>Revenue</b>						
<u>201-00-00-100-41205</u>	Parks/Storm Water Capital Sales Ta	320,000.00	320,000.00	0.00	190,483.91	-129,516.09 40.47 %
<u>201-00-00-100-46102</u>	Investment Income	4,000.00	4,000.00	0.00	248.88	-3,751.12 93.78 %
<u>201-00-00-100-46401</u>	Miscellaneous Revenue	600.00	600.00	0.00	0.00	-600.00 100.00 %
<u>201-92-00-000-42122</u>	Credit Card Processing Fee	900.00	900.00	6.99	482.38	-417.62 46.40 %
<u>201-92-00-100-41101</u>	Real Estate Tax	441,000.00	441,000.00	0.00	456,149.02	15,149.02 103.44 %
<u>201-92-00-100-41102</u>	Personal Property Tax	88,500.00	88,500.00	0.00	91,160.62	2,660.62 103.01 %
<u>201-92-00-100-41104</u>	Delinquent Real Estate Taxes	11,400.00	11,400.00	0.00	9,533.80	-1,866.20 16.37 %
<u>201-92-00-100-41105</u>	Penalties	7,000.00	7,000.00	0.00	6,008.00	-992.00 14.17 %
<u>201-92-00-100-41107</u>	Railroad & Utilities Tax	20,000.00	20,000.00	0.00	20,126.96	126.96 100.63 %
<u>201-92-00-100-41108</u>	Replacement Tax	26,000.00	26,000.00	0.00	28,638.02	2,638.02 110.15 %
<u>201-92-00-100-41110</u>	Circuit Breaker Refund	-1,200.00	-1,200.00	0.00	-792.54	407.46 66.05 %
<u>201-92-00-100-41111</u>	Delinquent Property Tax Revenue	7,500.00	7,500.00	0.00	7,359.98	-140.02 1.87 %
<u>201-92-00-100-46101</u>	Interest Earnings	2,300.00	2,300.00	0.00	2,445.04	145.04 106.31 %
<u>201-92-00-100-46303</u>	Gain on sale of Fixed Asset	15,000.00	15,000.00	0.00	0.00	-15,000.00 100.00 %
<u>201-92-00-100-47101</u>	Ballfield Lights Fees	1,800.00	1,800.00	0.00	445.00	-1,355.00 75.28 %
<u>201-92-00-100-47105</u>	Shelter House Rental Fees	19,000.00	19,000.00	215.00	17,284.00	-1,716.00 9.03 %
<u>201-92-00-100-47110</u>	Sports Field Rental Fees	7,000.00	7,000.00	0.00	7,752.00	752.00 110.74 %
<u>201-92-00-100-47116</u>	Vending Machine-Kenagy	1,100.00	1,100.00	0.00	511.90	-588.10 53.46 %
<u>201-92-00-100-47204</u>	Team Sports League	34,000.00	34,000.00	0.00	10,045.46	-23,954.54 70.45 %
<u>201-92-00-100-47220</u>	Donations	13,000.00	13,000.00	0.00	12,550.00	-450.00 3.46 %
<u>201-92-00-100-47425</u>	Other Income	1,000.00	1,000.00	0.00	325.33	-674.67 67.47 %
<u>201-92-00-200-47401</u>	Participant Fees - BMX	20,000.00	20,000.00	0.00	8,645.29	-11,354.71 56.77 %
<u>201-92-00-200-47405</u>	Concession Sales - BMX	6,500.00	6,500.00	0.00	688.46	-5,811.54 89.41 %
<u>201-92-00-200-47415</u>	ABA Memberships - BMX	5,000.00	5,000.00	0.00	0.00	-5,000.00 100.00 %
