

**AGENDA
RAYTOWN PARKS & RECREATION BOARD**

**Monday, November 15, 2021
Raytown Parks Office, 5912 Lane Ave, Raytown MO 64133**

7:00 PM

I. Call to Order

II. Public Participation

Approval of Minutes –October 18th meeting.

III. Reports of Officers

President – Dave Thurman

Vice President – Robbie Tubbs

IV. Reports of Standing & Special Committees

Personnel – Jenny Perkins

Finance – Robbie Tubbs

Program – Evan Gorrell

Buildings & Grounds – Brent Hugh

Rice-Tremonti – Brian Morris

BMX- George Mitchell

V. Staff Reports

Director – Dave Turner

Superintendent of Parks – Tony Mesa

Recreation- Mike Conrad

VI. New Business

1. Approve Parks fee schedule for 2022
2. Sculpture on the Move 2022
3. Purchase 2022 Ford Ranger

VII. Other Business

VIII. Announcements

IX. Adjourn

- Next Meeting: Monday, December 20, 2021, 7 PM



City of Raytown, MO

Monthly Budget Report

Account Summary

For Fiscal: Current Period Ending: 11/30/2021

	November Budget	November Activity	Variance (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance (Unfavorable)	Percent Remaining	Total Budget
Revenue									
201-00-00-100-41205 Parks/Storm Water Capital Sales Tax	26,656.00	0.00	-26,656.00	-100.00%	26,656.00	0.00	-26,656.00	-100.00%	320,000.00
201-00-00-100-46102 Investment Income	333.20	0.00	-333.20	-100.00%	333.20	0.00	-333.20	-100.00%	4,000.00
201-00-00-100-46401 Miscellaneous Revenue	49.98	0.00	-49.98	-100.00%	49.98	0.00	-49.98	-100.00%	600.00
201-92-00-000-42122 Credit Card Processing Fee	74.97	0.00	-74.97	-100.00%	74.97	0.00	-74.97	-100.00%	900.00
201-92-00-100-41101 Real Estate Tax	36,735.30	0.00	-36,735.30	-100.00%	36,735.30	0.00	-36,735.30	-100.00%	441,000.00
201-92-00-100-41102 Personal Property Tax	7,372.05	0.00	-7,372.05	-100.00%	7,372.05	0.00	-7,372.05	-100.00%	88,500.00
201-92-00-100-41104 Delinquent Real Estate Taxes	949.62	0.00	-949.62	-100.00%	949.62	0.00	-949.62	-100.00%	11,400.00
201-92-00-100-41105 Penalties	583.10	0.00	-583.10	-100.00%	583.10	0.00	-583.10	-100.00%	7,000.00
201-92-00-100-41107 Railroad & Utilities Tax	1,666.00	0.00	-1,666.00	-100.00%	1,666.00	0.00	-1,666.00	-100.00%	20,000.00
201-92-00-100-41108 Replacement Tax	2,165.80	0.00	-2,165.80	-100.00%	2,165.80	0.00	-2,165.80	-100.00%	26,000.00
201-92-00-100-41110 Circuit Breaker Refund	-99.96	0.00	99.96	-100.00%	-99.96	0.00	99.96	-100.00%	-1,200.00
201-92-00-100-41111 Delinquent Property Tax Revenue	624.75	0.00	-624.75	-100.00%	624.75	0.00	-624.75	-100.00%	7,500.00
201-92-00-100-46101 Interest Earnings	191.59	0.00	-191.59	-100.00%	191.59	0.00	-191.59	-100.00%	2,300.00
201-92-00-100-46303 Gain on sale of Fixed Asset	1,249.50	0.00	-1,249.50	-100.00%	1,249.50	0.00	-1,249.50	-100.00%	15,000.00
201-92-00-100-47101 Ballfield Lights Fees	149.94	85.00	-64.94	-43.31%	149.94	85.00	-64.94	-43.31%	1,800.00
201-92-00-100-47105 Shelter House Rental Fees	1,582.70	0.00	-1,582.70	-100.00%	1,582.70	0.00	-1,582.70	-100.00%	19,000.00
201-92-00-100-47110 Vending Machine-Kenagy	583.10	0.00	-583.10	-100.00%	583.10	0.00	-583.10	-100.00%	7,000.00
201-92-00-100-47116 Team Sports League	91.63	30.00	-61.63	-67.26%	91.63	30.00	-61.63	-67.26%	1,000.00
201-92-00-100-47204 Donations	2,832.20	5,932.00	3,099.80	109.45%	2,832.20	5,932.00	3,099.80	109.45%	34,000.00
201-92-00-100-47220 Other Income	1,082.90	0.00	-1,082.90	-100.00%	1,082.90	0.00	-1,082.90	-100.00%	13,000.00
201-92-00-100-47425 Participant Fees - BMX	83.30	0.00	-83.30	-100.00%	83.30	0.00	-83.30	-100.00%	1,000.00
201-92-00-200-47401 Concession Sales - BMX	1,666.00	316.81	-1,349.19	-80.98%	1,666.00	316.81	-1,349.19	-80.98%	20,000.00
201-92-00-200-47405 ABA Memberships - BMX	541.45	0.00	-541.45	-100.00%	541.45	0.00	-541.45	-100.00%	6,500.00
201-92-00-200-47415 Federal Grants - Parks	416.50	0.00	-416.50	-100.00%	416.50	0.00	-416.50	-100.00%	5,000.00
201-92-00-718-43101	18,742.50	0.00	-18,742.50	-100.00%	18,742.50	0.00	-18,742.50	-100.00%	225,000.00
Total Revenue:	106,324.12	6,363.81	-99,960.31	-94.01%	106,324.12	6,363.81	-99,960.31	-94.01%	1,276,400.00
Expense									
201-00-00-100-59950 Operating Transfer - TIF EAT's	2,665.60	0.00	2,665.60	100.00%	2,665.60	0.00	2,665.60	100.00%	32,000.00
201-92-00-100-51102 Civilian Employees	32,197.03	15,696.45	16,500.58	51.25%	32,197.03	15,696.45	16,500.58	51.25%	386,519.06
201-92-00-100-51106 Part Time Employees	2,578.82	36.96	2,541.86	98.57%	2,578.82	36.96	2,541.86	98.57%	30,958.27
201-92-00-100-51111 Civilian Employees Overtime	157.22	74.68	82.54	52.50%	157.22	74.68	82.54	52.50%	1,887.45
201-92-00-100-51206 Life Ins	82.38	0.00	82.38	100.00%	82.38	0.00	82.38	100.00%	989.00
201-92-00-100-51212 Deferred Compensation - 401 A	262.61	126.79	135.82	51.72%	262.61	126.79	135.82	51.72%	3,157.69
201-92-00-100-51214 Civilian Pension - LAGERS	4,788.43	1,660.09	3,128.34	65.33%	4,788.43	1,660.09	3,128.34	65.33%	57,484.16
201-92-00-100-51215 Health Insurance	4,023.37	3,305.25	718.12	17.85%	4,023.37	3,305.25	718.12	17.85%	48,299.79

