

**AGENDA  
RAYTOWN PARKS & RECREATION BOARD**

**Monday, March 16, 2020  
Colman Park Office 5912 Lane Ave, Raytown  
7:00 PM**

**I. Call to Order**

**II. Public Participation**

**Approval of Minutes** –February 17, 2020 Meeting

**III. Reports of Officers**

President – Chris Rathbone

Vice President – Dave Thurman

**IV. Reports of Standing & Special Committees**

Personnel – Robbie Tubbs

Finance – Terry Copeland

Program – Loretha Hayden

Buildings & Grounds –

Rice-Tremonti – Brian Morris

BMX- George Mitchell

**V. Staff Reports**

Director – Dave Turner

Superintendent of Parks - Ron Fowler

Recreation- Mike Conrad

**VI. New Business**

1. Raytown Parks webpage discussion
2. Other Business

**VII. Adjourn**

**VIII. Announcements**

- Next Meeting: Monday, April 20, 2020 7 PM Parks Office

Directors notes:

**Raytown Park Board  
Minutes  
February 17, 2020**

**Attendance:**

**Park Board:** Chris Rathbone, Terry Copeland, Dave Thurman, Brian Morris, George Mitchell & Brent Hugh

**Staff:** Dave Turner, Ron Fowler, Mike Conrad and Mary Ann McCormick

**Guests:** Alderman Janet Emerson, Tony Jacobs, Greg Walters

A quorum was declared present and the meeting was called to order at 7:02 p.m. Terry Copeland made a motion to approve minutes from January 13, 2020. Brian Morris seconded and motion passed.

**Public Comments:**

1. Tony Jacob wanted to know the wireless camera prices and are police monitoring our cameras?
2. Greg Walters thanked Park Board for lights in the parks and security drive throughs. Would like to see more lights and he will talk to City about having Police help pay for some of the lights.

**Reports of Officers:**

**President** – stated Robbie Tubbs and himself met with Dave Turner and gave him his review and turned it into City.

**Vice President** – no report

**Reports of Standing & Special Committees:**

Personnel – no report

Finance – Terry reported we are within out budget

Program – no report

Buildings & Grounds – no report

Rice Tremonti - roof fixed, windows and front porch budget \$40,000 work was to begin February 1<sup>st</sup> but has been delayed. 2018 rentals – 35 in 2019 - 55 rentals. Looking for possible fixes for pillar that was destroyed.

BMX – no report

**Staff Reports:**

Director – a written report was distributed.

Superintendent of Parks - a written report was distributed.

Recreation - a written report was distributed.

**New Business:**

1. George Mitchell made a motion to reappoint Chris Hagan and Nate Jonjevic and appoint Mathdaniel Johnson and John Williams to the BMX Board with term expiring 10/31/2021. Dave Thurman seconded and the motion passed.

2. Terry Copeland made a motion to approve a contract with Homeland Security for \$13,680.00 for security May 1 – Sept. 30 in all 5 parks, 7 days a week, twice a night. We will add \$1,000 additional for BMX security for National for a total of \$14,680.00. Brian Morris seconded and motion passed. Bids received: Homeland Security \$13,680 and Garda World \$22,950.00.
3. Terry Copeland suggested we rename Super Splash and paint over the splash on the side of the building.
4. Brent Hugh talked about Interscholastic Biking League that is getting started here in Kansas City. If you would like more information to talk to Brent.
5. George Mitchell made a motion to adjourn. Terry Copeland seconded and the motion passed.

**Raytown Parks & Recreation Department**  
**Director's Report**  
**March 16, 2020**

**LWCF grant Kenagy Tennis courts** I have been working on the Environmental Screening form, which is due March 30<sup>th</sup>. I should have the last requirement from the State Historical Preservation Office around March 20<sup>th</sup>. Ron is ensuring that all previous LWCF grant obligations and signage is up to date in the parks in case we have a sight inspection leading up to a grant award.