<u>201-92-00-718-43101</u>	Federal Grants - Parks	225,000.00	225,000.00	0.00	53,346.25	-171,653.75 76.29 %
<u>201-92-00-725-43000</u>	State Grants - TRIM	0.00	0.00	0.00	10,235.00	10,235.00 0.00 %
	<b>Revenue Total:</b>	<b>1,276,400.00</b>	<b>1,276,400.00</b>	<b>221.99</b>	<b>933,672.76</b>	<b>-342,727.24 26.85%</b>
<b>Expense</b>						
<u>201-00-00-000-59941</u>	CASH LONG & SHORT	0.00	0.00	0.00	1.90	-1.90 0.00 %
<u>201-00-00-100-59950</u>	Operating Transfer - TIF EAT's	32,000.00	32,000.00	0.00	18,777.33	13,222.67 41.32 %
<u>201-92-00-100-51102</u>	Civilian Employees	386,519.06	386,519.06	0.00	232,751.14	153,767.92 39.78 %
<u>201-92-00-100-51106</u>	Part Time Employees	30,958.27	30,958.27	0.00	5,256.68	25,701.59 83.02 %
<u>201-92-00-100-51111</u>	Civilian Employees Overtime	1,887.45	1,887.45	0.00	2,312.05	-424.60 -22.50 %
<u>201-92-00-100-51206</u>	Life Ins	989.00	989.00	0.00	691.04	297.96 30.13 %
<u>201-92-00-100-51208</u>	Vacation Pay	0.00	0.00	0.00	587.04	-587.04 0.00 %
<u>201-92-00-100-51212</u>	Deferred Compensation - 401 A	3,152.69	3,152.69	0.00	1,917.24	1,235.45 39.19 %
<u>201-92-00-100-51214</u>	Civilian Pension - LAGERS	57,484.16	57,484.16	0.00	30,236.31	27,247.85 47.40 %
<u>201-92-00-100-51215</u>	Health Insurance	48,299.79	48,299.79	0.00	46,273.50	2,026.29 4.20 %
<u>201-92-00-100-51218</u>	Med Exp - HSA contribution	7,500.00	7,500.00	0.00	4,375.00	3,125.00 41.67 %
<u>201-92-00-100-51220</u>	Dental	4,601.00	4,601.00	0.00	2,403.66	2,197.34 47.76 %
<u>201-92-00-100-51221</u>	Vision	1,004.00	1,004.00	0.00	537.46	466.54 46.47 %
<u>201-92-00-100-51225</u>	FICA	32,462.38	32,462.38	0.00	16,949.72	15,512.66 47.79 %
<u>201-92-00-100-51231</u>	Auto Allowance	4,980.00	4,980.00	0.00	2,905.00	2,075.00 41.67 %
<u>201-92-00-100-51236</u>	Ins Opt Out Incentive	1,992.00	1,992.00	0.00	913.00	1,079.00 54.17 %
<u>201-92-00-100-51238</u>	Phone Allowance	4,320.00	4,320.00	0.00	1,561.80	2,758.20 63.85 %
<u>201-92-00-100-51240</u>	Workers Compensation Insurance	13,814.41	13,814.41	0.00	8,852.82	4,961.59 35.92 %
<u>201-92-00-100-52101</u>	Office Supplies	600.00	600.00	0.00	9.72	590.28 98.38 %
<u>201-92-00-100-52200</u>	Operating Supplies	3,450.00	3,450.00	0.00	1,878.72	1,571.28 45.54 %
<u>201-92-00-100-52233</u>	Uniforms	3,300.00	3,300.00	0.00	572.10	2,727.90 82.66 %
<u>201-92-00-100-52250</u>	Professional Services	1,400.00	1,400.00	0.00	204.48	1,195.52 85.39 %