Monthly Budget Report

For Fiscal: Current Period Ending: 11/30/2021

	November Budget	November Activity	Variance (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance (Unfavorable)	Percent Remaining	Total Budget
201-92-00-100-51218	Med Exp - HSA contribution	624.75	0.00	100.00%	624.75	0.00	624.75	100.00%	7,500.00
201-92-00-100-51220	Dental	383.26	171.69	55.20%	383.26	171.69	211.57	55.20%	4,601.00
201-92-00-100-51221	Vision	83.63	38.39	54.10%	83.63	38.39	45.24	54.10%	1,004.00
201-92-00-100-51225	FICA	2,704.11	1,100.37	59.31%	2,704.11	1,100.37	1,603.74	59.31%	32,462.38
201-92-00-100-51231	Auto Allowance	414.83	0.00	100.00%	414.83	0.00	414.83	100.00%	4,980.00
201-92-00-100-51236	Ins Opt Out Incentive	165.93	83.00	49.98%	165.93	83.00	82.93	49.98%	1,992.00
201-92-00-100-51238	Phone Allowance	359.85	0.00	100.00%	359.85	0.00	359.85	100.00%	4,320.00
201-92-00-100-51240	Workers Compensation Insurance	1,150.74	0.00	100.00%	1,150.74	0.00	1,150.74	100.00%	13,814.41
201-92-00-100-52101	Office Supplies	49.98	0.00	100.00%	49.98	0.00	49.98	100.00%	600.00
201-92-00-100-52200	Operating Supplies	287.38	0.00	100.00%	287.38	0.00	287.38	100.00%	3,450.00
201-92-00-100-52233	Uniforms	274.89	0.00	100.00%	274.89	0.00	274.89	100.00%	3,300.00
201-92-00-100-52250	Professional Services	116.62	0.00	100.00%	116.62	0.00	116.62	100.00%	1,400.00
201-92-00-100-52300	Repair & Maintenance Supplies	4,973.01	-5.04	100.10%	4,973.01	-5.04	4,978.05	100.10%	59,700.00
201-92-00-100-52301	Fuel	624.75	0.00	100.00%	624.75	0.00	624.75	100.00%	7,500.00
201-92-00-100-53101	Postage	41.65	0.00	100.00%	41.65	0.00	41.65	100.00%	500.00
201-92-00-100-53241	Printing & Promotions	124.95	0.00	100.00%	124.95	0.00	124.95	100.00%	1,500.00
201-92-00-100-53301	Dues & Memberships	224.91	0.00	100.00%	224.91	0.00	224.91	100.00%	2,700.00
201-92-00-100-53401	Electricity	3,165.40	0.00	100.00%	3,165.40	0.00	3,165.40	100.00%	38,000.00
201-92-00-100-53411	Gas	266.56	0.00	100.00%	266.56	0.00	266.56	100.00%	3,200.00
201-92-00-100-53421	Water	624.75	0.00	100.00%	624.75	0.00	624.75	100.00%	7,500.00
201-92-00-100-53431	Telephone	541.45	0.00	100.00%	541.45	0.00	541.45	100.00%	6,500.00
201-92-00-100-53500	Equipment Expense	141.61	0.00	100.00%	141.61	0.00	141.61	100.00%	1,700.00
201-92-00-100-53600	Repair & Maintenance Services	124.95	0.00	100.00%	124.95	0.00	124.95	100.00%	1,500.00
201-92-00-100-53644	Computer Services	624.75	0.00	100.00%	624.75	0.00	624.75	100.00%	7,500.00
201-92-00-100-53701	Education and Training	258.23	0.00	100.00%	258.23	0.00	258.23	100.00%	3,100.00
201-92-00-100-53711	Meals & Travel	112.45	0.00	100.00%	112.45	0.00	112.45	100.00%	1,350.00
201-92-00-100-53961	General Liability Insurance	3,778.90	0.00	100.00%	3,778.90	0.00	3,778.90	100.00%	45,365.00
201-92-00-100-53999	Bank Charges	358.19	0.00	100.00%	358.19	0.00	358.19	100.00%	4,300.00
201-92-00-100-54500	Miscellaneous Contractual	10,937.29	0.00	100.00%	10,937.29	0.00	10,937.29	100.00%	131,300.00
201-92-00-100-54500	Recreational Programming	4,314.94	0.00	100.00%	4,314.94	0.00	4,314.94	100.00%	51,800.00
201-92-00-100-55000	Vehicle Expense	791.35	0.00	100.00%	791.35	0.00	791.35	100.00%	9,500.00
201-92-00-100-57000	Capital Expenditures	55,977.60	0.00	100.00%	55,977.60	0.00	55,977.60	100.00%	672,000.00
201-92-00-200-52101	Office Supplies - BMX	41.65	0.00	100.00%	41.65	0.00	41.65	100.00%	500.00
201-92-00-200-52200	Operating Supplies - BMX	1,249.50	0.00	100.00%	1,249.50	0.00	1,249.50	100.00%	15,000.00
201-92-00-200-52250	Professional Services - BMX	833.00	0.00	100.00%	833.00	0.00	833.00	100.00%	10,000.00
201-92-00-200-52300	Repair & Maintenance Supplies - BMX	749.70	0.00	100.00%	749.70	0.00	749.70	100.00%	9,000.00
201-92-00-200-52301	Fuel - BMX	83.30	0.00	100.00%	83.30	0.00	83.30	100.00%	1,000.00
201-92-00-200-52341	Printing & Promotions - BMX	83.30	0.00	100.00%	83.30	0.00	83.30	100.00%	1,000.00
201-92-00-200-53401	Electricity - BMX	249.90	0.00	100.00%	249.90	0.00	249.90	100.00%	3,000.00
201-92-00-200-53421	Water - BMX	58.31	0.00	100.00%	58.31	0.00	58.31	100.00%	700.00
201-92-00-200-53431	Telephone - BMX	83.30	0.00	100.00%	83.30	0.00	83.30	100.00%	1,000.00