Jose Leon is setting up a meeting for construction plans for the Kenagy Tennis court project with SFS Architecture.

**Youth Baseball** I have negotiated with Ronald Stevenson, and Waymond King from RBI/Boys & Girls Club over the contract for baseball at Little Blue Trace Park. They have a signed copy from Parks sent March 6<sup>th</sup>, but I am still waiting for a returned copy signed by them. There will be some details to work out, such as use of the three wheel John Deere field conditioner left by RBA, and access/use of concession area. RBI would like to host a registration clinic on April 4<sup>th</sup> at the fields.

**Little Blue Trace** Brinton Electric has installed meter can and pulled some new wire to install. We still need to connect to the transformer. Ron has also ordered bulbs and ballasts for field 3, which has 5 lights out at this time.

There appears to have been vandalism at the Soccer Club and Little Blue electrical panels at the entrance of the park and at the concession of the soccer fields. The soccer concession has their electric lines cut and a pedestal was broken open at 87<sup>th</sup> ST. No wires were pulled or stolen, but by all appearances that is what the goal was.

**Metal Siding/Windows** Ron is scheduling when staff will start the siding replacement. Tin Man was the company with the best bid. We have ordered 11 windows and will install those at the same time as the siding with Parks staff when the materials are delivered.

**Website** I have met with Chris Miller about updates our website. He is capable of adding and updating the site and the content but we need specifics on what we want the end product to be.

**Lighting Project** We have installed two more lights at Kritser Park. Minor Smith and Southwood are next on the list, but we will have to rent an auger for the bobcat to make those holes. Ron has also priced a flood light to mount to shelter #1 at Colman to shine towards the dark corner of the parking lot.

**Kenagy Vandalism** We are also considering adding cameras at Kenagy Park due to the vandalism that is reoccurring at the skate park and the brick restroom building. ITEK Computer Services is putting together some options for us to consider.

**MPRA Conference** Mike and I attended the conference February 18-20<sup>th</sup> at Lake of the Ozarks. I did make some contacts with vendors that could be useful in the future.

**Sales Tax Revenue** March Sales Tax has been posted \$32,305.94.



**February 2020**

**PARK MAINTENANCE REPORT**



**Horticulture / Right of Way**

Jessie Poire, our former Landscape Maintenance Technician, has not returned his keys (like 15+ keys on a ring). We have sent him a letter to that concern, that requires a return signature to us. As yet, he has not accepted it. If anything occurs with a possible connection to this situation, he will be the one we first consider. Of course, the other issue is the expense of replacing the keys.

We are still reviewing horticulture applications. However, some have been for people living out of state (Nevada, Colorado), and some don't have immediate availability. We will continue the process. However, this a widespread issue – Raytown Public Works department is down 4 employees. Physical labor positions are not very popular currently.

I have been addressing some Horticulture issues downtown. Most beds have been cleaned up for spring and I have “butchered” the wisteria vines at the pocket park. I will be continuing my horticulture efforts as much as possible.

The greenhouse will soon be getting full. We expect the delivery of our bedding plant plugs the week of March 16<sup>th</sup>. They will be transplanted and grown on for spring planting. I have recently transplanted most of our vinca seedlings. Spring is on the way!

**Park Maintenance**

Kritser bathroom painting is now complete. We have also painted: the support posts on Kenagy shelter #1; trash can lids at shelter #1 and a wooden bench at Kritser Park.

New windows have been ordered for the office. They should arrive in a couple weeks and staff will begin the installation as schedules and weather allow.

The Ford tractor has been renovated: new front tires, new glow plugs, the clutch has been adjusted, etc. I believe the cost for this work will be less than \$2,000. Much less than replacing this unit.

New signs have been made and replaced on the doggie bag dispensers.

Two more solar light fixtures have been installed. These two units were added to Kritser park bringing the total to 3 for this park.