**Budget Report**

For Fiscal: 2021-2022 Period Ending: 06/30/2022

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>201-92-00-100-52300</u>	Repair & Maintenance Supplies	59,700.00	59,700.00	0.00	16,144.17	43,555.83 72.96 %
<u>201-92-00-100-52301</u>	Fuel	7,500.00	7,500.00	0.00	5,388.12	2,111.88 28.16 %
<u>201-92-00-100-53101</u>	Postage	500.00	500.00	0.00	54.01	445.99 89.20 %
<u>201-92-00-100-53241</u>	Printing & Promotions	1,500.00	1,500.00	0.00	134.47	1,365.53 91.04 %
<u>201-92-00-100-53301</u>	Dues & Memberships	2,700.00	2,700.00	0.00	975.00	1,725.00 63.89 %
<u>201-92-00-100-53401</u>	Electricity	38,000.00	38,000.00	0.00	14,884.44	23,115.56 60.83 %
<u>201-92-00-100-53411</u>	Gas	3,200.00	3,200.00	0.00	2,377.90	822.10 25.69 %
<u>201-92-00-100-53421</u>	Water	7,500.00	7,500.00	0.00	2,242.89	5,257.11 70.09 %
<u>201-92-00-100-53431</u>	Telephone	6,500.00	6,500.00	0.00	3,606.55	2,893.45 44.51 %
<u>201-92-00-100-53500</u>	Equipment Expense	1,700.00	1,700.00	0.00	117.29	1,582.71 93.10 %
<u>201-92-00-100-53600</u>	Repair & Maintenance Services	1,500.00	1,500.00	0.00	450.00	1,050.00 70.00 %
<u>201-92-00-100-53644</u>	Computer Services	7,500.00	7,500.00	0.00	1,087.50	6,412.50 85.50 %
<u>201-92-00-100-53701</u>	Education and Training	3,100.00	3,100.00	0.00	910.00	2,190.00 70.65 %
<u>201-92-00-100-53711</u>	Meals & Travel	1,350.00	1,350.00	0.00	817.75	532.25 39.43 %
<u>201-92-00-100-53913</u>	General Liability Insurance	45,365.00	45,365.00	0.00	22,402.26	22,962.74 50.62 %
<u>201-92-00-100-53961</u>	Bank Charges	4,300.00	4,300.00	0.00	2,289.24	2,010.76 46.76 %
<u>201-92-00-100-53999</u>	Miscellaneous Contractual	131,300.00	131,300.00	0.00	39,920.69	91,379.31 69.60 %
<u>201-92-00-100-54500</u>	Recreational Programming	51,800.00	51,800.00	0.00	13,970.10	37,829.90 73.03 %
<u>201-92-00-100-55000</u>	Vehicle Expense	9,500.00	9,500.00	0.00	2,953.79	6,546.21 68.91 %
<u>201-92-00-100-57000</u>	Capital Expenditures	672,000.00	277,551.00	0.00	49,667.13	227,883.87 82.11 %
<u>201-92-00-200-52101</u>	Office Supplies - BMX	500.00	500.00	0.00	69.40	430.60 86.12 %
<u>201-92-00-200-52200</u>	Operating Supplies - BMX	15,000.00	12,000.00	0.00	7,565.76	4,434.24 36.95 %
<u>201-92-00-200-52250</u>	Professional Services - BMX	10,000.00	10,000.00	0.00	3,497.00	6,503.00 65.03 %
<u>201-92-00-200-52300</u>	Repair & Maintenance Supplies - B	9,000.00	12,700.00	0.00	10,860.29	1,839.71 14.49 %
<u>201-92-00-200-52301</u>	Fuel - BMX	1,000.00	1,000.00	0.00	97.98	902.02 90.20 %
<u>201-92-00-200-53241</u>	Printing & Promotions - BMX	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
<u>201-92-00-200-53401</u>	Electricity - BMX	3,000.00	3,000.00	0.00	530.23	2,469.77 82.33 %
<u>201-92-00-200-53421</u>	Water - BMX	700.00	0.00	0.00	0.00	0.00 0.00 %
<u>201-92-00-200-53431</u>	Telephone - BMX	1,000.00	1,000.00	0.00	154.79	845.21 84.52 %
<u>201-92-00-200-53999</u>	Miscellaneous Contractual - BMX	7,200.00	7,200.00	0.00	1,043.37	6,156.63 85.51 %
<u>201-92-00-718-57000</u>	Capital Expenditures - Grant	0.00	450,000.00	0.00	326,518.17	123,481.83 27.44 %
	<b>Expense Total:</b>	<b>1,745,629.21</b>	<b>1,801,180.21</b>	<b>0.00</b>	<b>910,698.00</b>	<b>890,482.21 49.44%</b>
	<b>Fund: 201 - PARKS &amp; RECREATION Surplus (Deficit):</b>	<b>-469,229.21</b>	<b>-524,780.21</b>	<b>221.99</b>	<b>22,974.76</b>	<b>547,754.97 104.38%</b>
	<b>Report Surplus (Deficit):</b>	<b>-469,229.21</b>	<b>-524,780.21</b>	<b>221.99</b>	<b>22,974.76</b>	<b>547,754.97 104.38%</b>