Monthly Budget Report

For Fiscal: Current Period Ending: 11/30/2021

201-92-00-200-53999	Miscellaneous Contractual - BMX	Variance				Variance			
		November Budget	November Activity	Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Favorable (Unfavorable)	Percent Remaining
		599.76	0.00	599.76	100.00%	599.76	0.00	599.76	100.00%
	Total Expense:	145,410.84	22,288.63	123,122.21	84.67%	145,410.84	22,288.63	123,122.21	84.67%
	Report Total:	-39,086.72	-15,924.82	23,161.90		-39,086.72	-15,924.82	23,161.90	
									Total Budget
									7,200.00
									1,745,629.21
									-469,229.21

Group Summary

Account Type	November				YTD				Total Budget
	Budget	Activity	Variance (Unfavorable)	Percent Remaining	Budget	Activity	Variance (Unfavorable)	Percent Remaining	
Revenue	106,324.12	6,363.81	-99,960.31	-94.01%	106,324.12	6,363.81	-99,960.31	-94.01%	1,276,400.00
Expense	145,410.84	22,288.63	123,122.21	84.67%	145,410.84	22,288.63	123,122.21	84.67%	1,745,629.21
Report Total:	-39,086.72	-15,924.82	23,161.90		-39,086.72	-15,924.82	23,161.90		-469,229.21

Fund Summary

Fund	November			YTD			Total Budget
	Budget	Activity	Variance (Unfavorable)	Budget	Activity	Variance (Unfavorable)	
201 - PARKS & RECREATION	-39,086.72	-15,924.82	23,161.90	-39,086.72	-15,924.82	23,161.90	-469,229.21
Report Total:	-39,086.72	-15,924.82	23,161.90	-39,086.72	-15,924.82	23,161.90	-469,229.21



City of Raytown, MO

Fund Balance Report

As Of 11/11/2021

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
201 - PARKS & RECREATION	1,296,239.65	6,363.81	-5.04	1,302,608.50
Report Total:	1,296,239.65	6,363.81	-5.04	1,302,608.50

**Raytown Park Board
Minutes
October 18, 2021**

Attendance:

Park Board: Dave Thurman, Robbie Tubbs, Brian Morris, William McClendon, Evan Gorrell, Jenny Perkins, Michael Anderson, George Mitchell and Brent Hugh

Staff: Dave Turner, Mike Conrad and Mary Ann McCormick

Guests: Alderman Loretha Hayden

A quorum was declared present at 7:00 pm. Robbie Tubbs made a motion to approve the minutes from September 20, 2021 meeting. Brian Morris seconded and the motion passed.

Reports of Officers:

President – just a reminder to vote on November 2nd for the Use Tax. Dave is participating in the Citizen Police Academy and according to Sgt. Rogers, the police can detain people after curfew in the parks.

Vice President – no report

Reports of Standing & Special Committees:

Personnel – no report

Finance – no report

Program – no report

Buildings & Grounds – no report

Rice Tremonti – Midwest Animal Rescue held fundraiser on the grounds.

BMX – waiting to set up meeting with BMX Board

Staff Reports:

Director – a written report was distributed.