(OVER)

The skate park at Kenagy Park has be closed because of vandalism and posted for No Trespassing. Three shopping carts from Walmart were found at the site. A trash can had been burned. They removed and destroyed a net from the Kenagy tennis courts. And two ventilation turbines form the roof of the bathrooms next to the softball field were destroyed. A police report was made, and pictures taken.

New base receptacles have been installed on Colman ballfield.

Staff has also refurbished the woodchipper by replacing some defective metal, and renovating the hydraulic system.

# Raytown Parks & Recreation

## Park Board Recreation Report

Submitted by: Mike Conrad

March 2020

### A. Raytown Live!

The next meeting will be March 18<sup>th</sup>. We have accepted invitations from all the food trucks for all dates. We are working to get all trucks licensed through the City and are looking for an ice cream/shaved ice truck for the July 11<sup>th</sup> date. We are still looking for a band for the July 11<sup>th</sup> date. Our goal is to have the food trucks and bands penciled in by April 1<sup>st</sup>. Below is a breakdown of where we are currently at:

- 5/9 – Band: Fast Times waiting for signed contract  
Food Truck: Taco Tank LLC getting permit
- 6/13 – Band: Total Package Band of KC under contract  
Food Truck: Newt's Unique Kitchen have permit
- 7/11 – Band: Searching for band  
Food Truck: Fresh & Tasty getting permit
- 8/8 – Band: Nick Schnebelen Band  
Food Truck: Mainstreet BBQ
- 9/12 – Band: JJ Johnson waiting for signed contract  
Food Truck: Humdinger Food Truck getting permit

### B. Movies in the Park

The movies in the park will be:

- 6/19 – Moana
- 7/17 – Inside Out
- 8/14 – Minions

### C. Softball

50+ softball leagues will begin April 20<sup>th</sup>. We are currently working with Heart of America to confirm days of games and to get their schedules.

### D. Basketball

The 2019-2020 Youth Basketball Season ended. We had one game that was canceled due to weather and made up on February 29<sup>th</sup>. Coaches surveys were distributed to coaches and we received back 18 out of 26. Below are the results of the questions:

How easy was it for you to lead your team for this program?

- Excellent = 33% (6)
- Good = 67% (12)
- Poor, Fair and Average = 0% (0)

How well were games organized and facilitated?

- Excellent = 22% (4)

# Raytown Parks & Recreation

## Park Board Recreation Report

Submitted by: Mike Conrad

March 2020

Good = 50% (9)  
Average = 22% (4)  
Fair = 6% (1)  
Poor = 0% (0)

Officials were generally both skillful and professional during games?

Strongly Agree = 17% (3)  
Agree = 67% (12)  
Average = 17% (3)  
Disagree and Strongly Disagree = 0% (0)

Were you satisfied with the League's ability to relate/communicate with you as a coach?

Satisfied = 100% (18)  
Dissatisfied = 0% (0)

How satisfied are you with the Raytown Youth Basketball League?

Extremely Satisfied = 33% (6)  
Very Satisfied = 50% (9)  
Satisfied = 11% (2)  
Unsatisfied = 6% (1)  
Extremely Unsatisfied = 0% (0)

How was the Raytown Parks Staff to work with?

Extremely Satisfied = 39% (12)  
Very Satisfied = 22% (4)  
Satisfied = 11% (2)  
Unsatisfied and Extremely Unsatisfied = 0% (0)

Did Parks Staff provide useful or helpful information?

Extremely Satisfied = 39% (7)  
Very Satisfied = 42% (7.5)  
Satisfied = 19% (3.5)  
Unsatisfied and Extremely Unsatisfied = 0% (0)

Would you consider coaching again with the Raytown Youth Basketball League?

Yes = 89% (16)  
No = 6% (1)  
Maybe = 6% (1)

Would you recommend this league to other players and coaches?

Yes = 94% (17)  
No = 1 (6%)