**Budget Report**

For Fiscal: 2021-2022 Period Ending: 06/30/2022

**Group Summary**

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 201 - PARKS &amp; RECREATION</b>						
Revenue	1,276,400.00	1,276,400.00	221.99	933,672.76	-342,727.24	26.85%
Expense	1,745,629.21	1,801,180.21	0.00	910,698.00	890,482.21	49.44%
<b>Fund: 201 - PARKS &amp; RECREATION Surplus (Deficit):</b>	<b>-469,229.21</b>	<b>-524,780.21</b>	<b>221.99</b>	<b>22,974.76</b>	<b>547,754.97</b>	<b>104.38%</b>
<b>Report Surplus (Deficit):</b>	<b>-469,229.21</b>	<b>-524,780.21</b>	<b>221.99</b>	<b>22,974.76</b>	<b>547,754.97</b>	<b>104.38%</b>

**Budget Report**

For Fiscal: 2021-2022 Period Ending: 06/30/2022

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
201 - PARKS & RECREATION	-469,229.21	-524,780.21	221.99	22,974.76	547,754.97
<b>Report Surplus (Deficit):</b>	<b>-469,229.21</b>	<b>-524,780.21</b>	<b>221.99</b>	<b>22,974.76</b>	<b>547,754.97</b>



City of Raytown, MO

# Fund Balance Report

As Of 06/01/2022

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Revenues</b>	<b>Total Expenses</b>	<b>Ending Balance</b>
201 - PARKS & RECREATION	1,278,172.10	933,672.76	910,698.00	1,301,146.86
<b>Report Total:</b>	<b>1,278,172.10</b>	<b>933,672.76</b>	<b>910,698.00</b>	<b>1,301,146.86</b>

## **Agenda item 1**

Budget questions:

**1. Wi-Fi in Parks**

**Comcast (Kenagy & Kritser)** we have a 3 year contract that expires 7/17/22 and we are paying \$86.90 per month per park.

$$\$86.90 \times 12 = \$1,042.80 \text{ per park} \times 2 \text{ parks} = \$2,085.60$$

Once contract expires and we don't sign another 2 or 3 year contract and go month to month it goes to \$102 per month per park

$$\$102 \times 12 = \$1,224.00 \text{ per park} \times 2 \text{ parks} = \$2,448.00$$

If we sign another 2 or 3 year contract the price would stay the same at \$86.90.

**AT&T (Colman)**

\$64.20 per month for Wi-Fi in the Colman park shelter houses.

$$\$64.20 \times 12 = \$770.40$$

We also have internet and Wi-Fi here at the office and shop for the same price. The Wi-Fi signal from our office does not reach the shelter houses that is why we have a separate Wi-Fi in the shelter houses.

Total savings for canceling Wi-Fi in Colman, Kenagy and Kritser - \$2,856.00 yearly.

Question – do we need to pay for extra wi-fi in the parks when pretty much everyone has internet connections on their phone that is included in their phone contract. This may cut down on loiterers in the parks if they don't have free wi-fi.

**2. Security Patrols**

Currently we are having them patrol the parks twice a night from March through October for \$2,930.23 x 8 months = \$23,441.84 a year. Suggestion – patrol parks starting in April through September. If we start getting calls/complaints in March, we can always call company and have them start patrolling earlier. Same goes for fall, see how many reports we are getting and then maybe extend if needed.