Superintendent of Parks - a written report was distributed.

Recreation - a written report was distributed.

New Business:

1. Evan Gorrell made a motion to approve Stirling Lawn with 3% price increase for 2022 mowing season. Brian Morris seconded and the motion passed.
2. Brian Morris made a motion to approve Homeland Security with a 2% price increase for the 2022 season. Michael Anderson seconded and passed.
3. George Mitchell made a motion to appoint Harley Kennedy, Nate Jonjevic and Hector Loreda to BMX Board until 10/31/22 and appoint Chad Zagalik and Ashle Holler to BMX Board until 10/31/23. Michael Anderson seconded and motion approved. Roll call vote – Evan Gorrell-yes; Robbie Tubbs-no; William McClendon-no; Jenny Perkins-yes; George Mitchell-yes; Brian Morris-no; Brent Hugh-yes; Michael Anderson-yes and Dave Thurman-yes.
4. Program Committee meeting scheduled November 15th at 6 pm to review park naming policies and shelter house rules.
5. Buildings & Grounds meeting pending November 9th at 10 am.
6. Robbie Tubbs made a motion to adjourn at 8:13 pm. George Mitchell seconded and motion passed.

Raytown Parks & Recreation Department
Director's Report
November 15, 2021

2020 LWCF Grant project Plans for the Kenagy tennis courts went up for bid on November 1st, and are due on November 24th. The mandatory pre-bid meeting was Thursday November 11th at the site location. I would recommend that we have a special Park Board meeting on December 1st for the Park Board to look over the bids and to approve the low bid contractor before bringing the information before the Board of Alderman on December 7th.

BOA- I plan to attend the December 7th meeting to gain final contract approval to the Kenagy tennis court renovation project after the bids come in on November 24th.

George Butler & Associates- I am still working with GBA on the plans for the 53rd ST Property redevelopment. I have made progress on the LWCF grant document for the project and will start close communication with the engineers to work through the environmental impact portion of the document.

Parks Focus Group- I was happy with the information that was received from the Parks focus group meeting on November 1st. We had eight participants who filled out a survey to rank order the possible amenities that they would like to see at that property.

BMX- We have met with Harley Kennedy and the full BMX board to discuss plans for 2022. George and I made it clear to them that there will be advantages for them to attain the 501-C3 tax status and to fully operate their own bank account. By the end of the meeting they did seem to agree. We are looking for someone with expertise in this area to help guide them through the process.

Kenagy Park Playground- The main playground at Kenagy Park is manufactured by Landscape Structures who are represented locally represented by Athco. I have contacted Brad Mohr with Athco to give us possibilities for changing the Space Net feature at that playground with either an exact replacement, or a similar feature within our budget (\$90,000) for that project. I have received some plans from Athco for upgrades to the playground and shared those with the B&G committee on Tuesday November 9th. I will contact Athco once again to get a detail contract regarding the installation.

Holiday Schedule- Thanksgiving will be observed on November 25th and 26th. Offices will be closed for Christmas on December 24th and 27th. New Year closure will be on December 31st.

Staff- We will soon start personnel reviews for staff with the goal of being completed before Christmas.

Creative Communities Alliance- I met with the group on Tuesday November 9th and they are developing a new program for participating communities to develop a 4'x8' mural that will travel between the 20 +/- cities that are involved. This will highlight cities that are dedicated to bringing arts to their communities.

Sales Tax Revenue- November sales tax to the Parks Department has not been posted as of Nov 11.

Meeting Minutes from November 1st Parks Focus Group meeting.

Raytown Wellness Center

Meeting began 6:04PM

Attendee's: Jenny Perkins, Peggy Caton, Melissa McKeevergan, Miki Castle

Mike Jones, Michael Watson, Scott Thomas, Mike Hetzel, Brian Roth, Roby Bednarchilk, Paul Miller, Charles McAllister, Dave Turner.

Dave Turner started the presentation about the redevelopment of the 53rd ST property, former Super Splash water park with introductions, findings on how certain facilities ranked from the 2016 Raytown Parks Master plan, and then the qualifications to meet LWCF grant funding opportunities.

Paul Miller then presented the basic layout for redevelopment that the planning team had developed. The original plan had a dog park, playground area, splash pad, and possible amphitheater.

Brian Roth then went over current Parks & Recreation trends and possibilities for the property that his researched through National Recreation & Parks Association (NRPA). Some of these trends were:

Instagram worthy parks, Green trends, and conservation in parks, Covid impacts of parks use, Top 10 programming trends in 2021, and then top trends regionally and locally.

A handout was given to the 8 participants to rank 19 facilities to determine which facilities would rank the highest in 2021. Those results were compiled, and the list of ranked facilities was reorganized from top choice to last choice after the meeting.

Dave started a discussion about what options were picked as the #1 facility wanted at the 53rd ST property. Splash pad/destination playground was chosen by several of the group.

Other suggestions were: Basketball courts, Art feature or a public art wall for all to use, special needs playground, and the need for shade and mature trees once the property is ready to be opened to the public. Some other considerations for the property were winter time uses, and photo op sites, and sensory garden spaces and special needs equipment.

Meeting closed at 6:58PM.