**3. Camera Contract** – Are the police using the video recordings for evidence? How many arrests have they made from our videos? Dave is having to reset the cameras at least once a week on average. The quality of the videos is far from superior, they were good cameras when we purchased them several years ago, but better cameras are out there but they also come with a superior price.

**Expense Category**

**22/23 Budget**

<i>Personnel Services</i>		<b>640,000</b>
201-92-00-100-51102	Civilian Employees	640,000
	Annual Salary	
	COLA/Merit Increase	
201-92-00-100-51106	Part Time Employees	-
	Annual Salary	
	COLA/Merit Increase	
201-92-00-100-51111	Civilian Employees Overtime	-
	Overtime	
201-92-00-100-51115	cial Emergency Preparedness	
201-92-00-100-51206	Life Insurance	
201-92-00-100-51212	Civilian Pension- 401A Match	
201-92-00-100-51214	rrred Compensation- LAGERS	
201-92-00-100-51215	Health Insurance	
201-92-00-100-51218	Med Exp - HSA Contribution	
201-92-00-100-51220	Dental	
201-92-00-100-51221	Vision	
201-92-00-100-51225	FICA	
201-92-00-100-51231	Auto Allowance	
201-92-00-100-51236	Ins Opt Out Incentive	
201-92-00-100-51238	Phone Allowance	
201-92-00-100-51240	kers Compensation Insurance	
<i>Supplies, Services, and Charges</i>		<b>295,765</b>
201-92-00-100-52101	Office Supplies	600
201-92-00-200-52101	Office Supplies BMX	
201-92-00-100-52200	Operating Supplies	3,450
	Janitorial Supplies for parks	1,800
	First Aid/Safety Gear	900
	Supplies -General Inventory	750
201-92-00-200-52200	Operating Supplies BMX	<b>35,000</b>
201-92-00-100-52233	Uniforms	3,300
201-92-00-100-52250	Professional Services	1,400
	New Hires	
201-92-00-200-52250	Professional Services BMX	-
	BMX Rider Insurance/ Fees	
201-92-00-100-53101	Postage	500
201-92-00-100-53241	Printing & Promotions	1,500
201-92-00-200-53241	Printing & Promotions BMX	
201-92-00-100-53301	Dues & Membership	2,900
	Missouri Parks , National Parks	
	Chamber, KCMPRDA, CEU, Sam's	
201-92-00-100-53500	Equipment	1,700
	Data Max copier lease	1,000

201-92-00-100-53644	Computer Services	office furniture	700	7,500
201-92-00-100-53701	Education and Training	Itek computer services		3,400
		MPRA/NRPA/WWA	2,400	
		Arborist Training and Cont. E	1,000	
201-92-00-100-53711	Meals & Travel			1,350
201-92-00-100-53913	General Liability Insurance			43,765
201-92-00-100-53961	Bank Charges			4,300
201-92-00-100-53999	Contractual Services			133,300
		Trash Hauling	6,500	
		Port-a-potties	7,500	
		Legal Services	5,000	
		Asset Management	17,000	
		Security Contractor	26,000	
		Alarm Service	3,800	
		Creative Communities Allian	4,000	
		Camera contract	2,500	
		Architect and Engineering fee	20,000	
		Mowing	41,000	
201-92-00-200-53999	Contractual Services	BMX		
201-92-00-100-54500	Rec Programs			51,800
	<b>Repairs &amp; Maintenance</b>			<b>99,500</b>
201-92-00-100-52300	Repair & Maintenance Supplies			73,200
		Landscaping	12,000	
		Ballfield Improvements	2,000	
		Maintenance -park structures	12,700	
		Maintenance - athletic fields and electrical	14,000	
		Maintenance - Mowers, power equip.	9,000	
		Maintenance Equipment- Small Tools	10,000	
		TRIM- Tree work	13,500	
201-92-00-200-52300	Repair & Maintenance Supplies	BMX		
201-92-00-100-52301	Fuel			15,000
201-92-00-200-52301	Fuel	BMX		
201-92-00-100-53600	Repair & Maintenance Services			1,500
		Office Janitorial	1,500	
201-92-00-100-55000	Vehicle Expense			9,800
		General	8,000	
		GPS	1,800	
	<b>Utilities</b>			<b>55,500</b>
201-92-00-100-53421	Water			7,700
201-92-00-200-53421	Water	BMX		
201-92-00-100-53401	Electricity			38,000
201-92-00-200-53401	Electricity	BMX		
201-92-00-100-53411	Gas			3,300
201-92-00-100-53431	Telephone (hard lines) and WIFI			6,500