DT

Raytown Parks Facility Ranking Survey
November 1, 2021 meeting RESULTS

Average rank:	
2.375	1 Splash pad
4.375	2 Outdoor amphitheater
4.75	3 Playground equipment
5.75	4 Off-leash dog park
6.7142	5 Outdoor tennis courts/pickle ball
7.5	6 Large Community parks
7.5714	7 Disc golf
8.714	8 Greenspace & natural areas
9.2857	9 Outdoor basketball courts
10	10.5 Youth baseball & softball fields
10	10.5 Youth soccer fields
10.3333	12 Youth football fields
11.5714	13 Outdoor Swimming pools/water park
12.1428	14 Skate park
13	15 Nature Center & trails
13.3333	16 Adult softball fields
13.6667	17 Walking & Biking trails
15.5	18 Small neighborhood parks
17	19 BMX/mountain bike park

Please rank these facilities in the order of importance that you feel would best meet the needs of the citizens of Raytown.

Please leave any additional comments below:

Outdoor art feature or Art wall to be used by patrons

Shaded covered courts, b-ball tennis

Court seating

Sun shades

Minutes from Nov 9, 2021 B&G Committee meeting via Zoom

Attendance: Brent Hugh, Michael Anderson, Evan Gorrell, George Mitchell, Tony Mesa, Dave Turner

Meeting called to order at 10:00AM.

Item #1

Dave T showed the committee 5 options for the replacement of the Kenagy main playground and space net. The intent is to get clarification if the committee recommended doing a partial replacement or going full replacement.

Michael and Evan recommended going with option 1.

Evan wanted to include information about sensory play equipment that could be included. Dave will research possibilities.

Evan made a motion to contact Athco to get full pricing details and bring the information back to the full Park Board.

Second by Michael A.

Passed

Item #2

Review of focus group meeting on redevelopment of 53rd ST property.

Dave shared feedback and current conceptual layout of the redevelopment plan.

Brent recommended including walking/biking trails

Use parking lot creatively to add other recreational opportunities.

Evan asked about the status of the property straight east of the driveway along Raytown Rd, and if the City can use it for anything to support this project?

Brent wanted to explore using the eastern boundary creek for a developed trail?

Can Public Works be included in the connectivity of 53rd ST east of Raytown Rd to connect to the Rock Island trail?

Can or should Parks explore an entrance to 54th ST to the west of the property to connect that neighborhood by pedestrian or bike traffic?

Evan asked about the roll of naming parks or facilities being in the Program committee vrs the B&G.

Brent suggested to promote the Kenagy Tennis court project to gain wider support within the community.

Evan made a motion to adjourn, Michael A second.

Passed at 10:58AM



November 2021

PARK MAINTENANCE REPORT



Horticulture / Right of Way

Scott has completed the fall bulb planting at City Hall, parks and welcome to Raytown signs. Irrigation is being shut down for the winter and the winterization process will happen in the next week or so. We have received quotes for the work proposed in the TRIM grant and will awarding the work this week so we can get going as close to mid-November as possible.

Fall fertilization of Ball fields and trimming of trees along 63rd and in the pocket park will be done before the end of November.

Park Maintenance

Alan and the guys have nearly completed all winterizations as of this writing and we expect to finalize the winterizations with the vendor coming to blow out the irrigations systems along the ROW and at the park office. The fountain at Kenagy pond has been removed. We have received approximately 250 tons of AG lime for the three ball fields at Kritser park and installed most of the product. We have used this as an opportunity for Bobcat training operators and leveling the fields for better drainage.

The Minor Smith tennis courts have been painted and returned to service. We have been working on the annual Christmas light display in the streetscape area and the pocket park. December 3, 2021 will be the lighting ceremony.



Raytown Parks & Recreation

Park Board Recreation Report

Submitted by: Mike Conrad

November 2021

A. 50+ Softball

I met with Mike Peel the acting President of the Heart of America Senior Softball group on October 28th. We discussed how next year is currently looking and so far, he believes they have at least three nights worth of games and is working on a fourth night. I also discussed with him about his position and that it needs to be made official by the Heart of America Senior Softball board before we move forward with any official decisions. He said he agreed and said he will be talking with the board members to set up a meeting. I told him since we can't do anything official at this time, we will have another meeting closer to the New Year and after he is officially the President of the Heart of America Senior Softball.

B. Holiday Tree Lighting

Starting on November 8th, the maintenance staff began decorating the 63rd Street and the Pocket Park. We hope to have the decorating done by November 12th as the maintenance crew have a lot of work to do before the weather turns cold. Public Works has also allowed us to borrow their bucket truck to be able to trim the trees and then put the lights up.

C. Youth Basketball

Practices started the week of November 8th. On November 8th, I had a coach inform me they would not be able to coach. On November 11th, a father-son coaching team (Donald Stone and DJ Stone) who were coaching a team together and have agreed to split and both will now coach their own team and help us out that much more. Most of the shirts are in except for the late registration kids. I have a few more to order but we have been getting them quickly, thanks to Kaylie at Rok'It Advertising. I am going to stop taking any new registrations after November 12th. Pretty much all spots have been spoken for. I am working on schedules between helping with the holiday lights and trying to find a coach but should have those finished by November 12th.

D. Tennis

I have been talking with Katie Green (tennis contact with the School District) and Scott Hanover (representative with USTA, Stephanie Waterman Foundation; an organization that helps with tennis for underserved and urban communities, and a high school tennis coach) and they are interested in having a youth tennis tournament over the summer. I suggested we incorporate that with the opening of the Kenagy Tennis Courts after they are completed. They both like this idea and we are to schedule a meeting to discuss how this would work and our options.