201-92-00-200-53431	Telephone (hard lines) BMX	
	<i>Capital Expenditures</i>	<i>682,000</i>
201-92-00-100-57000	Capital Expenditures	682,000
	Super Splash redevelopment - LWCF	650,000
	Kritser/Kenagy playground replacement	
	Pond wall Engineering fees	
	Truck replacement with upfitting	
	Kritser Trail overseal	
	Park Improvements	27,000
	Computer equipment	5,000
201-92-00-718-57000	Capital Expenditures	
	<i>Debt Service</i>	-
	<i>Operating Transfer</i>	-
201-00-00-100-59950	Operating Transfer - TIF EAT's	
	<b>Total Park Fund Request</b>	<b>1,772,765</b>



		2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Budget
<b>FUND: Parks</b>					
<b>Property Taxes</b>					
Real Estate (Property) Tax	201-92-00-100-41101	\$ 443,620	\$ 441,000		\$ 455,000
Personal Property Tax	201-92-00-100-41102	94,397	88,500		90,000
Delinquent Real Estate Taxes	201-92-00-100-41104	13,369	11,400		13,000
Penalties	201-92-00-100-41105	11,326	7,000		10,000
Railroad & Utilities Tax	201-92-00-100-41107	19,250	20,000		19,000
(Real Estate) Replacement Tax	201-92-00-100-41108	25,993	26,000		28,000
Circuit Breaker Refund	201-92-00-100-41110	(875)	(1,200)		(1,000)
Delinquent Property Tax Revenue	201-92-00-100-41111	10,558	7,500		8,000
Total Property Tax		617,637	600,200	-	622,000
<b>General Sales Tax</b>					
Parks/Storm Water Capital Sales Tax	201-00-00-100-41205	336,623	320,000		327,000
TIF - EATS	201-92-00-001-41206	-	-		(33,600)
Total General Sales Tax		336,623	320,000	-	293,400
<b>Grants</b>					
Grants	201-92-00-XXX-43101	-	225,000	-	290,000
Total Grants		-	225,000	-	290,000
<b>Service Charges</b>					
Ballfield Lights Fees	201-92-00-100-47101	4,127	1,800		3,000
Shelter House Rental Fees	201-92-00-100-47105	27,975	19,000		22,000
Sports Field Rental Fees	201-92-00-100-47110	14,506	7,000		12,000
Team Sports League	201-92-00-100-47204	18,006	34,000		18,000
Participant Fees	201-92-00-200-47401	46,833	20,000		
Concession Sales	201-92-00-200-47405	10,824	6,500		
ABA Memberships	201-92-00-200-47415	120	5,000		
Credit Card Processing Fees	201-92-00-000-42122	738	900		
Total Service Charges		123,128	94,200	-	55,000
<b>Miscellaneous</b>					
Interest Earnings	201-92-00-100-46101	2,043	2,300		2,000
Investment Income	201-00-00-100-46102	425	4,000		400

Gain on Sale of Fixed Assets	201-92-00-100-46303	16,411	15,000	4,500
Miscellaneous Revenue	201-00-00-100-46401	-	600	300
Vending Machine-Kenagy	201-92-00-100-47116	1,456	1,100	1,100
Donations	201-92-00-100-47220	11,180	13,000	12,000
Other Income	201-92-00-100-47425	1,405	1,000	1,000
<b>Total Miscellaneous</b>		<b>32,920</b>	<b>37,000</b>	<b>21,300</b>
<u>One Time Revenues</u>				