**RAYTOWN PARKS & RECREATION DEPARTMENT
FY21-22 SCHEDULE OF FEES AND CHARGES**

Proposed: November 15, 2021 Supersedes all other Schedules of Charges

TYPE OF FEE	CURRENT FEE
RECREATION PROGRAM SERVICES	
Adult & Youth Sports	
Coed Youth Basketball League-Winter	
Grades K-3	\$56/participant
Grades 4-6	\$66/participant
Tennis Lessons	
Adult - Beginner - 6 classes	\$50/participant
Adult - Intermediate - 6 classes	\$50/participant
Adult - Advanced - 6 classes	\$50/participant
Youth - 6 classes	\$45/participant
Adult Team Tennis League - 10 weeks	\$45/participant
Adult Coed Kickball - 6 weeks	\$170/team
Summer Men's Softball League-14 game league	\$510/team
Summer Men's 50+ Softball League	
10 week - 90 minute games	\$490/team
10 Game League	\$405/team
7 Game League	\$320/team
Summer Coed Softball League	
10 Game League	\$405/team
Fall Men's Softball League	
14 Game League (Double Header)	\$510/team
7 Game League	\$320/team
Fall Coed Softball League-7 game league	\$310/team
COMMUNITY SPECIAL EVENTS	
Annual Fishing Derby	Free
Movies In the Park	Free
Raytown Live	Free
Special Event/Festival-Vendor Booth Fee	\$25/vendor
Special Event/Festival-Food Vendor Fee	\$50/vendor

FACILITY RENTALS, PERMITS & SERVICES

Athletic Fields and Courts-minimum rental 2 hours

Softball field (1 field) - tournaments	\$15/hr, \$125/day max.
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Softball field (1 field) - practice fees	\$15/hr, \$100/day max.
Softball Complex (4 fields) - tournaments	\$35/hr, \$300/day max.
Softball Complex (4 fields) - practice fees	\$25/hr, \$200/day max.
Athletic Field Lights	\$25/hr per field
Soccer/Football field (1 field) - tournaments	\$25/hr, \$150/day max.
Soccer/Football field (1 field) - practice fees	\$20/hr, \$125/day max.
Soccer/Football field (2 Fields) - tournaments	\$40/hr, \$250/day max.
Soccer/Football field (2 Fields) - practice fees	\$30/hr, \$200/day max.
Tennis Court (1 court) practice fees	\$10/hr, \$100/day max.
Key Security Deposit (if key lost or stolen)	\$100 per key
Special Event Permit (per day)	\$300
Special Event Refundable Security Deposit (per event)	\$500
Payment and Refund Policy:	
Payment is due at time of registration for leagues, etc. Payment for shelter houses are due at time reservation is made. No refunds once payment has been made due to event cancellation, inclement weather, or situations beyond Raytown Parks and Recreation Department's control.	
Park Shelter Rentals	
	Resident/Non Resident
Colman #1 & #2 & Kenagy Park #1	
Full Day (7 am - 11 pm)	\$140-R / \$175-NR
Half Day (7 am - 3 pm or 3 pm - 11 pm)	\$100-R / \$125-NR
Holidays Memorial Day Weekend - May 29-30-31; July 3-4, & Labor Day Weekend Sept. 4-5-6	\$120-1/2 day R \$170-Full day R \$150-1/2 day NR \$215-Full Day NR
Kritser Park #1 & Kenagy #5	
Full Day (7 am - 11 pm)	\$70-R / \$87 NR
Half Day (7 am -3 pm) or (3 pm - 11 pm)	\$50-R / \$65 NR
Concession Sales Permit	
Daily/weekly/season fee	\$500/season-whichever is less
holder	
BMX Track	
ABA BMX Membership	Set by ABA
Sanctioned Races	\$10

Shelter House Reservation Report

Fees	2012		2013		2014		2015		2016		2017		2018	
	Reserv.	Revenue	Reserv.	Revenue	Reserv.	Revenue	Reserv.	Revenue	Reserv.	Revenue	Reserv.	Revenue	Reserv.	Revenue
1 Period		\$60		\$60		\$60		\$60		\$80		\$80		\$100
All day		\$90		\$90		\$90		\$90		\$120		\$120		\$140
Colman #1	77	\$5,880	75	\$5,340	69	\$5,370	72	\$5,580	68	\$6,680	62	\$6,300	59	\$7,320
Colman #2	57	\$4,060	54	\$3,930	53	\$3,900	53	\$3,900	51	\$4,920	46	\$4,690	45	\$5,450
Sub Total	134	9940	129	\$9,270	122	\$9,270	125	\$9,480	119	\$11,600	108	\$10,990	104	\$12,770
Kenagy #1	70	\$5,160	62	\$4,680	62	\$4,530	69	\$5,130	74	\$7,160	59	\$6,010	55	\$6,750
Kenagy #5	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	13	\$710
Sub Total	70	\$5,160	62	\$13,950	62	\$4,530	69	\$5,130	74	\$7,160	59	\$6,010	68	\$7,460
Kritser #1														
Refunds		\$75		\$60		\$60		\$65		\$90		\$30		\$60
Totals	204	\$15,175	191	\$14,010	184	\$13,860	194	\$14,675	193	\$18,850	195	\$18,410	195	\$21,520

2017- Holiday weekends (Memorial, July 4th & Labor Day) at Colman & Kenagy big Shelters were \$100/\$150 for all day Krt #1 & Ken #5 \$40/\$60
 2018-Kenagy #5 & Kritser #1 - \$50/\$70, Holidays (same as above) big shelters \$120/\$170

Fees	2019		2020		2021		2022		2023		2024		2025	
	Reserv.	Revenue	Reserv.	Revenue	Reserv.	Revenue	Reserv.	Revenue	Reserv.	Revenue	Reserv.	Revenue	Reserv.	Revenue
1 Period														
All day														
Colman #1	65	\$8,325	36	\$4,795	71	\$9,270								
Colman #2	38	\$5,335	31	\$3,880	38	\$5,100								
Sub Total	103	\$13,660	67	\$8,675	109	\$14,370								
Kenagy #1	70	\$9,305	44	\$5,410	77	\$9,730								
Kenagy #5	18	\$1,092	17	\$1,032	30	\$1,888								
Sub Total	88	\$10,397	61	\$6,442	107	\$11,618								
Kritser #1														
Refunds	20	\$1,238	18	\$1,087	30	\$1,912								
Totals	211	\$25,455	146	\$16,552	246	\$28,138								

2019 - added Resident & Non-Resident Fees

2020 - Covid 19 Pandemic - City was shut down until May 30, 2020. All reservations thru that date were refunded in full.
 Starting June 1, 2020 refunds were given if cancelled 7 days in advance less the \$5.

Shelter House Reservations
April 1, 2021 - October 31, 2021

Park			# Reservations	Amount	Total
Colman #1	1/2 day	Resident	22	\$100	\$2,200.00
	7 am - 11 pm	Resident	18	\$140	\$2,520.00
	1/2 day	Non-Resident	11	\$125	\$1,375.00
	7 am - 11 pm	Non-Resident	11	\$175	\$1,925.00
	Holiday 1/2 day	Resident	4	\$120	\$480.00
	Holiday 7am - 11 pm	Resident	1	\$170	\$170.00
	Holiday 1/2 day	Non-Resident	4	\$150	\$600.00
	Holiday 7am - 11 pm	Non-Resident	0	\$215	\$0.00
			71		\$9,270.00
Colman #2	1/2 day	Resident	9	\$100	\$900.00
	7 am - 11 pm	Resident	10	\$140	\$1,400.00
	1/2 day	Non-Resident	11	\$125	\$1,375.00
	7 am - 11 pm	Non-Resident	4	\$175	\$700.00
	Holiday 1/2 day	Resident	0	\$120	\$0.00
	Holiday 7am - 11 pm	Resident	3	\$170	\$510.00
	Holiday 1/2 day	Non-Resident	0	\$150	\$0.00
	Holiday 7am - 11 pm	Non-Resident	1	\$215	\$215.00
			38		\$5,100.00
Kenagy #1	1/2 day	Resident	29	\$100	\$2,900.00
	7 am - 11 pm	Resident	16	\$140	\$2,240.00
	1/2 day	Non-Resident	20	\$125	\$2,500.00
	7 am - 11 pm	Non-Resident	5	\$175	\$875.00
	Holiday 1/2 day	Resident	0	\$120	\$0.00
	Holiday 7am - 11 pm	Resident	5	\$170	\$850.00
	Holiday 1/2 day	Non-Resident	1	\$150	\$150.00
	Holiday 7am - 11 pm	Non-Resident	1	\$215	\$215.00
			77		\$9,730.00
Kenagy #5	1/2 day	Resident	12	\$50	\$600.00
	7 am - 11 pm	Resident	6	\$70	\$420.00
	1/2 day	Non-Resident	8	\$65	\$520.00
	7 am - 11 pm	Non-Resident	4	\$87	\$348.00
			30		\$1,888.00
Kritser #1	1/2 day	Resident	13	\$50	\$650.00
	7 am - 11 pm	Resident	5	\$70	\$350.00
	1/2 day	Non-Resident	6	\$65	\$390.00
	7 am - 11 pm	Non-Resident	6	\$87	\$522.00
			30		\$1,912.00

Total	246	\$27,900.00
Refunds: 33 cancellations @ \$5.00		\$ 165.00
Partial Payment		\$ 73.00
		<u>\$28,138.00</u>

	# Reservations	Percent
1 time period	150 rentals	61%
All day	96 rentals	39%

Times	# Reservations	Percent
7 am - 3 pm	42	17%
3 pm - 11 pm	108	44%
7 am - 11 pm	44	39%

Creative Communities Alliance Program

Art sharing program for leasing of sculptures for up to a two-year maximum timeframe.

Raytown Parks would need to make the commitment to participate by late December.

Parks responsibility would be:

- To provide the 4'x4' concrete pad for the piece to be mounted to
- Put together public participation in the ranking process
- Participate in the drawing and selection process
- Any entity choosing multiple pieces will have to wait until after the full first round before making their second selection.
- Pay \$100 in membership fees (Parks is already a member), \$40 plaque, \$1,000 per year for each sculpture to be paid to the artist.