Total One Time Revenues		-	-	-
<u>Transfer From Other Funds</u>				
Operating Transfer in from General	201-00-00-100-49951	-	-	-
Total Transfers From Other Funds		-	-	-

<u>Fund Balance Appropriated</u>		-	-	-
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<b>TOTAL PARKS REVENUE</b>		<b>\$ 1,110,308</b>	<b>\$ 1,276,400</b>	<b>\$ 1,281,700</b>
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**Agenda item 2**

**2021-2022 BMX Budget**

6/15/2022

<b>Expenses</b>		<b>Original Budget</b>	<b>Budget</b>	<b>Spent</b>	<b>Balance</b>
RE0201	Electric Service	\$3,000.00	\$3,000.00	<b>\$932.73</b>	\$2,067.27
RE0202	Water Service	\$700.00	\$0.00	\$0.00	\$0.00
RE0203	Telephone Service	\$1,000.00	\$325.00	<b>\$217.09</b>	\$107.91
RE0204	Maintenance of Buildings & Grounds - Small Tools & Landscaping	\$9,000.00	\$12,700.00	<b>\$11,615.73</b>	\$1,084.27
RE0205	Maintenance of Equipment- Gas	\$1,000.00	\$400.00	<b>\$281.98</b>	\$118.02
RE0206	Office & First Aid Supplies	\$500.00	\$771.00	<b>\$770.76</b>	\$0.24
RE0207	Toilet Rental & Trash Hauling & Alarm	\$7,200.00	\$3,700.00	<b>\$2,153.53</b>	\$1,546.47
RE0208	Operating Supplies-Concession-Spec. Event-Prizes-Petty Cash-Postage-Internet	\$15,000.00	\$16,504.00	<b>\$16,402.78</b>	\$101.22
RE0209	Printing/Promotions	\$1,000.00	\$1,000.00	\$321.55	\$678.45
RE0210	Sanction/Memberships/Insurance-ABA	\$10,000.00	\$10,000.00	<b>\$4,068.00</b>	\$5,932.00
<b>Total Expenses</b>		<b>\$48,400.00</b>	<b>\$48,400.00</b>	<b>\$36,764.15</b>	<b>\$11,635.85</b>

**Upcoming Expenses to be charged to Parks CC**

6/3-6/5 Races	\$ 4,348.50
6/9/22 Race	\$ 205.00
6/13/22 Practice	\$ 90.00
Jot Form yearly subscription	\$ 348.00
	\$41,755.65 \$6,644.35

<b>Revenue</b>		<b>Original Budget</b>	<b>Received</b>
RR0102	Race Fees	\$ 20,000.00	\$32,669.74
RR0103	Concession Sales	\$ 6,500.00	\$ 3,541.20
RR0106	ABA Memberships	\$ 5,000.00	\$ -
RR0107	Resaleables	\$ -	
RR0110	Donations/Sponsors	\$ -	
<b>Totals</b>		<b>\$ 31,500.00</b>	<b>\$36,210.94</b>

<b>Revenue Total</b>	<b>\$ 36,210.94</b>	\$ 36,210.94
<b>Expenses Total</b>	<b>\$(36,764.15)</b>	\$(41,755.65)
<b>Profit or (Loss) from 2021-22</b>	<b>\$ (553.21)</b>	\$ (5,544.71)

4/12/22 Transfer \$700 from RE0202 to RE0204  
 4/12/22 Transfer \$3000 from RE0208 to RE0204

6/13/22 Transfer \$675 from RE0203 to RE0208  
 6/13/22 Transfer \$271 from RE0205 TO RE0206  
 6/13/22 Transfer \$3500 from RE0207 to RE0208  
 6/13/22 Transfer \$329.24 from RE0205 to RE0208