SHAWNEE MISSION MISSION TO DO MORE

11501 SHAWNEE MISSION PARKWAY • SHAWNEE, KANSAS 66203-0179
(913) 631-0000 • FAX (913) 268-6521
WWW.SHAWNEEMISSIONFORD.COM

November 10, 2021

Tony Mesa
City of Raytown

MACPP Pricing

2022 Ford Ranger Ext Cab 4x2 (R1E / 126)

Exterior: Oxford White (YZ)

Interior: Vinyl (SH)

Base price:	\$22,028
Options:	
• 101A	\$855
• Electric Lock Diff (X73)	\$394
• XL Chrome Package (76H)	\$343
• Trailer Tow Package (53R)	\$465
• Spray in bed liner	\$559
• Weather Tech Floor Mats	Included in base price
• Cruise Control	Included in base price
• Rear Defroster	Included in base price
Total	\$24,644

Additional Options to consider

• 4x4 (R1F)	\$3,159
• Reverse Sensors (55U)	\$103
• 2 nd Row Delete (87A)	\$NC
• SYNC 3 (58M)	\$329
• Cab Steps (18Y)	\$597
• Mud Flaps (17B)	\$123
• 110 AC Power Outlet (55K)	\$112
• Factory Spray in bed liner (86S)	\$465
• Cloth (QH)	\$NC

Thank you for your time and interest.

Sincerely,

Jay Cooper

Government Fleet Sales



SHAWNEE MISSION MISSION TO DO MORE

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Sincerely,
 Jay Cooper
 Government Fleet Sales



\$ 25,109
Boxes etc \$ 4,000.
29,109



Knapheide Truck Equipment
 9001 NE Parvin Road
 Kansas City MO 64161
 Phone: 816-472-4444
 Fax: 816-472-5147
 www.kansascity.knapheide.com

QUOTATION

Quote ID: TC00008724

Page 1 of 2

Customer: RAYTOWN PARKS & RECREATION
 5912 LANE
 RAYTOWN MO 64133

Quote Number: TC00008724
Quote Date: 10/14/2021
Quote valid until: 11/13/2021

Contact: TONY MESA
Phone: 816-365-0515
Fax: 1-816-358-8791

By: Prepared tummings
Salesperson: Tim Cummings
PO#:

Enduser:

Make: FORD	Model: RANGER	Year: 2021	Single/Dual: SRW
Cab Type: EXTENDED	Wheelbase: 128.0	Cab-to-Axle: 31.0	VIN:

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	KN 154-0-01	SADDLE BOX - ALUMINUM	\$962.00	\$962.00
1	KN 1345-52-02	COMPACT TRUCK STEEL LADDER / MATERIAL RACK POWDER COAT BLACK FINISH INSTALLED	\$1,114.00	\$1,114.00
1	KN 308-3	PACK RAT® DRAWER UNIT 40" WIDE X 48" LONG X 9" H INSTALLED IN BED OF TRUCK	\$1,696.00	\$1,696.00

Quote Total: \$3,772.00
Discount: \$0.00

Total Due(Sales tax not included): \$3,772.00

The following options may be added:

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT	ADD TO QUOTE
				Yes / No

Notes:

This Quote is subject to the following terms and conditions:

Credit Card Policy

We do not accept credit cards for payment of any order in excess of \$10,000.00. For other orders, we do accept MasterCard, American Express, Visa and Discover cards for payment.

Pricing Policy

- Price Quotation is good on orders received through the expiration date.
- Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any change may result in price change.
- Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order.

Payment Policy

- Payment Terms are due upon receipt of signed quote unless prior credit agreement has been established at the time of order.
- Payment terms for customers with an established credit account will be Net 30 from date of invoice.
- Knapheide has right to assess late charges at 1.5% per month on all invoices that are 60 days or more past due.

Return Policy



Knapheide Truck Equipment
 9001 NE Parvin Road
 Kansas City MO 64161
 Phone: 816-472-4444
 Fax: 816-472-5147
 www.kansascity.knapheide.com

QUOTATION

Quote ID: TC00008724

Page 2 of 2

- All sales are final. Purchased parts or products are non returnable.

Cancellation Policy

- Payment is due in full upon cancellation of any orders for non-stocked parts or products (provided part/product has been ordered by Knapheide) and upon cancellation of installation orders, once product installation has begun.

Customer agrees and understands this Quote is an offer to sell subject to the terms and conditions above and any additional terms or modifications are hereby objected to, unless mutually agreed upon in writing by Customer and Knapheide. The undersigned represents and warrants that he/she is duly authorized to sign below on behalf of Customer and thereby accepts offer and Knapheide will begin processing the order.

Customer must fill out the information below before the order can be processed...

Signature & Print Accepted by:	
Date:	
P.O. number:	Dealer Code:

American

EQUIPMENT CO.
 3250 Harvester Road
 Kansas City, Kansas 66115
 (Phone) 913-342-1450 (Fax) 913-342-1377
 sales@americanequipment.us

QUOTATION

DATE	Quotation #
10/17/2021	101721/20RK

NAME / ADDRESS
City of Raytown 10000 East 59th Raytown, MO 64133

TO CONFIRM ORDER
Quote Accepted by _____
Date _____
P.O. # _____

LEAD TIME	TERMS	REP	FOB	PHONE	FAX #
	Due on Rece...	REK		816-737-6046	816-737-6052

QTY	ITEM	DESCRIPTION	U/M	COST	Total
1	300	Decked MF4 System for 2022 Ford Ranger with 6' bed: Aluminum low-profile crossbody toolbox - powdered coat black 2 bar ladder rack Installation		3,610.00	3,610.00

Quoted by Ryan Keith	Total	\$3,610.00
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This quote is valid for 30 days. Applicable taxes not included.